

Regular Meeting of the Library Board
March 25, 1932

Present: Messrs. Hardy, Shade, Allen, Bachman, Mrs. Gastman, Mrs. Vincent, Mrs. Evans, and Mrs. Lewis. Miss Wayne, financial secretary, also was present to discuss the budget.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved, and ordered placed on file.

A second reduced budget for 1932-1933 was presented and discussed. The recommendations included the closing of the East End branch, discontinuing of the Oakland and Cantrell stations, and the library in the Decatur and Macon County hospital. The staff was to be reduced by dropping one full-time assistant and one part-time, and the salaries of all those making more than \$100.00 a month were to be cut. The book budget was cut \$1,000.00 and all other departments where possible.

On motion, all extension work was to be temporarily discontinued except the Evans Branch library and the deposit station at Staley's.

On motion, the reduction of the staff was left to the discretion of the librarian.

On motion, the question of redistribution of insurance to equalize the cost for each year was referred to Mr. Shade, to investigate and report.

As the amount in the bank for March and April bills is not sufficient, it was recommended that salaries and smaller bills for March be paid and the rest be held. On motion, this was to be done. The secretary was to see Mr. Abbott, of the I. P. L., and ask him to carry the library until funds come in.

Mr. Hardy asked the Finance committee to meet with him, the librarian and assistant librarian before the next regular meeting, to consider further the reduced budget.

There was no list of new books presented.

Bills to the amount of \$2,277.93 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. P. Hill

Secretary.

Librarian's Report for February, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 31 Jan.1932	51,582	15098	66,680
New books added by purchase	68	31	99
New books added by gift	11	0	11
Books replaced	58	98	156
Total additions	137	129	266
Total vols. 29 Feb.1932	51,719	15227	66,946

Registration

	Main Lib.		Evans br.		E.End br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Jan.1932	11971	4012	922	1321	716	1025	19967
Borrowers registered	321	97	29	34	33	25	539
Borrowers cards cancelled	309	73	16	33	19	38	488
Cards in force 29 Feb.1932	11983	4036	935	1322	730	1012	20018

Circulation

	Main Lib.		Evans br.		E.End br.		Hosp.	School	Station	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	18746	6129	2967	2588	2479	1812	90	5189	^{Cant. 603} ^{Oak. 784}	41387
Largest daily circ.at Main Lib.-			1984		At Evans br.-		426	At E. End br.-		285
Smallest " " " " " "			636		" " " "		119	" " " "		95
Average " " " " " "			1036		" " " "		231	" " " "		178
Delinquent postals sent	-	-	-	-	-	-	-	-	-	458
Reserve postals sent	-	-	-	-	-	-	-	-	-	356
Pictures loaned	-	-	-	-	-	-	-	-	-	485

Binding and Repair

Books sent to bindery	-	-	-	-	-	-	-	-	-	204
Books repaired in library	-	-	-	-	-	-	-	-	-	1333

Classified Report

Book Report

	Main Lib	Evans	E.End	Hosp.	Schools	Total	
	Adult	Child	branch	branch			
Total vols.31 Jan.1932	47015	8107	5458	2915	269	2916	66680
New books added:							
General works	1	0	0	0	0	0	1
Philosophy	2	0	0	0	0	0	2
Religion	1	0	0	0	0	0	1
Sociology	13	7	4	3	0	0	27
Science	2	1	1	1	0	0	5
Useful arts	3	0	3	3	0	0	9
Fine arts	4	3	1	2	0	0	10
Literature	4	3	1	1	0	0	9
History	3	2	0	1	0	0	6
Travel	2	3	0	0	0	0	5
Biography	4	2	1	1	0	0	8
Fiction	64	69	26	23	1	0	184
Total added	103	90	37	35	1	0	266
Rental coll.- 12							
Total vols.29 Feb.1932	47118	8197	5495	2950	270	2916	66946

Classified Report

Circulation

	Main Lib.	Evans	E. End	Hosp.	School	Stations	Total
	Adult	Child	branch	branch			
General works	51	7	6	6	0	0	70
Philosophy	289	0	5	4	0	4	302
Religion	241	42	26	17	0	75	401
Sociology	381	547	215	87	0	618	1848
Philology	21	0	1	2	0	0	24
Science	307	171	67	44	0	266	859
Useful arts	454	111	95	34	0	109	805
Fine arts	537	113	57	43	1	27	779
Literature	1067	332	168	98	1	250	1920
History	566	160	122	56	0	416	1320
Travel	611	298	117	68	5	452	1563
Biography	614	197	94	92	0	169	1171
Fiction	12915	4069	4340	3486	81	2807	29053
Magazines	210	82	239	254	2	0	787
Foreign books	53	0	3	0	0	0	56
Rental coll.	429	0	0	0	0	0	429
Total	18746	6129	5555	4291	90	5189	41387

Finance

Receipts:

Balance on hand 31 Jan. '32-	\$984.52
Fees from non-residents ---	10.00
Fines, damaged, lost books-	122.17
Rental coll. -----	21.45
Reserve postals -----	6.38
Interest -----	1.93
Amount placed to account --	2500.00

Total receipts ----- \$3646.45

Expenditures:

Salaries -----	\$1810.20
Janitor service -----	235.00
Books -----	584.89
Binding -----	146.43
Supplies -----	50.83
Light -----	46.59
Heat -----	103.50
Furniture & fixtures -----	3.40
Rent -----	35.00
Telephone -----	5.00
Postage, freight, express -	4.70
Insurance -----	30.85
Miscellaneous -----	6.71
Total expenditures -----	\$3062.30
Balance on hand 29 Feb. '32-	584.15

Balance due from appropriation 29 Feb. 1932 ----- \$12000.00

Respectfully submitted,

Minnie A. Dill

Librarian.