

Regular Meeting of the Library Board

October 28, 1921.

Present: Messrs. Hardy, Shade, Lorenz, Samuels, Swisher and Mrs. Gastman. *Mr. Scott*

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

Mr. Swisher reported on trees to be ordered for the grounds. These included 14 English filberts, 2 hardy almonds, 2 Japan walnuts and 4 Lancaster heart nut trees.

Mrs. Meridith reported on the shrubbery which was to be ordered and planted at once by Mr. Torrence.

Mr. Sherman McClelland was to be consulted concerning a showcase for the Lincoln memorial room. It was thought he might be able to procure a secondhand case. A new one, originally priced at \$140.00, could be purchased from the Walrus Mfg. Co. for \$106.40.

Thirty-five pictures of the Rutledge family had been received from Miss Hamand. These were to be added to the Lincoln Memorial Collection.

The Librarian reported that 20 boxes of books had been sent to 10 schools. These books are returned to the library once a year for repairs, binding, etc. The school collection now numbers over 2,000 books.

Bills to the amount of \$2,389.12 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.

Secretary.

October 28, 1921.

Librarian's Report for September 1921

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 Aug. 1921	34,591	5,722	1,776	1,700	43,789
New books added by purchase	152	27	28	223	430
New books added by gift	16		26		42
Books replaced	43	24	6	78	151
Total additions	211	51	60	301	623
Total vols. 30 Sept. 1921	34,802	5,773	1,836	2,001	44,412

	<u>Registration</u>				Total
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Aug. 1921	6,935	3,336	145	664	11,080
Borrowers registered	257	62	4	9	332
Borrower's cards cancelled	142	28	2	4	176
Cards in force 30 Sept. 1921	7,050	3,370	147	669	11,236

	<u>Circulation</u>						Total
	<u>Main Lib.</u>		<u>Branch</u>		Deposit.	Staley.	
	Adult.	Child.	Adult.	Child.			
Books issued	8,789	2,941	350	552	493	302	13,427
Largest daily circulation at Main library-					769.	At Branch---	116
Smallest " " " " " "					313.	" "	13
Average " " " " " "					469.	" "	51
Books used in reading and reference rooms	-----						896
Delinquent postals sent	-----						255
Reserve postals sent	-----						122

<u>Binding and Repair</u>		
Books sent to bindery	-----	0
Books repaired in library	-----	271

	<u>Classified Report</u>				Total.
	<u>Book Account</u>			School.	
	Adult.	Child.	Branch.		
General works	6				6
Philosophy	6				6
Religion	6		2	3	11
Sociology	25	4	2	44	75
Science	14	3	3	15	35
Useful arts	21	2	1	2	26
Fine arts	11	1	1		13
Literature	20	6	1	24	51
Travel	4	2	2	23	31
Biography	11	1		7	19
History	23	6	1	21	51
Fiction	64	26	47	162	299
Total	211	51	60	301	623
Rental coll.	12				12

Librarian's Report for September 1921 ---- 2

	Classified Report		Branch.	Stations.	Total.
	Circulation				
	Adult.	Child.			
General works	12	10	1		23
Philosophy	54				54
Religion	67	14	3		84
Sociology	166	365	74	47	652
Philology	5				5
Science	96	80	7	14	197
Useful arts	250	50	19	12	331
Fine arts	203	56	18	12	289
Literature	470	129	34	53	686
Travel	132	77	8	32	249
Biography	162	42	21	12	237
History	230	92	59	53	434
Fiction	6467	2018	634	556	9675
Foreign bks.	9				9
Magazines	333	8	24	4	369
Rental coll.	133				133
Total	8789	2941	902	795	13427

Finance

Receipts:

Balance due from appropriation 31 Aug. 1921	-----	\$26,668.60
Fees for non-residents	-----	6.00
Fines, damages & lost books	-----	93.95
Rental coll.	-----	5.05
Other sources	-----	2.00

Total receipts ----- \$26,775.60

Expenditures:

Salaries	-----	\$1,201.10
Books	-----	715.51
Periodicals	-----	7.80
Binding	-----	111.82
Supplies	-----	29.82
Repairs & improvements	-----	63.04
Light	-----	34.32
Postage, freight & exp.	-----	10.40
Miscellaneous	-----	71.80

Total expenditures --- \$2,245.61
 Balance due from appropriation 30 Sept. 1921- \$24,529.99

Respectfully submitted,

Alice G. Evans.

Librarian.