DECATUR PUBLIC LIBRARY
247 EAST NORTH STREET DECATUR, ILLINOIS 62523
ROBERT H. DUMAS, City Librarian

BOARD OF DIRECTORS MEETING

AGENDA

MARCH 21, 1985

I. CALL TO ORDER
SHARON ALPI, PRESIDENT

II. APPROVAL OF MINUTES

A. REGULAR BOARD MEETING FEBRUARY 21, 1985

III. CITY LIBRARIAN'S REPORT

IV. REPORTS OF COMMITTEES:

A. FINANCE AND PROPERTIES

1. Approval of Bills

B. PERSONNEL AND PUBLIC RELATIONS

1. Amendment to Policy Code

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Alpi
Mr. Grieve
Mr. Marshall
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - March 21, 1985

The regular meeting of the Board of Directors of the Decatur Public Library was held March 21, 1985 in the board room of the main library.

Members Present:	Members Absent:	Others Present:
Mrs. Alpi	Mrs. Moore	Mr. Dumas
Mr. Grieve	Mrs. Jackson	Miss Schwegman
Mr. Marshall		Mrs. Shroyer
Mr. Mueller		
Mrs. Rossiter		
Mr. Seidman		
Mr. Susler		

The meeting was called to order at 4:30 p.m. by the President, Sharon Alpi.

The minutes of the regular meeting of February 21, 1985 were approved as printed and mailed.

In his monthly report, Mr. Dumas stated if there were any questions about the data on the monthly statistical report, he would try to answer them. It was a fairly routine month and nothing has caved in yet, Mr. Dumas commented.

Continuing, Mr. Dumas reported that in accordance with a suggestion of the Personnel and Public Relations Committee, he had written a letter to the Lovington Public Library and offered them to come up and make selections from our withdrawn books here in the Library to help restore their collection which was lost in a recent fire. I haven't heard from them as yet, Mr. Dumas stated.

Mr. Dumas informed he had received a call from Bob Plotzke of Rolling Prairie regarding regular visits of their staff to meetings of various boards in the system, and he asked if it was all right if they came over and sat in on our board meetings from time to time to answer any questions members might have and to bring us up to date on various regional matters. I told him I thought our Board would welcome their coming to our meetings, and suggested they come to our next meeting. If you have no objections, Mr. Dumas continued, I will put them on the agenda for the April meeting. The Board concurred that such visitations might be helpful.

Further reporting, Mr. Dumas stated he had talked briefly about the recruitment efforts of the Library at the previous meeting. Since then we have had a refusal from one person and a conditional refusal from another, whose objections we could not accept. Advertisements have now come out again for the open positions. Mr. Dumas informed there was a Children's Librarian in the first batch of applicants he had interviewed who has certain qualifications which he thought meant she could do the job all right. But as I was getting ready to offer her the position, Mr. Dumas continued, I received an additional application from a man in Boston who is apparently on the faculty of the Simmons College School of Library Science, has a Masters Degree in children's literature, has nearly completed his doctoral studies at Columbia University, and has experience as a Children's Librarian at the Boston Public Library. So I am going to call the other candidate and explain to her the situation, and if she will accept that, I will keep her application active until I have had a chance to interview the second person, Mr. Dumas concluded.

At this time Mrs. Alpi distributed copies of a brochure on a workshop being sponsored at the University of Illinois on "Libraries and the Law - Responding to the Problem Patron", to be held April 20. Mrs. Alpi urged that some members of the Board attend, as she would like to, and asked Mr. Dumas to check with Staff to ascertain their interest in attending such a workshop, as she felt it might be helpful.

Changing the Agenda slightly, Mrs. Alpi asked for a report from the Personnel and Public Relations Committee. Mrs. Rossiter moved that Article II "Circulation of Library Materials" of the Code of Library Policy be amended in Paragraph B, Section 5 (page 4) by addition of the following:

> (f) The City Librarian may, at his discretion, cancel charges for materials charged to a patron but which the patron claims never to have borrowed, provided that such claims are not made on more than three occasions.

