

Regular Meeting of the Library Board

January 26, 1923.

Present: Messrs. Hardy, Shade, Samuels, ^{Scott} and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

The report of the committee appointed to decide on the number of books to be loaned J.M.U. professors was heard. The decision was to increase the privilege on all teachers' cards to twenty books at one time, these books to be charged regularly on the card and to be kept for four weeks if desired, just as all other books. The privilege previously granted J. M. U. professors of borrowing fifty books at one time, to be kept for an indefinite period, was withdrawn, and it was moved that the Librarian report this change to Dr. Smith, in order that he might announce it at the next faculty meeting.

Mention was made of the Lincoln program to be observed on February 8th, with Dr. Barton as speaker. An invitation was to be sent to Mr. Fay, custodian of the Lincoln monument at Springfield.

Some very valuable pictures of the Lincoln home in Hingham, Mass., had been sent by Miss Hamand. These were given to the Lincoln Collection through Miss Tarbell.

Nine beautiful etchings, loaned to the Library by Miss Hamand, were now hanging in the reference room. Miss Hamand had also donated thirty books to the Alice G. Evans Branch.

On motion the salaries of Mrs. Hall, Miss Chesebro, Miss Newell and Miss White were each increased \$5.00 on the month.

January 1923 ----- 2

Miss Bernice Nein was taking the apprentice course, at the end of which she would be taken on the staff.

The paving of North Main Street was mentioned, but no action was taken, as it was uncertain when it would be done.

Old records and bills of the Ladies' Library Assoc. which had been in the possession of Mrs. A. T. Hill had been sent to the Library to be kept with other records.

The A.L.A. Conference would be held at Hot Springs, Ark., April 23-28, and the Librarian would attend.

Bills to the amount of \$2,055.77 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans
Secretary.

January 26, 1923.

Librarian's Report for December 1922

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 30 Nov.1922	36,411	5,979	2,405	2,018	46,813
New books added by purchase	84	31	27		142
New books added by gift	2				2
Magazines bound	23				23
Books replaced	2				2
Total additions	111	31	27		169
Books withdrawn	88	49	11	1	149
Total vols. 31 Dec.1922	36,434	5,961	2,421	2,017	46,833

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 30 Nov.1922	7,812	3,656	251	794	12,513
Borrowers registered	169	86	18	18	291
Borrower's cards cancelled	139	80	6	22	247
Cards in force 31 Dec.1922	7,842	3,662	263	790	12,557

	<u>Circulation</u>						Total.
	<u>Main Lib.</u>		<u>Branch</u>		School.	Deposit.	
	Adult.	Child.	Adult.	Child.			
Books issued	11,151	4,457	988	1,578	1,708	605	20,487
Largest daily circulation at Main Library-					1,004.	At Branch-	198
Smallest " " " " " "					339.	" "	31
Average " " " " " "					624.	" "	103
Books used in reading and reference rooms	-----						1,510
Delinquent postals sent	-----						414
Reserve postals sent	-----						140

	<u>Binding and Repair</u>	
Books sent to bindery	-----	187
Books repaired in library	-----	482

Sunday Opening
 Visitors: Men -- 119. Women -- 75. Children -- 39. Total -- 233

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.		
General works	10				10
Philosophy			1		1
Religion	3				3
Sociology	20	3	2		25
Philology	1				1
Science	7	1	1		9
Useful arts	8	4	1		13
Fine arts	9				9
Literature	10	5			15
Travel	7	1			8
Biography	9		1		10
History	3				3
Fiction	25	16	21		62
Total	112	30	27		169
Rental coll.	8				8

Librarian's Report for December 1922 --- 2

	<u>Classified Report</u>					Total.
	<u>Circulation</u>					
	Adult.	Child.	Branch.	School.	Stations.	
General works	24	7	12			43
Philosophy	115	3	2		1	121
Religion	127	45	19	44	8	243
Sociology	682	486	220	268	28	1684
Philology	10					10
Science	251	98	56	108	25	538
Useful arts	294	65	46	29	15	449
Fine arts	430	55	19	20	5	529
Literature	631	327	150	144	47	1299
Travel	139	95	38	122	30	424
Biography	238	83	29	85	9	444
History	345	146	48	168	28	735
Fiction	7464	3029	1862	720	397	13472
Foreign bks.	18					18
Magazines	125	18	65		12	220
Rental coll.	258					258
Total	11151	4457	2566	1708	605	20487

Finance

Receipts:

Balance due from appropriation 30 Nov. 1922 -----	\$15,621.09
Fees for non-residents ---	19.00
Fines, damages & lost bks. -----	111.57
Rental coll. -----	13.35
Other sources -----	3.08

Total receipts ----- \$15,768.09

Expenditures:

Salaries -----	\$1,331.40
Books -----	262.71
Binding -----	181.80
Supplies -----	50.53
Repairs & improvements -	82.57
Light & heat -----	124.63
Telephone -----	3.60
Postage, freight & exp.-	9.54
Miscellaneous -----	8.99

Total expenditures --- \$2,055.77

Balance due from appropriation 31 Dec. 1922 -- \$13,712.32

Respectfully submitted,

Alice G. Evans
Librarian.