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DECATUR PUBLIC LIBRARY
COMBINED BUDGET & BILL LIST FOR JANUARY 1960

	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
100	STAFF SAL	17500600		12034892	5465708
	BL CR AND	19357	1189978 ^u		
	CITIZENS B	19358	13302 ^u		
	DEC CITY C	19359	227640 ^u		
	TREAS CITY	19360	10000 ^u		
	UNITED FUN	19361	93757 ^u		
			663 ^u		
100		17500600	1535340	13570232	3930368*
150	BUILD MAIN	1002900		686182	316718
			38615 ^u		
	CITIZENS B	19358	5750 ^u		
	TREAS CITY	19360	2818 ^u		
150		1002900	47183	733365	269535*
199	MISC BLDG			625	625
199				625	625*
			15,825.23		
201	BINDING S	75000		99860	24860
201		75000		99860	24860*
202	CATALOG M	75000		24308	50692
	L OF C CAR	19362	5000 ^u		
	REMINGTON	19363	792 ^u		
202		75000	5792	30100	44900*
203	FREIGHT E	60000		40222	19778
	CHGO SEAT I	19364	825 ^u		
	CHGO SEAT I		633 ^u		
203		60000	1458	41680	18320*
204	IBM SUPPL	435000		270423	164577
	INTNL BUSN	19365	37500 ^u		
204		435000	37500	307923	127077*
205	OFC SUPPL	200000		268069	68069
	BLOCK & KU	19366 (drawn)	31 ^u		
	DEC PAPER	19367	1096 ^u		
	DEC PAPER		5076 ^u		
	GAYLORD BR	19368	1775 ^u		
	GAYLORD BR		550 ^u		
	KRESGE S S	19366	83 ^u		
	LINXWLR OF	19369	337 ^u		
	LINXWLR OF		203 ^u		
	READER PRI		1330CR ^u		
	RECORDAK C	19370	1837 ^u		
	RECORDAK C		6247 ^u		
	VERIFAX		160CR ^u		
	WOOLWORTHS	19366	489 ^u		
205		200000	16234	284303	84303*
206	POSTAGE	70000		92898	22898

Combined Budget & Bill List - January 1960

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Code	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
	AM BK PRIC 19371		54 ^u		
	APPLE TREE 19372		5 ^u		
	BACON PAM		19 ^u		
	BACON PAM } 19373		117 ^u		
	BACON PAM		75 ^u		
	BACON PAM		91 ^u		
	DARTNELL C 19374		14 ^u		
	MACMILLAN } 19375		9 ^u		
	MACMILLAN		79 ^u		
	MINKUS PUB 19376		53 ^u		
	NAT EDUC A } 19377		9 ^u		
	NAT EDUC A		9 ^u		
	NAT EDUC A		14 ^u		
	OXFORD UNI 19378		20 ^u		
	POSTMASTER 19366		20 ^u		
	SUPERBOOKS 19379		44 ^u		
	TAPLINGER 19380		24 ^u		
206		70000	656	93554	23554*
207	PRINTING	75000		86990	11990
	DEC HERLD 19366		1350		
207		75000	1350	88340	13340*
208	REP EQUIP	85000		257942	172942
	BURDICK PL 19381		5817 ^u		
	DEC WASH MO 19382		300 ^u		
	EL BAUER 19383		1540 ^u		
	GOODRICH B 19384		2595 ^u		
	GREGORY FO 19385		3034 ^u		
	HEISE ELEC 19386		500 ^u		
	HUBBARD F } 19387		8490 ^u		
	HUBBARD F		8795 ^u		
	KINGLAR CO 19388		1255 ^u		
208		85000	32326	290268	205268*
209	TEL & TEL	5000		14565	9565
	ILL BELL T 19389		328 ^u		
209		5000	328	14893	9893*
210	TEL SERVI	205200		137101	68099
	ILL BELL T } 19389		15925 ^u		
	ILL BELL T		1265 ^u		
210		205200	17190	154291	50909*
211	TEL ALARM	3600		2400	1200
	ILL BELL T 19389		300 ^u		
211		3600	300	2700	900*
212	RENTALS M	42500		22500	20000
	GAYLORD BR 19368		5000 ^u		
212		42500	5000	27500	15000*
213	SERV CONT	15000		26200	11200
213		15000		26200	11200*

