

Board of Trustees

Annual Meeting

May 14, 1948

The Annual Meeting was called to order at 4:00 o'clock.

Members present: Mr. Knuth, presiding, Mrs. Evans, Mrs. Garman, Mrs. Loewen, Messrs. Hull, Owen, Stafford and Tolly.

Because of pressure of time the annual budget was the first item to be considered. According to the Librarian's estimate, the needs for 1949-1950 would be \$67,900.00. A lengthy discussion took place regarding each individual item. The fact that ten percent must be deducted for collection fees was brought up.

Mr. Owen asked the Librarian if her figures gave actual coverage to such items as the Bookmobile. She replied that they did not because if she had considered all the existing needs she would greatly exceed the limit set by the Butler Bill. The Board unanimously agreed and so instructed the Librarian that the budget should be recast and figures given which more approximated our needs. It was the unanimous opinion of the Board that the amended budget and the Annual Report be accepted and the Librarian was instructed to forward them to the Mayor the following day.

The Librarian asked the Board's opinion as to an appropriate name for the photograph of Abraham Lincoln which was given the Library by Miss Barnwell. She said it was being called The Barnwell Lincoln but that Mr. Otto Kyle of the Herald-Review had suggested calling it The Decatur-Barnwell Lincoln. It was unanimously agreed by the Trustees that in the future the photograph should be known by the latter title.

The motion was made by Mrs. Evans, seconded by Mrs. Loewen and passed unanimously that the bills to the amount of \$2,283.70 be paid.

The meeting adjourned at 4:55 o'clock.

Respectfully submitted,

*Muriel E. Perry*

Muriel E. Perry  
Secretary

The Decatur-Barnwell photograph of Abraham Lincoln was copyrighted 5-29-49.

Librarian's Report  
April 1948

Financial statement

Receipts

Balance April 1, '48	---\$8377.57
Fines, fees dam.bks.-	293.82
Non-resident fees	---- 35.00
Rent collection	----- 2.95
Other sources	----- 7832.87
	<u>\$16542.21</u>

Disbursements

Staff salaries	-----\$2,551.78
Jantior salaries	----- 319.16
Books	----- 591.44
Periodicals	----- 2.00
Microfilm	----- 14.50
Printing	----- 11.00
Binding	----- 123.84
Supplies	----- 111.35
Repairs, Improvements	--- 78.45
Light	----- 10.09
Heat	----- 97.50
Telephone	----- 24.68
Postage, express, etc.	--- 13.62
Bookmobile	----- 897.27
Miscellaneous	----- 5.88
	<u>\$4,852.56</u>

-Balance in cheching account- - - - \$11689.65

Circulation

	<u>Adult</u>	<u>Juvenile</u>	<u>1948</u>	<u>1947</u>
Main library	11884	5088	15972	15262
Evans Branch	712	2120	2832	2426
Decatur M.C. Hospital	202	6	208	167
T.B. Sanitorium	301	27	308	0
Longview	27	27	54	0
Amvets	92	0	92	99
Total	<u>12218</u>	<u>7248</u>	<u>19466</u>	<u>17954</u>

	<u>1948</u>	<u>1947</u>
Largest daily circ. at Main - -(Evans Br. 208) -	-1536	1073
Overdue notices mailed - - - - -	638	860
Reserve postals mailed - - - - -	124	150
Pictures loaned - - - - -	-1401	1019
Telephone calls - - - - -	-715	540
Volumes used for reference in Main adult dept. -	-1364	1824

Binding and Mending

	<u>1948</u>	<u>1947</u>
Books sent to bindery - - - - -	87	0
Books mended in library - - - - -	338	671

Librarian's Report  
April 1948

<u>Main</u>	<u>Registration</u>		<u>Total</u>	<u>Total</u>
	<u>Adult</u>	<u>Juvenile</u>		
Carried forward	7039	1975		9014
Additions	380(106)	117(65)		497
Total Apr. 30	<u>7419</u>	<u>2092</u>		<u>9511</u>
<u>Evans</u>				
Carried forward	308	535		843
Additions	11 (5)	42 (32)		53
Total Apr.30	<u>319</u>	<u>577</u>		<u>896</u>
Grand total	<u>7738</u>	<u>2669</u>		<u>10,407</u>

	<u>Book Stock</u>			
	<u>Adult</u>	<u>Juvenile</u>	<u>1948</u>	<u>1947</u>
Total vols. Apr.1, 1949	68988	20134	89122	86455
Books added	584	97	645	491
Books withdrawn	- 41	- 942	- 983	- 411
Total vols. Apr. 30, 1948	<u>69495</u>	<u>19289</u>	<u>88784</u>	<u>86535</u>

On April 1 to 3 the Librarian and Mr. Barding went to Richmond, Indiana and took the Bookmobile from the Wayne Factory to the General Body Company in Chicago for interior fittings. The former returned May 16th to check the work and found it most satisfactory.

Commissioner Sattley, with Mr. Hunt of I.P.C. and Mr. Rice of the City Electrical Department, surveyed the City with the Librarian checking electrical outlets for Bookmobile stops. We are very grateful for their cooperation in helping us prepare for this service. We are concerned with the difficulty of finding housing for the vehicle. The city has been combed without success for garages with doors large enough to admit the Bookmobile.

The Garden Club has requested help in creating interest in flower growing and arrangement. We are considering the possibility of have a Garden Center in the Adult reading room where such material will be easily available.

Miss Vancil spoke for the Girl Scout Brownie Troop at St. James School and gave two Story Hours at the Gastman School. Mr. Cohen was present at the A. of C. Trade Committee's dinner.

Six High School classes came to the Library for instruction in the use of the catalog and in library materials. One class made a tour of the Library.

One local group held a meeting in the building.

The Librarian had a conference with Mr. Merris, the Corporation Counsel, on library service in Decatur and on the possibility of establishing County service here. Since County service can be established only upon the vote of

the county residents, reviewed by the State Library, it was Mr. Merris concensus that such service should be considered only in view of a wide spread request by county residents.

The Librarian was present at one group meeting and attended two others with Miss Wolfe. She and Miss Wolfe were hostesses to a dinner group in honor of Miss Baker who is retiring from the Staff on April 30th. Miss Dill, Miss Wayne and other friends of Miss Baker were present.

The Librarian and Miss Vancil were members of the Millikin-Civic Orchestra at the Spaulding Concert April 9th. It seems that playing in the orchestra has been one of the best public relations contacts we have.

There were six Story Hours during April (including those at the Gastman School) with a total attendance of 149 children and an average of 25.

Respectfully submitted,

*Muriel E. Perry*

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Librarian