

Regular Meeting of the Library Board

September 30, 1932

Present: Messrs. Hardy, Shade, Mrs. Gastman, Mrs. Vincent and Mrs. Lewis.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: Mrs. Evans and Miss^{Dill,} the committee reporting on the talk with Supt. Harris regarding the mutilation of library books by pupils, to make their note-books, decided it was not necessary to send a letter but to leave it with him to take up at a council meeting.

Library finances were discussed, and it was stated that neither the Commissioner of Finance nor the bank had been able to tell what per cent of its appropriation the library could count on. It was mentioned that the running expenses of the library were approximately \$1,000 less a month than in normal times, because no books are being purchased, salary budget has been cut almost 20% and a large part of the extension work has been discontinued. The Board went on record approving the policy of the librarian in not purchasing books until the state of finances was assured.

Bids were to be obtained on the periodical subscription list for 1933, and submitted at the October meeting.

Mention was made of Mr. W. J. Wayne's death and of his long and valued service as a former member and president of the Library Board.

No list of new books was presented. Bills to the amount of \$2,042.78 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill Secretary.

Librarian's Report for August, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 31 July 1932	51691	15119	66810
New books added by purchase	2	1	3
New books added by gift	9	0	9
Books replaced	113	130	243
Total additions	124	131	255
Books withdrawn	135	36	171
Total vols. 31 Aug. 1932	51680	15214	66894

Registration

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 July 1932	12910	5136	957	1310	20313
Borrowers registered	285	70	16	12	383
Borrowers cards cancelled	155	67	6	10	238
Cards in force 31 Aug. 1932	13040	5139	967	1312	20458

Circulation

	Main Lib.		Evans branch		Stations 927	Total 31391
	Adult	Child	Adult	Child		
Books issued	20685	5956	2225	1598		
Largest daily circ. at Main Library-			1534		At Evans branch-	247
Smallest " " " " " "			738		" " "	79
Average " " " " " "			986		" " "	141
Delinquent postals sent - - - - -						283
Reserve postals sent - - - - -						205
Pictures loaned - - - - -						46

Binding and Repair

Books sent to bindery - - - - -	96
Books repaired in library - - - - -	3543

Classified Report

Book Account

	Main Lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 July 1932	47318	8260	5511	2857	2864	66810
New books added:						
Religion	0	0	0	0	4	4
Sociology	2	5	2	0	6	15
Science	0	2	1	0	6	9
Fine arts	1	0	1	0	0	2
Literature	2	6	7	0	0	15
History	0	2	2	0	1	5
Travel	0	0	1	0	6	7
Biography	1	0	0	0	5	6
Fiction	114	28	41	0	6	189
Foreign books	3	0	0	0	0	3
Total added	123	43	55	0	34	255
Books withdrawn	122	23	9	13	4	171
Total vols. 31 Aug. 1932	47319	8280	5557	2844	2894	66894

Classified Report
Circulation

	Main library		Evans branch	Stations	Total
	Adult	Child			
General works	38	3	1	0	42
Philosophy	214	0	1	0	215
Religion	210	24	7	1	242
Sociology	328	458	102	22	910
Philology	21	0	4	0	25
Science	315	156	46	18	535
Useful arts	404	81	40	0	525
Fine arts	499	110	34	19	662
Literature	619	117	38	45	819
History	246	60	30	0	336
Travel	436	97	8	11	552
Biography	420	62	22	13	517
Fiction	16474	4685	3252	798	25209
Magazines	127	103	238	0	468
Foreign books	35	0	0	0	35
Rental coll.	299	0	0	0	299
Total	20685	5956	3823	927	31391

Finance

Receipts:

Balance on hand 31 July '32-	\$464.07
Fees for non-residents ----	15.00
Fines, damaged & lost bks -	95.87
Rental collection -----	14.95
Reserve postals sold -----	3.76
Refund on periodical -----	.42
Interest -----	1.43
Amount placed to account --	2000.00

Total receipts ----- \$2595.50

Expenditures:

Salaries -----	\$1572.60
Janitor service -----	205.00
Books -----	265.72
Periodicals -----	5.30
Binding -----	138.10
Supplies -----	89.65
Light -----	19.13
Furniture & fixtures -----	6.75
Telephone -----	5.00
Postage, freight, express -	4.13
Insurance -----	51.50
Miscellaneous -----	16.66
Total expenditures -----	\$2379.54
Balance on hand 31 Aug. '32-	215.96

August 31, 1932- Balance due Library Funds from 1932-1933 tax --- \$26,000.00
 August 31, 1932- " " " " " 1931-1932 " --- 9,000.00

Respectfully submitted,

Minnie A. Dill

Librarian.