

Regular Meeting of the Library Board

November 25, 1938

Present: Messrs. Shilling, Borchers, Knuth, Mrs. Evans, Mrs. Miller and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and order placed on file.

Mr. Borchers reported that copies of Macon County historical records would be made by a department of the W.P.A. in Springfield, at cost, except the paper for typing. He suggested that the Library Board furnish this, with the understanding that one copy of any such record made was to be deposited in the library. On motion, the Board will pay for the paper up to five dollars.

On motion, the list of new books recommended by the Book committee was ordered purchased.

On motion, the staff salaries, for December only, were to be paid in two instalments, - the first one the middle of the month. Mr. Shilling appointed Mrs. Evans to sign these checks.

Bills to the amount of \$2840.24 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for October, 1938

Book Account

	Adult	Juvenile	Total
Total vols. 30 Sept.'38	55497	15688	71185
New books added by purchase	90	62	152
New books added by gift	4	0	4
Magazines bound	1	0	1
Books replaced	52	16	68
Total additions	147	78	225
Books withdrawn	117	87	204
Total vols. 31 Oct.'38	55527	15679	71206

Registration

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Sept.'38	12175	3690	817	943	17625
Borrowers registered	302	133	18	32	485
Borrowers cards cancelled	342	118	28	39	527
Cards in force 31 Oct.'38	12135	3705	807	936	17583

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	13369	3832	1198	1556	4613	24568
Largest daily circ at Main library-	1068		At Evans br.-			164
Overdue notices sent - - - - -						230
Reserve postals sent - - - - -						133
Pictures loaned - - - - -						733

Binding and Repair

Books sent to bindery - - - - -	225
Books repaired in library - - - - -	1536

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 30 Sp'38	51187	8277	6151	2414	3156	71185
New books added:						
General works	4	1	0	0	0	5
Sociology	17	7	5	0	0	29
Science	0	0	1	0	0	1
Useful arts	4	4	3	0	0	11
Fine arts	3	1	0	0	0	4
Literature	11	0	1	0	0	12
History	1	1	0	0	0	2
Travel	1	2	1	0	0	4
Biography	4	2	1	0	0	7
Fiction	88	36	18	0	0	142
Foreign books	8	0	0	0	0	8
Total added	141	54	30	0	0	225
Rent coll.- 22						
Books withdrawn	106	69	22	6	1	204
Total vols. 31 Oct.'38	51222	8262	6159	2408	3155	71206

Classified Report  
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	36	2	1	0	39
Philosophy	236	2	4	0	242
Religion	166	22	7	65	260
Sociology	494	54	29	197	774
Fairy tales		270	78	378	726
Language	23	0	1	0	24
Science	251	108	51	199	609
Useful arts	602	125	77	173	977
Fine arts	588	82	46	56	772
Literature	862	194	81	195	1332
History	647	145	53	319	1164
Travel	433	121	70	357	981
Biography	534	80	41	131	786
Fiction	7890	2564	2011	2543	15008
Magazines	330	63	204	0	597
Foreign books	27	0	0	0	27
Rent coll.	250	0	0	0	250
Total	13369	3832	2754	4613	24568

Finance

RECEIPTS:

Bal. on hand 30 Sp. '38-----	\$ 273.74
Fines, damaged & lost bks.-	118.48
Non-resident fees -----	15.00
Rent collection -----	12.50
Reserve postals -----	4.02
Amount placed to account --	3200.00

Total receipts ----- \$3623.74

DISBURSEMENTS:

Salaries -----	\$1646.78
Janitor service -----	195.00
Books -----	640.25
Periodicals-----	533.90
Binding -----	204.90
Supplies -----	92.55
Repairs & improvements ----	6.65
Light -----	5.03
Heat -----	15.90
Furniture & fixtures -----	7.50
Telephone -----	7.40
Postage, drayage, etc ----	3.41
Miscellaneous -----	28.80
Total disbursements -----	\$3388.07
Balance on hand 31 Oct. '38-	\$ 235.67

Respectfully submitted,

*Minnie A. Dill*

Librarian.