

Regular Meeting of the Library Board

April 27, 1923.

Present: Messrs. Hardy, Shade, Scott and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

It was reported that the shrubs had been planted by Mr. Torrence, and his instructions were to water them abundantly. The nut trees recently planted were to have guards around them. The general condition of the lawn was discussed, and it was suggested that grass seed be sown. The use of the lawn as a playground for children and short cut for pedestrians was mentioned, but no definite suggestion was made to put a stop to this practice.

Report was made on the condition of the walls and woodwork, after the investigation of an expert painter on what should be included in the proposed redecoration. It was found that more rooms needed to be done over completely; also, that the woodwork needed attention, as it was deteriorating from lack of care. The matter was placed in the hands of the Building and Grounds Committee and Mrs. Evans, with power to act.

Mr. Hardy spoke of a plan to relieve the crowded condition of the stacks, recently suggested by a Library Bureau representative, - that is, to move the loan desk out towards the door and place short stacks between this and the stack-room. This would simply tide over the time until the building could be enlarged.

Mention was made that the Library expected to have a small display of books, with the general school exhibit, during the meeting

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of the Parent-Teachers Association, May 1-3. This will be in the Palm room of the Orlando Hotel and different members of the library staff will be in charge of the books.

Mrs. Gastman suggested we extend an invitation to the delegates to visit the Library and see our Lincoln Memorial Collection.

It was suggested that we have open house and invite everybody to visit the Library July 1, to celebrate the twenty-year anniversary of the opening of the building. Nothing definite was suggested in the discussion, except that the Library be included in other plans of "Home-coming" week, July 1-7.

From records consulted it was found that the terms of the following members of the Board expire this year: Messrs. Hardy, Shade and Mrs. Meridith.

The time of the meeting to hear the annual report read was set for Monday, May 14.

On motion bills to the amount of \$2,110.82 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Acting-Secretary.

Minnie A. Dill

April 27, 1923.

Librarian's Report for March 1923

Book Account

	Adult.	Child.	Branch.	School.	Total.
Total vols. 28 Feb. 1923	36,695	6,033	2,451	2,053	47,232
New books added by purchase	141	55	32		228
New books added by gift	3		4		7
Magazines bound	15				15
Books replaced		1		1	2
Total additions	159	56	36	1	252
Books withdrawn	63	23	14	2	102
Total vols. 31 Mr. 1923	36,791	6,066	2,473	2,052	47,382

Registration

	<u>Main Lib.</u>		<u>Branch</u>		Total.
	Adult.	Child.	Adult.	Child.	
Cards in force 28 Feb. 1923	7,950	3,607	292	784	12,633
Borrowers registered	232	84	21	23	360
Borrower's cards cancelled	151	72	6	45	274
Cards in force 31 Mr. 1923	8,031	3,619	307	762	12,719

Circulation

	<u>Main Lib.</u>		<u>Branch</u>		School.	Deposit.	Staley's.	Total.
	Adult.	Child.	Adult.	Child.				
Books issued	11,505	4,408	1,197	1,769	1,898	667	276	21,720
Largest daily circulation at Main Library-	1,044.					At Branch-		201
Smallest "	"	"	"	"	236.	"	"	41
Average "	"	"	"	"	589.	"	"	109
Books used in reading and reference rooms	-----							1,841
Delinquent postals sent	-----							353
Reserve postals sent	-----							151

Binding and Repair

Books sent to bindery	-----	277
Books repaired in library	-----	704

Sunday Opening

Visitors: Men -- 78. Women -- 46. Children -- 16. Total -- 140 ✓

Classified Report

Book Account

	Adult.	Child.	Branch.	School.	Total.
General works	9	8			17
Philosophy	1				1
Religion	7				7
Sociology	21	1	5		27
Philology	2				2
Science	2	2	1		5
Useful arts	21	2	1		24
Fine arts	11	1	1		13
Literature	27	8	3		38
Travel	2	3	2		7
Biography	12	4	4		20
History	5	1	1		7
Fiction	39	24	20	1	84
Total	159	54	38	1	252
Rental coll.	13				13

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Classified Report

Circulation

	Adult.	Child.	Branch.	School.	Stations.	Total.
General works	13	7	28			48
Philosophy	95	1				96
Religion	134	25	16	46	5	226
Sociology	365	498	223	299	26	1411
Philology	6		1			7
Science	302	117	73	123	18	633
Useful arts	341	69	42	46	15	513
Fine arts	356	88	27	17	6	494
Literature	554	197	119	136	49	1055
Travel	231	172	61	182	21	667
Biography	188	75	25	49	10	347
History	213	139	70	149	23	594
Fiction	8241	3001	2163	851	731	14987
Foreign bks.	19					19
Magazines	125	19	118		39	301
Rental coll.	322					322
Total	11505	4408	2966	1898	943	21720

Finance

Receipts:

Balance due from appropriation 28 Feb. 1923 -----	\$10,180.79
Fees for non-residents -----	15.00
Fines, damages & lost bks. -----	62.80
Rental coll. -----	13.80
Other sources -----	2.40

Total receipts ----- \$10,274.79

Expenditures:

Salaries -----	\$1,235.95
Books -----	656.86
Binding -----	172.59
Supplies -----	58.46
Repairs & improvements -	12.55
Light & heat -----	162.52
Furniture -----	35.00
Telephone -----	3.60
Postage, freight & exp.-	10.68
Insurance -----	5.00
Miscellaneous -----	17.01
Total expenditures ---	\$2,370.22
Balance due from appropriation 31 Mr. 1923 ----	\$7,904.57

Respectfully submitted,

Alice G. Evans

Librarian.

D.