

Called Meeting of the Library Board
May 15, 1940

Present: Mr. Shilling and Mrs. Garman.

The minutes of the last meeting and the librarian's report for April were omitted.

The Annual Report was read, and signed by those present. The required number of signatures was to be obtained the next day, before sending the report to the City Council. (It was signed later, by Mr. Knuth, Mrs. Buckner and Miss Riggs)

No regular meeting was to be held in May, but the Finance committee was to approve and sign the vouchers and the president sign the checks.

Adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for April, 1940

Book Account

	Adult	Juvenile	Total
Total vols. 31, Mar.'40	57523	16456	73979
Books added by transfer during year	13	63	76
Books found during year	18	7	25
Total added	31	70	101
Books withdrawn by transfer	13	63	76
Total withdrawn	13	63	76
Total vols. 30 Apr.'40	57541	16463	74004

Registration

	Main lib.		Evans Br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Mar.'40	12436	3780	732	911	17859
Borrowers registered	263	56	11	21	351
Borrowers cards cancelled	221	97	11	20	349
Cards in force 30 Apr.'40	12478	3739	732	912	17861

Circulation

	Main lib.		Evans Br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	14101	3208	1434	1391	4803	24937
Largest daily circ. at Main library-	1101		At Evans branch-			176
Overdue notices sent	-					477
Reserve postals sent	-					266
Pictures loaned	-					989
Telephone calls	-					465

Binding and Repair

Books sent to bindery	- - - - -	316
Books repaired in library	- - - - -	1231

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Mar.'40	52975	8767	6670	2374	3193	73979
Books added by transfer during year	3	3	26	0	44	76
Books found during yr.	16	1	4	0	4	25
Total added	19	4	30	0	48	101
Books wd. by transfer	11	58	2	0	5	76
Total withdrawn	11	58	2	0	5	76
Total vols. 30 Apr.'40	52983	8713	6698	2374	3236	74004

Classified Report
Circulation

	Main Lib.		Evans branch	Schools	Total
	Adult	Child			
General works	39	1	13	0	53
Philosophy	276	4	7	0	287
Religion	250	16	11	52	329
Sociology	687	70	33	190	980
Fairy tales		169	42	347	558
Language	14	0	1	0	15
Science	346	100	71	211	728
Useful arts	803	158	110	193	1264
Fine arts	818	46	48	32	944
Literature	946	153	76	240	1415
History	496	47	46	270	859
Travel	557	90	78	384	1109
Biography	567	65	57	166	855
Fiction	7456	2258	2017	2718	14449
Magazines	417	31	214	0	662
Foreign books	20	0	1	0	21
Rent coll.	409	0	0	0	409
Total	14101	3208	2825	4803	24937
Volumes used for reference in library - - - - -					1260

Finance

RECEIPTS:

Bal. on hand 31 Mr. '40 -----	\$9220.89
Fines, damaged & lost bks.-	170.73
Non-resident fees -----	15.00
Rent collection -----	20.45
Reserve postals -----	3.82

Total receipts ----- \$9430.89

DISBURSEMENTS:

Salaries -----	\$1754.40
Janitor service -----	200.00
Books -----	435.11
Binding -----	154.04
Supplies -----	32.40
Repairs & improvements -----	20.39
Light -----	5.49
Heat -----	121.50
Telephone -----	14.25
Postage, drayage, etc -----	6.76
Miscellaneous -----	72.94
Transfer to Special Building Fund ^{Acct.} -----	3387.09
Total disbursements -----	\$6204.37
Bal. on hand Apr. '40 -----	\$3226.52

Special Building Fund Account

April 27, 1940 Transferred from Regular Library Fund -- \$3,387.09

Caroline S. Loeb Fund

Caroline S. Loeb gift -----	\$500.00
Interest -----	90.98
Total -----	\$590.98

Sarah Ellen Glore Fund

Sarah Ellen Glore gift, with interest -----	\$150.00
Expenditures: Interest -----	7.34
Total -----	157.34
For show case, for Evans Branch -----	\$44.49
" periodical rack " " -----	38.00
	<u>\$82.49</u>
Bal. on hand -----	\$ 74.85

W. E. Mueller Fund

W. E. Mueller gift (\$150)	
Apr. 30. 1939- Bal. on hand -----	\$ 74.00
Interest -----	.92
Total -----	\$ 74.92

Respectfully submitted,

Minnie A. Dill

Librarian.