Mr. Seidman stated his wife had just received a notice from the Library for a book she obviously had never taken out, and in her experience with the Library, he would guess she has had at least three of these. If you limit the cancellations of fines to three, Mr. Seidman continued, someone is going to be fined for materials they did not take out. Mr. Susler agreed that such a limitation could be bad and that he felt each case should be handled on an individual basis at the discretion of the City Librarian, and if in his discretion he feels a limit of three is advisable, that is all right too. Mr. Mueller stated the idea

of the motion was to get Mr. Dumas off the hook to patrons as he makes one decision here and makes another one there. After further discussion, Mr. Grieve moved the original motion be amended as follows:

> (f) The City Librarian may, at his discretion, cancel charges for materials charged to a patron but which the patron claims never to have borrowed and where data is not available to substantiate or deny the claim.

Mr. Seidman seconded the revised motion and it was approved.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved approval of library bills through February 28, 1985, Mrs. Rossiter seconded the motion, and it was unanimously approved by a roll-call vote.

There being no New or Old Business to come before the Board, the meeting was adjourned at 5:20 P.M. by the President.

Robert H. Dumas

Robert H. Dumas, City Librarian

For Secretary of the Board

STATISTICAL REPORT

February, 1985

CIRCULATION

	Adult	Youth	Juvenile	Total	12 Months To Date
Total Books, 1985 -	29,702	2,151	21,693	53,546	627,278
1984 -	27,989	2,246	20,192	50,427	633,465
A-V Materials, 1985 -	5,075	--	342	5,417	50,752
1984 -	3,767	--	352	4,119	42,909
Total Circulation, 1985 -	34,777	2,151	22,085	58,963	678,030
1984 -	31,756	2,246	20,544	54,546	676,374

TECHNICAL PROCESSING

Cataloging	
New books added	1,313
New titles added	438
Books withdrawn	835
Books mended	861

Acquisitions	
Books checked in	1,637
Telephone Directories	58
Pamphlets	170
Gifts	200

Materials in the State of Processing

Materials (physical items) - 766
Titles - 468

FINANCIAL REPORT

	Budgeted	YTD Expended 1983/84	YTD Expended 1984/85	Unencumbered
Personal Services	1,217,726	850,763	963,390	254,336
Operating	230,152	158,220	165,724	64,428
Capital and Books	279,816	177,446	253,989	25,827

STAFF STRENGTH

	Strength Previous Month	Terminations	New Staff	Present Strength
Professional	6	1	--	5
Library Assistants	8 + 5 (480 hrs)	--	--	8 + 5 (520 hrs)
Clerical	22 + 20 (1288 hrs)	--	--	22 + 20 (1328 hrs)
Maintenance	3½	--	--	3½

Current Vacancies: 1 Supervisor, Technical Services; Head, Extension Department; Head, Home Reading; Children's Librarian

CITY OF DECATUR, ILLINCIS

DECATUR PUBLIC LIBRARY

02/01/85 THRU 02/28/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
21318	TREAS PAYROLL FUND	PAYROLL	36,974.83
21334	AT&T	TELEPHONE SERVICE	397.08
21335	AERO-SPACE VISUALS	AUDIO VISUAL	87.50
21336	BOLAND ELECTRIC SUPPLY	BLDG SUPPLIES	90.15
21337	CHICAGO TRIBUNE	BOOKS	84.50
21338	ROBERT H DUMAS	TRAVEL REIMB	328.11
21339	FAMILY CIRCLE	BOOKS	289.00
21341	ILL LIBRARY ASSN	DUES	180.00
21342	INSTRUCTOR	BOOKS	14.97
21343	MEANS SERVICE CENTER	LAUNDRY SERVICE	27.75
21344	MERRY RANDOLPH MOTOR SUPP	AUTO PARTS	13.73
21345	NEW YORK PUBLIC LIBRARY	BOOKS	11.00
21346	ALICE ANNE O'BRYANT	MILEAGE	66.00
21347	READER'S DIGEST FND BLIND	BOOKS	8.95
21348	SATTLEY'S OFFICE SUPPLIES	TERMINAL STAND	199.99
21349	TREAS %NON MED INS ES	INSURANCE	1,271.58
21350	TREAS GNL OPERATING FUND	ADM EXPENSE	1,684.66
21351	TREAS %MED INS ESCROW	INSURANCE	2,869.84
21352	TREAS-%UNEMPLOYMENT FD	INSURANCE	865.16
21353	TREAS GNL OPERATING FUND	SUPPLIES	20.53
21415	ILL POWER CO	POWER FOR MONTH	5,386.78
21453	AT&T	TELEPHONE CHARGES	4.50
21454	T A BRINKOETTER & SONS	REPAIR SERVICE	35.00
21455	CHILDCRAFT EDUC CORP	CHAIR	116.20
21456	DASH DISPOSAL	DISPOSAL SERVICE	16.50
21457	FORDHAM EQUIPMENT	OFFICE SUPPLIES	813.43
21458	HIGHSMITH CO INC	OFFICE SUPPLIES	4.32
21459	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	638.16
21460	SMITH TIRE CO	TIRE REPAIR	25.50
21461	WOOD PRINTING SERVICE	PRINTED CARDS	131.00

