

Called Meeting of the Library Board

August 14, 1943

Present: Messrs. Knuth, Imboden, Mrs. Evans,
Mrs. Buckner and Mrs. Garman.

The purpose of the meeting was to open the bids
for painting the stack room walls and ceiling, and to let
the contract. The following firms bid:

Myer & Son	for	\$268.49
Henry W. Kroger	"	215.00

J.J. Swartz who was asked to submit a bid said he
was too busy to do the work at the time specified. On motion
of Mrs. Evans seconded by Mrs. Garman, Mr. Kroger's bid was
accepted and the work was to be done before school opened.

Mrs. Buckner went on record as having desired two
coats of paint on the recent job of painting and, in the dis-
cussion that followed, it was decided that to be uniform the
stack room (except ceiling) would have but one coat.

On motion, adjourned.



Secretary.

Regular Meeting of the Library Board

August 27, 1943

Present: Messrs. Knuth and Imboden, Miss Riggs,
Mrs. Evans, ~~and~~ Mrs. Buckner, and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved
and ordered placed on file.

On motion, the new books recommended by the Book
committee were ordered purchased.

On motion of Mrs. Evans, seconded by Miss Riggs,
bills to the amount of \$3476.22 were approved and ordered
paid.

Mention was made of Mr. Valentine's illness and
a plant or flowers was to be sent to him from the trustees
present at the meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for July, 1943

Book Account

	Adult	Juvenile	Total
Total vols. 30 Je'43	61879	17115	78994
New books added by purchase	123	66	189
New books added by gift	77	0	77
Magazines bound	1	0	1
Books replaced	7	0	7
Total additions	208	66	274
Books withdrawn	147	377	524
Total vols. 31 Jl'43	61940	16804	78744

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Je'43	12670	3539	692	818	17719
Borrowers registered	166	84	5	5	260
Borrowers cards cancelled	208	100	15	7	330
Cards in force 31 Jl'43	12628	3523	682	816	17649

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	7556	2590	462	653	333	11594
Largest daily circ. at Main library-			557	At Evans branch-		78
Overdue notices sent	-----					414
Reserve postals sent	-----					126
Pictures loaned	-----					79
Telephone calls	-----					380

Binding and Repair

Books sent to bindery	-----	11
Books repaired in library	-----	2767

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 30 Je'43	57308	9234	6935	2341	3176	78994
New books added:						
General works	5	0	0	0	0	5
Philosophy	3	0	0	0	0	3
Religion	2	1	0	0	0	3
Sociology	24	0	0	0	0	24
Language	1	0	0	0	0	1
Science	17	1	0	0	13	31
Useful arts	24	0	2	0	0	26
Fine arts	3	0	1	0	0	4
Literature	18	0	3	0	0	21
History	22	0	3	0	0	25
Travel	5	0	1	0	0	6
Biography	7	0	0	0	0	7
Fiction	67	3	10	0	38	118
Total added	198	5	20	0	51	274
Rent coll.- 14						
Books withdrawn	134	10	23	2	355	524
Total vols. 31 Jl'43	57372	9229	6932	2339	2872	78744

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Classified Report
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	10	0	0	0	10
Philosophy	111	0	0	0	111
Religion	81	13	3	0	97
Sociology	212	37	10	0	259
Fairy tales		122	19	0	141
Languagee.	2	0	0	0	2
Science	110	69	22	2	203
Useful arts	376	120	9	0	505
Fine arts	278	56	13	3	350
Literature	277	59	23	1	360
History	347	32	11	1	391
Travel	261	19	13	4	297
Biography	232	36	9	9	286
Fiction	4717	1976	841	313	7148
Magazines	222	51	142	0	1114
Foreign books	17	0	0	0	17
Rent coll.	303	0	0	0	303
Total	7556	2590	1115	333	11594

Volumes used for reference in Main adult dept. - - - - - 5312

Finance

RECEIPTS:

Bal. on hand 1 Jl'43 -----	\$1313.65
Fines, damaged & lost bks. -	127.81
Non-resident fees -----	20.50
Rent collection -----	15.15
Reserve postals -----	2.66
Amount placed to account ---	2300.00

DISBURSEMENTS:

Salaries: lib. staff -----	\$1844.46
Salaries: janitors -----	245.08
Books -----	511.17
Periodicals -----	4.50
Binding -----	287.25
Supplies -----	122.73
Repairs & improvements ---	309.85
Light -----	9.01
Heat -----	11.40
Telephone -----	15.25
Postage, drayage, etc ----	3.87
Insurance -----	50.50
Miscellaneous -----	20.39
Total disbursements -----	\$3435.16
Bal. on hand 1 Ag'43 -----	\$ 344.31

Total receipts ----- \$3779.77

Respectfully submitted.

Minnie A. Dill

Librarian.