

Regular Meeting of the Library Board

September 29, 1939

Present: Messrs. Knuth, Nash, Mrs. Buckner, Mrs. Garman, and Miss Riggs, new member.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved, and ordered placed on file.

Unfinished business: Mr. Tolly of the Mississippi Valley Structural Steel Company was sent to see what could be done regarding handrails at front steps. He brought blue prints for center rails only as, after consultation with some of his associates, it was thought that side rails would be out of keeping with the architecture of the library building. Even this was not considered very good for the top flight of steps. The price of the steel rails would be \$35.00. The firm does not install. No action was taken.

On motion, the list of new books recommended by the Book committee was ordered purchased.

Bills to the amount of \$2,929.10 were approved by the Finance committee and ordered paid. Miss Riggs acted on the committee for this meeting.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for August, 1939

Book Account

	Adult	Juvenile	Total
Total vols. 31 July '39	56104	16113	72217
New books added by purchase	218	45	263
New books added by gift	7	0	7
Books replaced	9	6	15
Total additions	234	51	285
Books withdrawn	53	145	198
Total vols. 31 Aug. '39	56285	16019	72304

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 July '39	12177	3877	755	930	17739
Borrowers registered	227	72	4	9	312
Borrowers cards cancelled	204	52	9	6	271
Cards in force Aug. 31, '39	12200	3897	750	933	17780

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	12421	3890	1241	1110	266	18928
Largest daily circ. at Main library-			810	At Evans branch-		131
Overdue notices sent	-----					240
Reserve postals sent	-----					207
Pictures loaned	-----					16
Telephone calls	-----					309

Binding and Repair

Books sent to bindery	-----	227
Books repaired in library	-----	1510

Classified Report

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Jl. '39	51668	8735	6467	2391	2956	72217
New books added:						
General works	2	0	0	0	0	2
Philosophy	4	0	0	0	0	4
Religion	7	0	0	0	0	7
Sociology	22	0	1	0	0	23
Science	9	0	1	0	0	10
Useful arts	32	2	1	0	0	35
Fine arts	22	1	3	0	0	26
Literature	12	4	4	0	0	20
History	18	2	0	0	0	20
Travel	47	2	3	0	0	52
Biography	18	3	3	0	0	24
Fiction	17	10	33	0	2	62
Total added	210	24	49	0	2	285
Rent coll.- 25						
Books withdrawn	51	145	0	2	0	198
Total vols. 31 Ag. '39	51827	8614	6516	2389	2958	72304

Classified Report  
Circulation

	Main lib.		Evans	Stations	Total
	Adult	Child	branch		
General works	28	2	8	0	38
Philosophy	177	0	4	0	181
Religion	130	12	5	9	156
Sociology	255	59	22	1	337
Fairy tales		294	52	6	352
Language	12	0	1	0	13
Science	169	77	31	17	294
Useful arts	518	165	60	0	743
Fine arts	492	68	32	8	600
Literature	464	90	43	14	611
History	217	29	8	7	261
Travel	423	30	23	20	496
Biography	334	57	16	4	411
Fiction	8453	2928	1880	180	13441
Magazines	304	79	166	0	549
Foreign books	52	0	0	0	52
Rent coll.	393	0	0	0	393
Total	12421	3890	2351	266	18928

Volumes used for reference in library - - - - - 335

Finance

RECEIPTS:

Bal. on hand 28 Jl. '39 -----	\$ 568.35
Fines, damaged & lost bks. -	87.83
Non-resident fees -----	4.00
Rent collection -----	19.65
Reserve postals -----	3.52
Amount placed to account --	3500.00

Total receipts ----- \$4183.35

DISBURSEMENTS:

Salaries: library staff-----	\$1738.60
bldg. staff-----	200.00
Books -----	317.97
Periodicals -----	1.00
Binding -----	5.00
Supplies -----	2.47
Repairs & improvements ----	394.18
Light -----	3.27
Furniture & fixtures -----	1107.88
Telephone -----	28.50
Postage, drayage, etc ----	1.30
Insurance -----	25.00
Miscellaneous -----	206.91
Total disbursements -----	\$4032.08
Bal. on hand 25 Ag. '39 ----	\$ 151.27

Respectfully submitted,

*Minnie A. Dill*

Librarian.