TOTAL OF ALL VOUCHER CHECKS = 52,656.72

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

02/01/85 THRU 02/28/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
21486	POSTMASTER	POSTAGE	500.00
21515	TREAS PAYROLL FUND	PAYROLL	39,774.18
21542	AT&T	TELEPHONE SERVICE	47.60
21543	ATLANTA JOURNAL	BOOKS	87.84
21544	AUSTIN PRODUCTIONS	AUDIO VISUAL	457.77
21545	ROBERT BARCLAY INC	AUTO PARTS	33.66
21546	R R BOWKER	BOOKS	780.00
21547	CENTRAL IL BUSINESS	BOOKS	12.00
21548	CHEMICAL BANK	BOOKS	12.50
21549	CHRISTIAN SCIENCEPUBL	BOOKS	96.00
21550	DAVID B CONLIN	INTERVIEW EXPENSE	142.01
21551	CONNOISSEUR	BOOKS	39.90
21552	EASTIN PHELAN CORP	AUDIO VISUAL	239.89
21553	ENGLEWOOD ELECTRIC CO	ELECT PARTS	27.50
21554	FIELD & SHORB CO	FITTINGS	108.04
21555	GOLF DIGEST	BOOKS	29.94
21556	GREANIAS AND BOOTH	PROF SERVICES	107.00
21557	ILLINI SUPPLY	CHAIRS	475.00
21558	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	28.48
21559	LAWYERS CO-OPERATIVE PUBL	BOOKS	24.85
21560	LUGARI'S	AUTO PARTS	46.35
21561	MALJACK PRODUCTIONS INC	AUDIO VISUAL	46.55
21562	MIDWEST MICROFILM CO	BOOKS	172.80
21563	NATIONAL ARCHIVIS	AUDIO VISUAL	95.00
21564	NATL REVIEW	BOOKS	68.00
21565	OFF ROAD	BOOKS	48.75
21566	PACK-O-FUN	BOOKS	23.70
21567	PUBLISHER'S CENTRAL BUR	BOOKS	51.33
21568	PUNCH	BOOKS	112.00
21569	SATTLEY'S OFFICE SUPPLIES	OFFICE SUPPLIES	32.46
21570	SESAME STREET	BOOKS	75.80
21571	SOUND/VIDEO UNLTD	AUDIO VISUAL	2.48

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
21572	STANDARD & POOR CORP	BOOKS	1,865.00
21573	SUPT OF DOCUMENTS	BOOKS	30.00
21574	VOGUE	BOOKS	40.00
21575	WAIT'S	ART SUPPLIES	33.00
21618	TREAS CENTRAL SERVICE FND	GASOLINE	157.05
21619	LIBRARY OF CONGRESS	BOOKS	275.00
21620	GALE RESEARCH	BOOKS	856.90
21621	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	56.96
21622	ILL ST HISTORICAL SOCIETY	BOOKS	6.95
21623	UNIVERISTY OF CAL PRESS	BOOKS	53.90
21754	TREAS PETTY CASH FUND	REIMBURSEMENT	127.39
21815	BOLAND ELECTRIC SUPPLY	HARDWARE	4.43
21816	BUSINESS EFFICIENCY AIDS	MICROFILM TRAYS	258.29
21817	CLSI	MAINT CONTRACT	765.00
21818	DECATUR BLUE PRINT	FILES	1,781.04
21819	DECATUR PARK DISTRICT	AUDIO VISUAL	16.00
21820	DOWNTOWN DECATUR COUNCIL	PARKING SPACES	320.00
21821	ENGLEWOOD ELECTRIC CO	ELECT SERVICE	365.58
21822	HIGHSMITH CO INC	OFFICE SUPPLIES	8.82
21823	ILL BELL TELEPHONE CO	TELEPHONE CHARGES	113.92
21824	MIDWEST VISUAL EQUIP	MICRO FILM SUP	361.36
21825	MILLER PRODUCTS CO	JANITORIAL	96.00
21826	RADIO SHACK 01-6485	HEAD PHONES	89.70
21827	SUPERIOR JANITORIAL SERV	JANITORIAL	39.00
21828	SUPT OF DOCUMENTS	BOOKS	70.00
21829	VIKING CHEMICALS	CHEMICALS	165.90
21832	TREAS ILL MUNI RETIREMENT	RETIREMENT	11,277.36