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	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
220	PROF DEVE	70000		70528	528
	HOWE MRS M <i>1936</i>		<u>13311^u</u>		
220		70000	<u>13311</u>	83839	13839*
221	COMMUNITY	5000		22983	17983
221		5000		22983	17983*
222	EXHIBIT E	2500		5116	2616
222		2500		5116	2616*
223	HANDL & SE			50	50
	BACON PAM <i>19373</i>		<u>486^u</u>		
223			<u>486^u</u>	536	536*
299	MISCELLAN			25900	25900
299				25900	25900*
			<u>1,319.31</u>		
301	BLDG SUPP	75000		65069	9931
	BLACK & CO		150 ^u		
	BLACK & CO <i>19390</i>		151 ^u		
	BLACK & CO		238 ^u		
	LILLY E E <i>19391</i>		2136 ^u		
	SWP CO <i>19392</i>		<u>350^u</u>		
301		75000	<u>3025</u>	68094	6906*
302	CLEANING	38500		13377	25123
302		38500		13377	25123*
303	CONTRACT	1884300		1781917	102383
303		1884300		1781917	102383*
304	CARBAGE	8500		5975	2525
	FRED ROHMA <i>19366</i>		600 ^u		
	OTTO DASH <i>19393</i>		<u>275^u</u>		
304		8500	<u>875</u>	6850	1650*
305	HEAT & FU	35000		13211	21789
	ILL ST DIV <i>19394</i>		200 ^u		
	STANDARD O <i>19395</i>		<u>3160^u</u>		
305		35000	<u>3360</u>	16571	18429*
306	INSURANCE	300000		129221	170779
306		300000		129221	170779*
307	LIGHT & P	336000			336000
307		336000			336000*
308	BLGD REPA	100000		46161	53839
308		100000		46161	53839*
309	TRAVEL	80000		61073	18927

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Combined Budget & Bill List - January, 1960

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Code	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
	AYERS MYRN	1936	30		
	CONSUMER S		897		
	CONSUMER S	19396	759		
	CONSUMER S		364		
	CONSUMER S		435		
	HOUCK HATT		147		
	HOUCK HATT		102		
	HOUCK HATT	19397	37		
	HOUCK HATT		468		
	HOUCK HATT		190		
	HOUCK HATT		249		
	PETERSEN D	19398	422		
309		80000	4100	65173	14827*
310	HEALTH	2500		467	2033
	JANSAN SUP	19399	11350		
	WALGREENS	1936	72		
310		2500	11422	11889	9389*
399	MISCELLAN	5000		1762	3238
399		5000		1762	3238*
			227.82		
401	BINDING N	300000		282938	17062
	BINDING		2000CR		
	STAPPENBEC	19400	1440		
	STAPPENBEC		21834		
401		300000	21274	304212	4212*
402	BOOKS	4620000		3384180	1235820
	AM BK PRIC	19371	1500		
	APPLE TREE	19372	100		
	BENDER MAT	19401	1100		
	DARTNELL C	19374	937		
	DOUBLEDAY		440		
	DOUBLEDAY	19402	638		
	HAINES E	19403	207		
	ILL BELL T	19389	1935		
	ILL CONS T	19404	75		
	INST LOCAL	19405	600		
	JANSEN J H	19406	1350		
	MACMILLAN	19375	234		
	MCCLURG A		19807		
	MCCLURG A	19407	31318		
	MCCLURG A		2395		
	MCCLURG A		30621		
	MOODYS INV	19408	29800		
	NAT EDUC A		200		
	NAT EDUC A	19377	125		
	NAT EDUC A		500		
	NEW METHOD		4790		
	NEW METHOD	19409	1252		
	NEW METHOD		4948		
	OXFORD UNI	19378	476		

