

Regular Meeting of the Library Board

December 31, 1943

Present: Messrs. Knuth, Hanes, and Mrs. Garman.

Consent to pass the regular ^{bills} was given by Mrs. Evans.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

The new books recommended by the librarian were to be purchased.

It was reported that George Rogers, janitor since June, was leaving to return to his previous job at a much larger salary. Also, S. F. Hiser who has been janitor for about ten years had offers of more pay and might leave. It was recommended that Mr. Hiser be increased to \$125.00 beginning January 1, 1944. The members present agreed that Mr. Hiser be given this salary with the approval of the majority of the Board. A second janitor was to be obtained as soon as possible, at the same salary Mr. Rogers had, \$90.00 per month.

Mention was made that Mr. Knuth as president of the Board, represented the library on the program at the annual dinner of the Association of Commerce held in the Masonic Temple, December 7. The general theme of the meeting was "Decatur looks forward." The public library's plans and needs were briefly outlined.

Bills to the amount of \$2846.80 were approved by the Finance committee and ordered paid. Vouchers were to be signed by Mr. Imboden.

On motion, adjourned.

Minnie A. Dill
Secretary

Librarian's Report for November, 1943

Book Report

	Adult	Juvenile	Total
Total vols. 31 Oc'43	62357	17246	79603
New books added by purchase	128	72	200
New books added by gift	9	0	9
Magazines bound	73	2	75
Books replaced	3	4	7
Total additions	213	78	291
Books withdrawn	60	139	199
Total vols. 30 Nv'43	62510	17185	79695

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Oc'43	12371	3524	683	786	17364
Borrowers registered	222	150	8	39	419
Borrowers cards cancelled	360	138	30	52	580
Cards in force 30 Nv'43	12233	3536	661	773	17203

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	8211	3824	717	1458	5842	20052
Largest daily circ. at Main library-			875	At Evans branch-		1155
Overdue notices sent - - - - -						476
Reserve postals sent - - - - -						1192
Pictures loaned - - - - -						1015
Telephone calls - - - - -						435

Binding and Repair

Books sent to bindery - - - - -	173
Books repaired in library - - - - -	646

Classified Report

	<u>Book Account</u>					Total
	Main lib. Adult	Main lib. Child	Evans branch	E. End branch	Schools	
Total vols. 31 Oc'43	57755	9259	7017	2337	3235	79603
New books added:						
General works	29	1	0	0	0	30
Philosophy	3	0	0	0	0	3
Religion	5	1	0	0	0	6
Sociology	30	1	0	0	0	31
Language	3	0	0	0	0	3
Science	10	1	0	0	0	11
Useful arts	26	4	2	0	0	32
Fine arts	7	2	0	0	0	9
Literature	9	2	1	0	0	12
History	20	5	0	0	3	28
Travel	9	4	2	0	0	15
Biography	18	3	2	0	0	23
Fiction	27	44	15	0	0	86
Foreign books	2	0	0	0	0	2
Total added	198	68	22	0	3	291
Rent coll.- 10						
Books withdrawn	37931	4	164	0	0	199
Total vols 30 Nv'43	57922	9323	6875	2337	3238	79695

Librarian's Report for November, 1943 -- 2

Classified Report

	<u>Circulation</u>		Evans branch	Schools	Total
	Main lib.				
	Adult	Child			
General works	21	2	0	0	23
Philosophy	164	3	9	0	176
Religion	100	51	7	63	221
Sociology	353	61	28	163	605
Fairy tales		167	54	398	619
Language	12	2	0	0	14
Science	159	81	53	337	630
Useful arts	395	202	62	190	849
Finearts	341	82	25	45	493
Literature	513	166	70	287	1036
History	524	120	61	282	987
Travel	368	178	76	399	1021
Biography	310	75	40	258	683
Fiction	4366	2565	1482	3420	11833
Magazines	236	69	208	0	513
Foreign books	26	0	0	0	26
Rent coll.	323	0	0	0	323
Total	8211	3824	2175	5842	20052

Volumes used for reference in Main adult dept. - - - - - 613

Finance

RECEIPTS:

Bal. on hand 1 Nov'43 ---	\$ 560.18
Fines, lost & dam.bks. -	185.26
Non-resident fees -----	20.00
Rent collection -----	16.15
Reserve postals sold ---	3.14
Amount placed to account	\$3000.00

Total receipts ----- \$3784.73

DISBURSEMENTS:

Salaries (Includes tax) --	\$1851.30
Janitors service " --	235.00
Books -----	246.41
Binding -----	23.00
Supplies -----	47.22
Repairs & improvements ----	3.00
Light -----	5.99
Heat -----	63.40
Telephone -----	15.25
Postage, drayage, etc ----	3.29
Miscellaneous -----	19.39
Total disbursements -----	\$2513.25
Bal. on hand 1 Dec'43 -----	\$1271.48

Respectfully submitted,

Minnie A. Dill

Librarian.