TOTAL OF ALL VOUCHER CHECKS = 63,033.93

CITY OF DECATUR, ILLINCIS

DECATUR PUBLIC LIBRARY

02/01/85 THRU 02/28/85

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
21852	XEROX CORP	MACHINE RENTAL	7.41
21976	POSTMASTER	POSTAGE	31.70
22052	AMER BOOK PRICES CURRENT	BOOKS	78.70
22053	AMERICAN CAMPING	BOOKS	2.00
22054	AUDIO BUFF CO INC	AUDIO VISUAL	1,031.51
22055	BFA EDUCATIONAL MEDIA	AUDIO VISUAL	213.35
22056	BAKER & TAYLOR CO	BOOKS	586.54
22057	BAKER & TAYLOR CO	BOOKS	12,667.78
22058	BEATTY TELE VISUAL, INC	REPAIR SERVICE	28.50
22059	BECK'S ENGRAVING	OFFICE SUPPLIES	28.04
22060	BLACK & CO	HARDWARE	42.31
22061	CITY LIGHTING PRODUCTS CO	LIGHTS	647.35
22062	CONSULTANTS NEWS	BOOKS	21.00
22063	CORONET FILMS	AUDIO VISUAL	89.95
22064	DECATUR TIRE CO	TIRE	34.06
22065	DUN'S MARKETING	BOOKS	332.50
22066	EASTIN PHELAN CORP	AUDIO VISUAL	403.27
22067	FIDELER CO	BOOKS	14.39
22068	FOLKWAY RECORDS	AUDIO VISUAL	6.50
22069	GAYLORD BROS	OFFICE SUPPLIES	65.69
22070	HIGHSMITH CO INC	DISPLAY CASE	1,165.05
22071	HAYWORTH PRESS INC	BOOKS	54.00
22072	VICTOR HOTHO & CO	AUDIO VISUAL	465.07
22073	3 M CO	REPAIR SERVICE	81.60
22074	MTI TELEPROGRAMS INC	AUDIO VISUAL	1,722.00
22075	MARTINDALE-HUBBELL INC	BOOKS	170.00
22076	MIDWEST MICROFILM CO	BOOKS	133.71
22077	KENNETH B MILLER, JR	INTERVIEW EXPENSE	204.70
22078	PRINTING EQUIP & PROCT	MAINT AGREEMENT	244.00
22079	REGENT BOOK CO INC	BOOKS	158.25
22080	ROWMAN & ALLANHEAD	BOOKS	23.35
22081	SATTLEY'S OFFICE SUPPLIES	OFFICE SUPPLIES	41.17

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22082	MARY CLARE SPECKNER	INTERVIEW EXPENSE	61.00
22083	MARTY STOUFFER PROD	AUDIO VISUAL	1,500.00
22084	WEST PUBL CO	BOOKS	74.50
22085	H W WILSON CO	BOOKS	140.00
22103	BECK'S ENGRAVING	STAMPS	14.43
22104	ANIXTER	TELEPHONE PLUGS	42.00

TOTAL OF ALL VOUCHER CHECKS = 22,627.38

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
22082	MARY CLARE SPECKNER	INTERVIEW EXPENSE	61.00
22083	MARTY STOUFFER PROD	AUDIO VISUAL	1,500.00
22084	WEST PUBL CO	BOOKS	74.50
22085	H W WILSON CO	BOOKS	140.00
22103	BECK'S ENGRAVING	STAMPS	14.43
22104	ANIXTER	TELEPHONE PLUGS	42.00