Combined Budget & Bill List - January, 1960

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	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
	PRENTICE H	19410	5 4 0 0 n		
	PRENTICE H	19411	2 1 3 0 0 n		
	RESEARCH B	19412	4 5 0 0 n		
	RISEMAN TE		1 5 0 0 n		
	STAFF BOOK		2 3 0 4 8 CR n		
	STAFF BOOK		1 6 0 5 6 CR n		
	SUPERBOOKS	19379	2 6 1 0 n		
	TAPLINGER	19380	6 3 0 n		
	WILSON H W	19413	1 4 0 0 n		
4 0 2		4 6 2 0 0 0 0	1 3 4 5 8 4	3 5 1 8 7 6 4	1 1 0 1 2 3 6 *
4 0 5	F I L M S 1 6 M	1 3 4 0 0 0		8 8 0 2 5	4 5 9 7 5
4 0 5		1 3 4 0 0 0		8 8 0 2 5	4 5 9 7 5 *
4 0 6	F I L M S S L I	5 0 0 0		2 0 4 0	2 9 6 0
4 0 6		5 0 0 0		2 0 4 0	2 9 6 0 *
4 0 7	F I L M S C P	5 0 0 0			5 0 0 0
4 0 7		5 0 0 0			5 0 0 0 *
4 0 8	F I L M S M I C	7 0 0 0 0		3 4 5 7 5	3 5 4 2 5
	C O U N C I L S O	19414	8 8 3 n		
	D E C H E R L D	19415	1 8 1 7 n		
4 0 8		7 0 0 0 0	2 7 0 0	3 7 2 7 5	3 2 7 2 5 *
4 0 9	F I L M S R E N	2 0 0 0 0		2 7 3 5	1 7 2 6 5
	F I L M R E N T A		3 0 9 9 CR n		
4 0 9		2 0 0 0 0	3 0 9 9 CR	3 6 4 C R O 0 0 0	2 0 3 6 4 *
4 1 0	P A M P H L E T S	4 0 0 0 0		1 6 7 4 5	2 3 2 5 5
	B A C O N P A M		1 9 5 5 n		
	B A C O N P A M		3 9 7 0 n		
	B A C O N P A M	19373	4 9 1 5 n		
	B A C O N P A M		5 6 1 6 n		
4 1 0		4 0 0 0 0	1 6 4 5 6	3 3 2 0 1	6 7 9 9 *
4 1 1	P I C T U R E S	3 0 0 0 0			3 0 0 0 0
4 1 1		3 0 0 0 0			3 0 0 0 0 *
4 1 2	P I C T U R E S	1 0 0 0 0		4 0 0 0	6 0 0 0
4 1 2		1 0 0 0 0		4 0 0 0	6 0 0 0 *
4 1 4	R E C O R D S L	4 0 0 0 0		2 2 8 5 8	1 7 1 4 2
	H O U G H T O N M	19416	1 4 0 0 n		
	S O U N D S A L E	19417	3 7 4 6 n		
4 1 4		4 0 0 0 0	5 1 4 6	2 8 0 0 4	1 1 9 9 6 *
4 1 5	R E C O R D S S	2 5 0 0			2 5 0 0
4 1 5		2 5 0 0			2 5 0 0 *

Combined Budget & Bill List - January, 1960

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EXPENSE ALLOCATION			AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
416	RECORDS	S	7500			7500
416			7500			7500*
417	RECORDS	1	5000			5000
417			5000			5000*
418	RECORDS	4	5000			5000
418			5000			5000*
419	PERIODICAL		200000		241131	41131
	A L A			900 CR		
	AM AVIATIO	19418		800		
	AMER MUS N	19419		450		
	ART IN AME	19420		975		
	BARRONS	19421		1500		
	BOWKER R R	19422		1100		
	BRITISH PE	19423		916		
	CHILDRENS	19424		1650		
	CHILDRENS			600		
	CHLD STDY	19425		250		
	COLUMBIA U	19426		600		
	CONGRESS D	19427		1000		
	CONSUMER R			500		
	CONSUMER R	19428		1500		
	CURTIS CIR			2400		
	CURTIS CIR	19429		2000		
	DEC HERLD			30		
	DEC HERLD			45		
	DEC HERLD			45		
	DEC HERLD			30		
	DEC HERLD			45		
	DEC HERLD			30		
	DEC HERLD			45		
	EDITOR PUB	19430		1000		
	FLYING	19431		2500		
	HEARST MAG			750		
	HEARST MAG	19432		600		
	ILL STATE	19433		1300		
	INTL JOURN	19434		700		
	JOURNAL CO	19435		3000		
	LAPIDARY J	19436		300		
	MCCALL COR			300		
	MCCALL COR	19437		300		
	MCCALL COR			600		
	MODERN AGE	19438		400		
	MODL AIR N	19439		300		
	NATL COUNC	19440		750		
	NEWSWEEK	19441		1200		
	NURSING OU	19442		650		
	PRINTERS I	19443		500		
	PUB AFFAIR	19444		300		
	REPORTER	19445		450		

Append

Combined Budget & Bill List - January, 1960

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le	EXPENSE ALLOCATION	AMOUNT FOR YEAR	FOR MONTH	TOTAL TO JAN. 30, 60	BALANCE
	SCHOLASTIC 19446		200		
	SCHOLASTIC 19447		275		
	SCIENCE 19449		550		
	SOUTH GALL 19448		75		
	SUCCESSFUL 19450		200		
	U S NEWS & 19451		2800		
419		200000	35611	276742	76742*
420	MAPS	5000		2350	2650
420		5000		2350	2650*
499	MISCELLAN	5000		2100	2900
499		5000		2100	2900*
			2,126.72		
501	CLEANING			1006	1006
501				1006	1006*
502	ADD TO EQ 865000			228829	636171
	CHGO SEATI } 19364		12515		
	CHGO SEATI }		22000		
	RECORDAK C 19370		18200		
502		865000	52715	281544	583456*
509	MISCELLAN	10000			10000
509		10000			10000*
			527.15		
603	RENT PARK	21000		10500	10500
603		21000		10500	10500*
650	VEHICLES	1797900		1812501	14601
650		1797900		1812501	14601*
699	MISCELLAN	10000			10000
699		10000			10000*
100		31000000	2002623	24447123	6552877*

