

Regular Meeting of the Library Board

October 27, 1944

Present: Messrs. Knuth, Nalefski, Hanes, Mrs. Evans, Mrs. Huff, Mrs. Garman and Miss Riggs.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: The Committee of Women Board members met October 12, with all four present to make final plans for the coming election. On invitation, Mrs. Mary Andrews, who was special promoter of the recent election of the public schools, came for part of the session and gave many helpful suggestions based on her experiences.

On motion, the new books recommended by the Book committee were ordered purchased.

On motion of Miss Riggs, seconded by Mrs. Garman, the contract for the periodical subscriptions for 1945 was given to the Hanson-Bennett Magazine Agency of Chicago, for \$667.60, and the bill was ordered paid.

General satisfaction was expressed over the result of the special election held October 24, asking for an increase in the library tax rate from one and two-tenths mills to two mills on the dollar of taxable property. The total vote was only 668, but the proposal carried by the wide majority of 579 to 89,- about six to one. The funds from this increased levy will not be available until April 1946. A continuous effort was made by the Board and staff members, and the P.-T.A. in particular, and many friends during the year. The day of the election all of the staff members who could be spared from their departments were busy on the telephone and using their own cars to take people to the polls

October 27, 1944 --- 2

who lived at long distances from the four outlying polling places. Relatives of the staff members who used their cars were Miss Mary E. Baker and Mr. August Kowalsky. The total vote would have been larger if there had been a down-town place to vote in addition to the others.

On motion of Mrs. Evans seconded by Mrs. Huff, the secretary was to send letters of appreciation to many who gave outstanding assistance during the year and the election.

Miss Dill presented her resignation as librarian to take effect at the end of this year. Miss Dill has been connected with the library for fifty-two years,- since 1926 as librarian,- previous to that assistant librarian and head cataloger. After her return from Pratt Institute Library School in 1897 she reorganized the library. Miss Dill's fiftieth anniversary was celebrated November 13, 1942. She had considered retiring at that time but decided to stay a while longer to realize her chief objective through the expansion of the library, by means of branches, etc. This will be made possible now that the referendum vote was carried for the increased tax rate.

Her resignation was accepted with regret and, on motion of Miss Riggs seconded by Mrs. Garman, she was named librarian emeritus. Miss Dill recommended that Miss Wayne, assistant librarian, be appointed her successor. An additional assistant would be needed, if and when some one on the staff was promoted to Miss Wayne's place. On suggestion of Mrs. Evans the president appointed a committee to recommend a successor to Miss Dill and to fill other vacancies.

October 27, 1944 --- 3

Bills to the amount of \$3034.79 were approved by the Finance committee and ordered paid. Miss Riggs acted on the Committee for this meeting.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for September, 1944

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ag'44	63931	17757	81688
New books added by purchase	168	101	269
Books replaced	44	12	56
Total additions	212	113	325
Total vols. 30 Sp.'44	64143	17870	82013

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ag'44	11436	3454	604	767	16261
Borrowers registered	227	47	15	16	305
Borrowers cards cancelled	357	56	23	31	467
Cards in force 30 Sp'44	11306	3445	596	752	16099

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	8387	2375	660	943	12365
Largest daily circ. at Main library-		653	At Evans br.-		110
Overdue notices - - - - -					394
Reserve postals sent - - - - -					98
Pictures loaned - - - - -					532
Telephone calls - - - - -					439

Binding and repair

Books sent to bindery - - - - -	70
Books repaired in library - - - - -	541

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ag'44	59230	9545	7210	2336	3367	81688
New books added:						
General works	0	0	0	0	0	0
Philosophy	4	0	0	0	0	4
Religion	8	0	0	0	0	8
Sociology	27	0	0	0	0	27
Language	3	0	0	0	0	3
Science	8	0	0	0	26	34
Useful arts	23	0	0	0	14	37
Fine arts	4	0	0	0	0	4
Literature	7	0	1	0	1	9
History	32	0	0	0	12	44
Travel	8	0	0	0	1	9
Biography	17	0	0	0	0	17
Fiction	64	1	13	0	51	129
Total added	205	1	14	0	105	325
Rental coll.- 9						
Total vols. 30 Sp'44	59435	9546	7224	2336	3472	82013

Classified Report

	<u>Circulation</u>		Evans branch	Total
	Main lib. Adult	Child		
General works	17	0	0	17
Philosophy	104	2	2	108
Religion	119	9	8	136
Sociology	247	44	18	309
Fairy tales		90	37	127
Language	5	0	0	5
Science	131	94	41	266
Useful arts	386	79	41	506
Fine arts	329	41	18	388
Literature	305	42	31	378
History	417	110	24	551
Travel	297	108	47	452
Biography	255	55	23	333
Fiction	5247	1674	1155	8076
Magazines	196	27	158	381
Foreign books	20	0	0	20
Rental coll.	312	0	0	312
Total	8387	2375	1603	12365

Volumes used for reference in Main adult dept. --- 436

Finance

RECEIPTS:

Bal. on hand 1 Sp'44 -----	\$5859.86
Fines, lost & dam.bks. ---	134.59
Non-resident fees -----	26.00
Rental collection -----	15.60
Reserve postals -----	2.28
Mem. book for T.J.Prentice-	7.00

Total receipts \$6045.33

DISBURSEMENTS:

Staff salaries -----	\$2042.60
Janitor salaries -----	270.00
Books -----	490.54
Binding -----	170.66
Supplies -----	59.34
Repairs & improvements ----	6.20
Light -----	6.23
Furniture & fixtures -----	35.09
Telephone -----	15.25
Miscellaneous -----	11.03
Total disbursements -----	\$3106.94
Bal. on hand 1 Oc'44 -----	\$2938.39

Respectfully submitted,

*Minnie A. Dill*

Librarian.