TOTAL OF ALL VOUCHER CHECKS = 22,627.38

FEB 1, 1985 THRU FEB 28, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	513,409.00	0.00	602,101.87	88,692.87-	
101	CURRENT YEAR TAXES	1,197,500.00	85,082.76	1,207,185.46	9,685.46-	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	90,000.00	285.28	78,868.48	11,131.52	
524	INTEREST ON INVESTMENTS	35,000.00	4,574.86	40,046.84	5,046.84-	
728	LIBRARY FINES & FEES	25,000.00	2,358.29	25,748.94	748.94-	
728A	NON-RESIDENT FEES	5,000.00	572.00	4,948.00	52.00	
729	LOST & DAMAGED BOOKS	2,500.00	199.00	2,483.86	16.14	
730	PRINTS MADE ON COPY MACHINE	900.00	90.36	812.57	87.43	
733	ILL ST PER CAPITA GRANT	49,400.00	50,193.96	50,193.96	793.96-	
799	MISCELLANEOUS INCOME	22,000.00	394.00	18,165.24	3,834.76	
	TOTAL REVENUE	1,940,709.00	143,750.51	2,030,555.22	89,846.22-	104.63

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	1,000,099.00	0.00	74,672.91	791,231.69	208,867.31	
102 A	STRAIGHT OVERTIME	2,000.00	0.00	128.26	976.49	1,023.51	
103	RETIREMENT FUND	143,710.00	0.00	11,277.36	113,821.69	29,888.31	
105	WORKMEN'S COMPENSATION	5,112.00	0.00	426.00	4,260.00	852.00	
106	ENEMPLOYMENT COMPENSATION	10,382.00	0.00	865.16	8,651.60	1,730.40	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	31,963.00	0.00	2,869.84	27,460.84	4,502.16	
109	TEMPORARY SALARIES	24,460.00	0.00	1,817.84	16,988.37	7,471.63	
201	ADVERTISING	500.00	0.00	0.00	440.79	59.21	
202	PRINTING & BINDING	6,500.00	0.00	131.00	2,441.93	4,058.07	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	35.00	8,933.73	1,066.27	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	500.00	0.00	26.50	279.75	220.25	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	20,400.00	0.00	1,119.10	11,719.05	8,680.95	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,500.00	0.00	56.95	1,501.44	1.44-	
221	AUDITING SERVICES	500.00	0.00	0.00	0.00	500.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	107.00	1,595.00	595.00-	
231	ELECTRICITY	75,600.00	0.00	5,386.78	48,699.13	26,900.87	
233	TELEPHONE	17,000.00	0.00	1,233.28	14,750.97	2,249.03	
234	WATER	500.00	0.00	0.00	433.68	66.32	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	4,781.00	0.00	864.52	3,146.47	1,634.53	
245	POSTAGE	5,600.00	0.00	547.89	5,066.33	533.67	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,415.00	0.00	180.00	1,590.07	175.07-	
288	RENTALS	5,700.00	0.00	327.41	4,007.31	1,692.69	
310	GAS OIL & ANTIFREEZE	2,500.00	0.00	171.55	1,648.25	851.75	
312	JANITORIAL SUPPLIES	2,200.00	0.00	164.54	980.54	1,219.46	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	10,000.00	0.00	1,189.13	9,507.13	492.87	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	108.19	1,320.99	179.01	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	6.43	1.43-	
345	OFFICE SUPPLIES	18,000.00	0.00	1,061.89	18,124.53	124.53-	
402	CONTINGENCIES	10,000.00	0.00	0.00	0.00	10,000.00	
403	TRANS TO G F (ADMIN SERV)	20,216.00	0.00	1,684.66	16,846.60	3,369.40	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

FEB 1, 1985 THRU FEB 28, 1985

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF ESI.
415	SERVICE RECOGNITION PAYROLL	1,713.00	0.00	130.00	1,310.00	403.00	
423	INSURANCE	10,147.00	0.00	845.58	8,455.80	1,691.20	
499	SMALL CAPITAL ITEMS	2,375.00	0.00	1,242.25	2,917.20	542.20-	
	TOTAL OPERATING EXPENDITURES	1,447,878.00	0.00	108,670.59	1,129,113.80	318,764.20	77.98
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	54,816.00	0.00	3,204.38	66,321.21	11,505.21-	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	180,000.00	0.00	18,235.52	149,686.00	30,314.00	
525 A	AUDIO VISUAL MATERIALS	45,000.00	0.00	6,376.84	37,981.97	7,018.03	
	TOTAL CAPITAL OUTLAY	279,816.00	0.00	27,816.74	253,989.18	25,826.82	90.77
	TOTAL EXPENDITURES	1,727,694.00	0.00	136,487.33	1,383,102.98	344,591.02	80.05

ACTIVITY 941 DECATUR PUBLIC LIBRARY TRUST FUND(CANTONI)

