

Finance Committee

April 23, 1954

April 27, 1954

On Friday, April 23rd the Finance Committee met to consider Mr. Rollins' recommendations regarding a payroll schedule and classification plan for the library staff.

Members present: Mr. Felts, chairman, Mrs. Ridgley, Mr. Rollins.

Mr. Rollins explained that he had gone over the plan and schedule as prepared by the Librarian and with certain changes was recommending it to the Committee. The members examined and discussed the material item by item. They asked the Librarian if she thought it would be possible to put it into action. She replied she wasn't sure because any plan of this nature was bound to cause some dislocation at first. She was instructed to see what could be done with it in the light of the 1954-55 budget and to report back on Tuesday, April 27th.

On Tuesday, April 27th the same Committee members met to continue their investigation. The Librarian reported that she had worked out the payroll schedule as well as she could. Because more taxes and fines had been collected than expected, and staff vacancies unfilled we had a larger-than-usual balance. By using this the schedule could be adopted if the Board cared to consider using the building fund for the outside renovations.

The members questioned her regarding every salary adjustment and every budget figure for 1954-55 and 1955-56. At the end of a lengthy discussion the members agreed that the classification plan and these figures be recommended to the Board for adoption.

Respectfully submitted,

Muriel E. Perry

Muriel E. Perry
Secretary

Board of Trustees
April 30, 1954 - 2

The regular meeting of the Board was called to order at 4:00 p.m.

Members present: Mr. Hull, presiding, Mrs. Bailey, Mrs. Gage, Messrs. Blackford, Felts, Gore and Schroeder.

The minutes for the previous meeting were read. The motion was made by Mr. Felts, seconded by Mr. Schroeder, and unanimously passed that these be approved.

The motion was made by Mrs. Bailey, seconded by Mr. Felts and unanimously approved that bills for maintenance, \$3367.39; for salaries, \$6256.10; total, \$9623.49 be paid.

Mr. Felts, Chairman of the Finance Committee, gave his report of the April 23rd and April 27th meetings. Each member had the work sheets before him. Mr. Felts said that Mr. Rollins had done most of the review and the recommendations although the three members of the Committee had worked on it and on the budget. He felt at a little disadvantage in being the only representative present.

The written report of the Committee was read. After a lengthy discussion the motion was made by Mr. Felts, seconded by Mrs. Gage and unanimously passed that the work sheet for the budget for 1955-56 be accepted.

The members felt that regarding the 1954-55 payroll a special meeting should be called next week with the members of the Financial Committee present to explain their recommendations in more detail.

The motion was made by Mr. Felts, seconded by Mr. Gore and unanimously passed that the meeting adjourn. Time, 5:30 p.m.

Respectfully submitted,

Muriel E. Perry
Muriel E. Perry
Secretary