

Regular Meeting of the Library Board

April 28, 1939

Present: Messrs. Shilling, Mueller, Knuth, Mrs. Evans, Mrs. Buckner and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

The budget for 1939-40 was presented and discussed. A few changes were made and, on motion, it was adopted by roll call, all members voting yes. The City Council was to be requested to allow the maximum levy of \$39,500.00.

It was reported that two magazine racks had been purchased for the children's room, from part of the W.E. Mueller fund, and members were asked to look in and see them.

On motion, Miss Dill was to be allowed \$200.00 for expenses to San Francisco, June 18-24, to attend the A. L. A. Conference.

Mrs. Miller's illness was reported and that flowers had been sent.

Bills to the amount of \$2,726.30 were approved by the Finance committee and ordered paid. Mrs. Buckner acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for March, 1939

Book Account

	Adult	Juvenile	Total
Total vols. 28 Feb.'39	56041	16209	72250
New books added by purchase	159	43	202
New books added by gift	33	1	34
Magazines bound	8	0	8
Books replaced	6	0	6
Total additions	206	44	250
Total vols. 31 Mar.'39	56247	16253	72500

Registrations

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 28 Feb.'38	12092	3729	769	940	17530
Borrowers registered	332	67	27	10	436
Borrowers cards cancelled	254	62	19	23	358
Cards in force 31 Mar.'39	12170	3734	777	927	17608

Circulation

	Main lib.		Evans br.		Schools	Station	Total
	Adult	Child	Adult	Child			
Books issued	15241	3947	1562	1639	6021	1021	28989
Largest daily circ. at Main library-	1469		At Evans branch -				203
Overdue notices sent - - - - -							386
Reserve postals sent - - - - -							260
Pictures loaned - - - - -							826
Telephone calls - - - - -							340

Binding and Repair

Books repaired in library - - - - -	1269
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Classified Report

Book Account

	Main lib.		Evans	E.End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 28 Feb.'39	51661	8644	6386	2404	3155	72250
New books added:						
General works	12	1	0	0	0	13
Philosophy	9	0	0	0	0	9
Religion	3	0	0	0	0	3
Sociology	18	2	0	0	0	20
Language	1	0	0	0	0	1
Science	3	1	0	0	0	4
Useful arts	25	2	0	0	0	27
Fine arts	16	2	0	0	0	18
Literature	15	0	0	0	0	15
History	12	1	1	0	0	14
Travel	7	0	0	0	0	7
Biography	21	0	1	0	0	22
Fiction	58	28	8	0	0	94
Foreign books	3	0	0	0	0	3
Total added	203	37	10	0	0	250
Rent coll.- 11						
Total vols. 31 Mar.'39	51864	8681	6396	2404	3155	72500

Classified Report
Circulation

	Main lib.		Evans		Schools	Station	Total
	Adult	Child	branch				
General works	47	3	12	0	0	62	
Philosophy	2666	2	12	0	3	283	
Religion	228	16	4	110	1	359	
Sociology	677	69	42	253	3	1044	
Fairy tales		280	71	554	0	905	
Language	16	0	7	0	0	23	
Science	283	110	67	286	1	747	
Useful arts	729	179	108	229	3	1248	
Fine arts	793	62	65	122	0	1042	
Literature	771	143	63	295	2	1274	
History	518	63	62	294	4	941	
Travel	556	140	72	572	11	1351	
Biography	553	115	29	268	4	969	
Fiction	9029	2737	2367	3038	547	17720	
Magazines	369	26	216	0	0	611	
Foreign books	40	0	4	0	0	44	
Rent coll.	366	0	0	0	0	366	
Total	15241	3947	3201	6021	579	28989	

Finance

RECEIPTS:

Bal. on hand 24 Fb. '39 ---	\$8371.85
Fines, damaged & lost bks. -----	153.02
Non-resident fees -----	9.00
Rent collection -----	18.30
Reserve postals -----	4.68

Total receipts ----- \$8556.85

DISBURSEMENTS:

Salaries -----	\$1694.35
Janitor service -----	195.00
Books -----	348.57
Periodicals -----	4.50
Binding -----	166.75
Supplies -----	100.59
Repairs & improvements -----	17.37
Light -----	5.49
Heat -----	206.06
Furniture & fixtures -----	2.00
Telephone -----	7.40
Postage, drayage, etc -----	3.00
Insurance -----	3.37
Miscellaneous -----	12.28
Total disbursements -----	\$2766.73
Bal. on hand 31 Mr. '39 -----	\$5790.12

Respectfully submitted,

Minnie A. Dill

Librarian.