FEB 1, 1985 THRU FEB 28, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	0.00	0.00	0.00	0.00	
56	REVENUE	88,969.00	0.00	0.00	88,969.00	
524	INTEREST INCOME	7,500.00	634.12	6,815.92	684.08	
	TOTAL REVENUE	96,469.00	634.12	6,815.92	89,653.08	7.07

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	6,000.00	0.00	568.36	1,395.62	4,604.38	23.26
	TOTAL EXPENDITURES	6,000.00	0.00	568.36	1,395.62	4,604.38	23.26

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

FEB 1, 1985 THRU FEB 28, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	97,382.00	0.00	97,620.11	238.11-	
56	INCOME	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	8,700.00	577.40	7,040.07	1,659.93	
799	MISC INCOME	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	106,082.00	577.40	104,660.18	1,421.82	98.66

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27
	TOTAL EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27

ACTIVITY 943 DECATUR PUBLIC LIBRARY CAPITAL FUND

FEB 1, 1985 THRU FEB 28, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	24,169.00	0.00	24,372.80	203.80-	
518	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
524	INTEREST SAVINGS	500.00	14.11	1,744.04	1,244.04-	
731	TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	24,669.00	14.11	26,116.84	1,447.84-	105.87

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00
	TOTAL EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00

ACTIVITY 944 DECATUR PUBLIC TRU[illegible]UND (BRIDGES)

FEB 1, 1985 THRU FEB 28, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	3,289.00	0.00	3,667.31	378.31-	
56	REVENUE	0.00	0.00	954.79	954.79-	
524	INTEREST ON INVESTMENTS	300.00	23.74	237.51	62.49	
799	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	4,489.00	23.74	4,859.61	370.61-	108.26

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	3,000.00	0.00	947.84	2,000.07	999.93	66.67
	TOTAL EXPENDITURES	3,000.00	0.00	947.84	2,000.07	999.93	66.67

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

APR 1, 1985 THRU APR 30, 1985

	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	513,409.00	0.00	602,101.87	88,692.87-	
101	CURRENT YEAR TAXES	1,197,500.00	0.00	1,207,185.46	9,685.46-	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	90,000.00	31,642.36	126,015.08	36,015.08-	
524	INTEREST ON INVESTMENTS	35,000.00	1,937.99	67,868.65	32,868.65-	
728	LIBRARY FINES & FEES	25,000.00	2,997.91	31,744.16	6,744.16-	
728A	NON-RESIDENT FEES	5,000.00	880.00	6,620.00	1,620.00-	
729	LOST & DAMAGED BOOKS	2,500.00	333.70	3,061.41	561.41-	
730	PRINTS MADE ON COPY MACHINE	900.00	81.00	1,005.23	105.23-	
733	ILL ST PER CAPITA GRANT	43,400.00	0.00	50,193.96	793.96-	
799	MISCELLANEOUS INCOME	22,000.00	647.85	42,276.69	20,276.69-	
	TOTAL REVENUE	1,940,709.00	38,520.81	2,138,072.51	197,363.51-	110.17

