

Regular Meeting of the Library Board

January 29, 1943

Present: Messrs. Knuth, Imboden, Woodcock, Mrs. Evans, Mrs. Garman, and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion of Mrs. Evans, seconded by Mr. Woodcock, the new books recommended by the Book committee were ordered purchased.

The Report of the City Comptroller, John A. Barr, was read which shows the balance due the Library fund to be \$15,186.83.

Unfinished business- increase of the library levy to two mills, on referendum vote, according to the Illinois library law ammended in 1941. On motion of Mr. Imboden, seconded by Mrs. Buckner, a committee consisting of Mr. Knuth, Mrs. Evans and Miss Dill ^{was} ~~are~~ to consult the Corporation counsel about this. Passed.

Mention was made of the 1943 Victory Book Campaign in progress since January 5. Books are being collected at fifty or more centers over town and at the library where all books will be brought, and packed for shipping according to directions from state headquarters. Money also is accepted at the library and placed in the keg which was used in World War I.

On motion of Mrs. Garman, seconded by Mrs. Evans, bills to the amount of \$2866.08 were approved and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for December, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 30 Nov.'42	61519	17595	79114
New books added by purchase	84	69	153
New books added by gift	105	0	105
Magazines bound	11	1	12
Books replaced	4	51	55
Total additions	204	121	325
Books withdrawn	0	680	680
Total vols. 31 Dec'42	61723	17036	78759

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Nov'42	13058	3551	722	818	18149
Borrowers registered	175	45	12	10	242
Borrowers cards cancelled	252	63	15	19	349
Cards in force 31 Dec.'42	12981	3533	719	809	18042

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	8586	2223	957	920	2347	15033
Largest daily circ. at Main library-	661		At Evans branch-			133
Overdue notices sent	-----					587
Reserve postals sent	-----					120
Pictures loaned	-----					525
Telephone calls	-----					529

Binding and Repair

Books repaired in library	-----	-----	-----	-----	-----	588
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Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 30 Nv'42	56785	9042	7212	2346	3729	79114
New books added:						
General works	7	0	0	0	0	7
Philosophy	3	0	0	0	0	3
Religion	3	0	1	0	0	4
Sociology	13	13	1	0	0	27
Language	1	0	0	0	0	1
Science	2	5	0	0	0	7
Useful arts	6	3	3	0	0	12
Fine arts	9	3	0	0	0	12
Literature	6	7	1	0	0	14
History	6	2	3	0	0	11
Travel	1	8	2	0	0	11
Biography	2	1	2	0	0	5
Fiction	115	56	39	0	1	211
Total added	174	98	52	0	1	325
Rent coll.- 27						
Books withdrawn	0	0	0	0	680	680
Total vols. 31 De'42	56959	9140	7264	2346	3050	78759

Classified Report
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	13	0	1	0	14
Philosophy	108	0	1	0	109
Religion	106	11	6	29	152
Sociology	339	50	16	74	479
Fairy tales		105	32	157	294
Language	9	0	0	0	9
Science	167	53	25	64	309
Useful arts	468	74	51	78	671
Fine arts	330	43	21	25	419
Literature	449	128	59	120	756
History	389	31	32	91	543
Travel	318	70	50	116	554
Biography	365	40	43	85	533
Fiction	4982	1597	1314	1508	9401
Magazines	223	21	226	0	470
Foreign books	18	0	0	0	18
Rent coll.	302	0	0	0	302
Total	8586	2223	1877	2347	15033

Volumes used for reference in Main adult dept. ----- 743

Finance

RECEIPTS:

Bal. on hand 1 De '42 -----	\$ 580.69
Fines, lost & dam. bks. -----	167.88
Non-resident fees -----	13.00
Rent collection -----	15.10
Reserve postals & book sold -----	4.28
Amount placed to account --	2700.00

Total receipts ----- \$3480.95

DISBURSEMENTS:

Salaries: lib. staff -----	\$1872.00
Salaries: bldg. staff -----	235.00
Books -----	498.17
Periodicals -----	32.75
Binding -----	5.50
Supplies -----	57.14
Light -----	7.25
Heat -----	105.00
Telephone -----	15.25
Postage, drayage, etc -----	4.00
Insurance -----	55.00
Miscellaneous -----	14.77
Total disbursements -----	\$2901.83
Bal. on hand 2 Ja '43 -----	\$ 579.12

Respectfully submitted,

Minnie A. Dill

Librarian.