

Called Meeting of the Library Board

July 18, 1941

Present: Mr. Knuth, Mrs. Evans and Mrs. Buckner.

The meeting was called to consider needed repairs
and decoration in the children's room.

Since there was not a quorum, no action was taken.

Adjourned.

Mabel A. Wayne

Acting secretary.

Regular Meeting of the Library Board

July 23, 1941

Present: Mr. Knuth, Mrs. Evans, Mrs. Garman, Mrs. Buckner and Miss Riggs. Mr. Knuth acted as president and signed the checks.

Minutes of the last two meetings were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Knuth as chairman of special committee on building repairs, reported the amounts spent:

B. M. Dennis & Son	roofing	\$183.96
R. H. Lunn & Sons	pointing & caulking	376.94
W. T. Delahunty & Co.	plumbing	200.00
S. A. Clausen,	superintending repairs	45.59
A total of		\$806.49

On motion, ^{of} Mrs. Garman, seconded by Miss Riggs, a committee consisting of Mr. Knuth, Mr. Nash and Mrs. Evans was to be appointed, with power to act in regard to all necessary repairs in the children's room.

On motion of Mrs. Evans, seconded by Miss Riggs, bills to the amount of \$2,816.63 were approved by the Finance committee and ordered paid. Miss Riggs acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for June, 1941

Book Account

	Adult	Juvenile	Total
Total vols. 31 My.'41	59366	17014	76380
New books added by purchase	195	75	270
Magazines bound	2	0	2
Books replaced	3	0	3
Total additions	200	75	275
Books withdrawn	0	254	254
Total vols. 30 Je.'41	59566	16835	76401

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 My.'41	12928	3857	808	922	18515
Borrowers registered	191	111	5	3	310
Borrowers cards cancelled	162	90	3	10	265
Cards in force 30 Je.'41	12957	3878	810	915	18560

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	9746	3302	927	857	572	15404
Largest daily circ. at Main Library-			782	At Evans branch-		126
Overdue notices sent - - - - -						391
Reserve postals sent - - - - -						100
Pictures loaned - - - - -						320
Telephone calls - - - - -						317

Binding and Repair

Books repaired in library - - - - -	11264
Books sent to bindery - - - - -	167

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 My.'41	54676	9022	7024	2357	3301	76380
New books added:						
General works	34	0	0	0	0	34
Philosophy	3	0	0	0	0	3
Religion	22	1	0	0	0	23
Sociology	22	3	0	0	0	25
Language	2	0	1	0	0	3
Science	9	4	5	0	0	18
Useful arts	34	5	2	0	0	41
Fine arts	15	2	2	0	0	19
Literature	4	0	3	0	0	7
History	11	5	4	0	0	20
Travel	4	2	2	0	0	8
Biography	5	3	0	0	0	8
Fiction	8	25	32	0	0	65
Foreign books	1	0	0	0	0	1
Total added	174	50	51	0	0	275
Rent coll.- 19						
Books withdrawn	0	0	0	0	254	254
Total vols. 30 Je.'41	54850	9072	7075	2357	3047	76401

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Classified Report
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	33	2	0	0	35
Philosophy	157	5	0	0	162
Religion	132	13	3	0	148
Sociology	334	35	12	0	381
Fairy tales	0	184	20	7	211
Language	13	0	0	0	13
Science	143	92	17	38	290
Useful arts	491	137	54	2	684
Fine arts	473	62	29	9	573
Literature	376	117	52	13	558
History	247	21	8	1	277
Travel	298	27	14	7	346
Biography	286	57	12	8	363
Fiction	6116	2529	1411	487	10543
Magazines	206	21	152	0	379
Foreign books	32	0	0	0	32
Rent coll.	409	0	0	0	409
Total	9746	3302	1784	572	15404

Volumes used for reference in Main adult dept. ----- 659

Finance

RECEIPTS:

Bal. on hand 1 Je. '41 -----	\$1682.15
Fines, damaged & lost bks. --	132.17
Non-resident fees -----	22.00
Rent collection -----	20.45
Reserve postals -----	2.24
Amount placed to account --	2500.00

Total receipts \$4359.01

DISBURSEMENTS

Salaries -----	\$1791.80
Janitor service -----	225.00
Books -----	536.26
Periodicals -----	1.00
Printing -----	33.00
Binding -----	157.90
Supplies -----	155.42
Repairs & improvements-	819.76
Light -----	4.43
Heat -----	23.50
Furniture & fixtures --	12.11
Telephone -----	14.00
Postage, drayage, etc. -	2.25
Insurance -----	156.22
Miscellaneous -----	6.72
Total disbursements --	3939.37
Bal. on hand 1 Jl. '41 -	419.64

Respectfully submitted,

Minnie A. Dill

Librarian.