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	980,686.00	0.00	72,476.81	935,303.84	45,382.16	
102 A	STRAIGHT OVERTIME	2,000.00	0.00	37.13	1,054.13	945.87	
103	RETIREMENT FUND	143,710.00	0.00	10,989.35	135,660.91	8,049.09	
103	WORKMEN'S COMPENSATION	5,112.00	0.00	426.00	5,112.00	0.00	
105	UNEMPLOYMENT COMPENSATION	10,382.00	0.00	865.24	10,382.00	0.00	
106	HOSPITALIZATION MEDICAL & LIFE INSURANCE	31,963.00	0.00	1,632.32	31,963.00	0.00	
107	TEMPORARY SALARIES	24,460.00	0.00	2,532.70	21,880.44	2,579.56	
109	ADVERTISING	500.00	0.00	0.00	440.79	59.21	
201	PRINTING & BINDING	6,500.00	0.00	1,822.05	4,521.98	1,978.02	
202	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	345.52	9,549.77	450.23	
211	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	500.00	0.00	26.50	332.75	167.25	
212	SERVICE TO MAINTAIN OFFICE EQUIPMENT	20,400.00	0.00	3,672.00	16,896.05	3,503.95	
214	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,620.00	0.00	5.75	1,619.14	0.86	
215	AUDITING SERVICES	500.00	0.00	0.00	0.00	500.00	
221	OTHER PROFESSIONAL SERVICES	1,595.00	0.00	0.00	1,595.00	0.00	
229	ELECTRICITY	75,600.00	0.00	7,133.49	62,571.01	13,028.99	
231	TELEPHONE	17,087.00	0.00	1,150.09	17,086.06	0.94	
233	WATER	594.00	0.00	0.00	593.60	0.40	
234	CONFERENCE AND OTHER TRAVEL EXPENSE	4,781.00	0.00	697.71	4,056.96	724.04	
241	POSTAGE	6,071.00	0.00	659.89	6,070.68	0.32	
245	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,591.00	0.00	0.00	1,590.07	0.93	
284	RENTALS	5,700.00	0.00	644.25	4,874.72	825.28	
288	GAS OIL & ANTIFREEZE	2,500.00	0.00	162.91	1,981.60	518.40	
310	JANITORIAL SUPPLIES	2,299.00	0.00	287.44	2,298.18	0.82	
312	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	10,182.00	0.00	61.76	10,181.75	0.25	
320	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,571.00	0.00	65.64	1,570.67	0.33	
324	MEDICAL & LABORATORY SUPPLIES	10.00	0.00	3.20	9.63	0.37	
330	OFFICE SUPPLIES	19,721.00	0.00	1,194.36	19,720.80	0.20	
345	CONTINGENCIES	10,000.00	0.00	0.00	0.00	10,000.00	
402	TRANS TO G F (ADMIN SERV)	20,216.00	0.00	1,684.74	20,216.00	0.00	
403							

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APR 1, 1985 THRU APR 30, 1985

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
415	SERVICE RECOGNITION PAYROLL	1,713.00	0.00	197.50	1,630.00	83.00	
423	INSURANCE	10,147.00	0.00	845.62	10,147.00	0.00	
499	SMALL CAPITAL ITEMS	3,048.00	0.00	82.37	3,047.80	0.20	
	TOTAL OPERATING EXPENDITURES	1,432,759.00	0.00	109,703.34	1,343,959.33	88,800.67	93.80
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	66,322.00	0.00	0.00	66,321.21	0.79	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	183,613.00	0.00	17,527.16	183,612.64	0.36	
525 A	AUDIO VISUAL MATERIALS	45,000.00	0.00	2,121.67	44,128.71	871.29	
	TOTAL CAPITAL OUTLAY	294,935.00	0.00	19,648.83	294,062.56	872.44	99.70
	TOTAL EXPENDITURES	1,727,694.00	0.00	129,352.17	1,638,020.89	89,673.11	94.81

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APR 1, 1985 THRU APR 30, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	0.00	0.00	0.00	0.00	
56	REVENUE	88,969.00-	0.00	0.00	88,969.00	
524	INTEREST INCOME	7,500.00	338.83	11,062.00	3,562.00-	
	TOTAL REVENUE	96,469.00	338.83	11,062.00	85,407.00	11.47

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58	EXPENDITURES	6,000.00	0.00	155.36	1,948.80	4,051.20	32.48
	TOTAL EXPENDITURES	6,000.00	0.00	155.36	1,948.80	4,051.20	32.48

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APR 1, 1984 THRU APR 30, 1985

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	97,382.00	0.00	97,620.11	238.11-	
56	INCOME	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	8,700.00	311.21	10,928.46	2,228.46-	
799	MISC INCOME	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	106,082.00	311.21	108,548.57	2,466.57-	102.33

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27
	TOTAL EXPENDITURES	40,000.00	0.00	0.00	19,706.00	20,294.00	49.27

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REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	24,169.00	0.00	24,372.80	203.80-	
518	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
524	INTEREST SAVINGS	500.00	7.75	1,840.93	1,340.93-	
731	TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	24,669.00	7.75	26,213.73	1,544.73-	106.26

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00
	TOTAL EXPENDITURES	24,000.00	0.00	0.00	24,000.00	0.00	100.00

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	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1984	3,289.00	0.00	3,667.31	378.31-	
56	REVENUE	0.00	0.00	954.79	954.79-	
524	INTEREST ON INVESTMENTS	300.00	9.04	361.53	61.53-	
799	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	4,489.00	9.04	4,983.63	494.63-	111.02

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	3,000.00	0.00	72.32	2,453.79	546.21	81.79
	TOTAL EXPENDITURES	3,000.00	0.00	72.32	2,453.79	546.21	81.79

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