Balance in checking account after above bills are paid - January 30, 1960 \$16,819.06

Presented for Payment _____

Authorized for Payment _____ T

Receipts

Estimated Income
1959/60

Actual Income
1959/60

Balance, Jan. 1, 1960
Taxes
Fines, Fees
Other
Total

\$ 132.39
315,000.00
6,500.00
0
\$ 321,632.39

\$ 132.39
255,444.00
5,619.49
94.41
\$ 261,290.29

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Minutes of the Board of Director's Meeting, Jan. 22, 1960

Mr. Dean Madden, president called the meeting to order at 4 PM, January 22, 1960 in the Anne Boyd Room of the Public Library. Those present were: Mr. Madden, Mr. Burnett, Mr. Felts, Mr. Hart, Mr. Koslofski, Mrs. Moothart, Mrs. Greider, Mrs. Ridgley, and Mrs. Howe, Mr. John Sweetnam, architect and Mike Carr, reporter were present.

Members of the Staff Association served coffee and homemade cookies to all those in attendance.

Mrs. Moothart moved the approval of the Minutes for the December 3, 1959 meeting. Mr. Felts seconded the motion. All present voted aye. Motion was carried.

Mr. Burnett moved the approval of the Finance committee report with the payment of the bills for January 1960:

Staff Salaries -	\$15, 353.40
Janitor's Salary-	471.83
Operating Expenses	4, 201.00
Total Expend.	\$ 20, 026.23

Mr. Hart seconded the motion. All present voted aye. Motion carried.

The Directors were informed the 1960/61 budget would be due February 12, 1960. The problem of buying gas from the City pump was discussed and referred to the Properties committee to be considered at the February meeting. Mr. Hart moved the library employees buy gas for the bookmobiles and station wagon from the Consumers Gas station in the meantime. Mrs. Greider seconded the motion. All present voted aye. Motion carried.

Mr. Hart moved to table the problem of the audit until it is known who the auditors will be. Mr. Burnett seconded the motion. All present voted aye. Motion carried.

Additional checks were requested for the Librarian's Expense Account, Macmillan Co., and the regular postage account which had been overlooked in the current bill list. Mr. Burnett moved the approval of these checks. Mr. Felts seconded the motion. All present voted aye. Motion carried.

The insurance account was placed on the agenda for the February meeting.

Mrs. Moothart, chairman of the properties committee, presented the results of the bid opening for the Magic Carpet shelves which had been held Thursday, January 14, 1960 at 4 PM in the Boyd Room.

<u>Name of Firm.</u>	<u>Steel Shelves</u>	<u>Wooden Shelves</u>
Broart	\$4,650.75	\$5,078.50
Chicago Seating	4,600.00	4,400.00
Remington Rand	2,988.00	5,149.00
Swain & Myers		2,787.33
Walrus		5,250.00

Swain and Myers asked to withdraw their bid because they were unable to meet the specifications at the price quoted. John Sweetnam, architect, made the explanations to the Board. Mrs. Moothart moved the acceptance of the Remington Rand bid for steel shelves without cabinets. Mr. Hart seconded the motion. All present voted aye. The motion carried.

The matter of cash registers was tabled as suggested by Mr. Hart and Mrs. Greider.

The Librarian suggested \$5,000 of the unappropriated balance for 1959/60 be invested in short term U.S. Govt bonds. Mr. Felts so moved. Mr. Koslofski seconded the motion. All present voted aye. Motion carried.

The Board of Directors reaffirmed the policy of the Decatur Public Library as stated in the American Library Association Bill of Rights. Mr. Felts so moved and Mrs. Moothart seconded the motion. All present voted aye. Motion carried.

Miss Marjorie Stafford made a detailed report on Friends of the Library groups and how they are organized and work. A statement of the purpose and progress report on a local group was asked for the February meeting.

The members of the Board expressed their thanks to the Staff Association for the coffee and cookies.

The meeting adjourned at 5:50 PM.

Respectfully submitted,

Mary T. Howe
Secretary