

Regular Meeting of the Library Board

January 29, 1932

Present: Messrs. Hardy, Shade, Allen, Mrs. Gastman, Mrs. Vincent and Mrs. Evans.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion, approved and ordered placed on file.

Unfinished business: The secretary reported that Mrs. Taylor^{said} she could not reduce the rent for the building occupied by the East End branch. Mr. Hardy reported that the work of the library was presented to the Rotary club at its luncheon, January 11, by the librarian and five members of the staff, and that he thought it was put across in a creditable manner.

Mention was also made of a tour of the reference department made by Miss Henebry, librarian at the Herald and Review, and himself under Miss Wayne's guidance, and the revelation of the wealth of material the library contains. Mr. Allen suggested that a course in the use of the library for adults might be given.

A letter from Miss Price, superintendent of the Library Extension^{Division} of the State Library, was read asking that our library conduct open meetings for the discussion of books on current economic questions and world affairs by the patrons, the idea being to put constructive thought before as many people as possible. On motion, it was decided to have an open meeting for educational purposes in the children's room one evening a week, and to ask people who are familiar with certain subjects and books to lead, the details being left to the president and secretary.

29 January, 1932 ---- 2

On motion the new books recommended by the Book committee were ordered purchased.

Mr. Hardy spoke at length on the financial situation in Decatur, and wants the library to reduce expenditures to the limit. He asked to have a reduction schedule presented by the librarian and assistant, at the February meeting.

Bills to the amount of \$2758.52 were passed by the Finance committee and ordered paid.

On motion, adjourned

Minnie A. Dill

Secretary.

Librarian's Report for December, 1931

Book Account

	Adult	Juvenile	Total
Total vols. 30 Nov.'31	51517	14986	66503
New books added by purchase	192	47	239
New books added by gift	8	5	13
Magazines bound	2	0	2
Books replaced	18	28	46
Total additions	220	80	300
Total vols. 31 Dec.'31	51737	15066	66803

Registration

	Main Lib.		Evans br.		E. End br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 Nov.'31	11694	3937	903	1301	682	1023	19540
Borrowers registered	341	96	31	34	23	26	551
Borrowers cards cancelled	202	63	20	23	11	13	332
Cards in force 31 Dec.'31	11833	3970	914	1312	694	1036	19759

Circulation

	Main Lib.		Evans br.		E. End br.		Hosp.	School	Station Cant. 438 Oak. 707	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	17034	5617	2632	2718	2275	2129	125	3432	707	37107
Largest daily circ. at Main Lib.-	1773		At Evans br.-		363		At E. End br.-		245	
Smallest " " " " " "	498		" " " "		95		" " " "		93	
Average " " " " " "	871		" " " "		206		" " " "		169	
Delinquent postals sent	-----									585
Reserve postals sent	-----									315
Pictures loaned	-----									288

Binding and Repair

Books repaired in library	-----	2114
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Classified Report

	Book Report				Hosp.	Schools	Total
	Main Lib. Adult	Lib. Child	Evans branch	E. End branch			
Total vols. 30 Nov.'31	47036	8054	5389	2840	269	2915	66503
New books added:							
General works	5	0	0	0	0	0	5
Philosophy	1	0	0	0	0	0	1
Religion	3	0	0	0	0	0	3
Sociology	15	4	2	1	0	1	23
Philology	1	0	0	0	0	0	1
Science	3	1	1	1	0	0	6
Useful arts	4	1	2	2	0	0	9
Fine arts	9	1	3	3	0	0	16
Literature	75	1	4	4	0	0	84
History	5	0	0	0	0	0	5
Travel	5	0	0	0	0	0	5
Biography	17	2	0	0	0	0	19
Fiction	32	16	45	30	0	0	123
Total added	175	26	57	41	0	1	300
Rental coll.- 15							
Total vols. 31 Dec.'31	47211	8080	5446	2881	269	2916	66803

Classified Report

Circulation

	Main Lib.		Evans branch	Circulation		School	Stations	Total
	Adult	Child		E.End branch	Hosp.			
General works	47	3	4	13	0	0	0	67
Philosophy	258	2	9	0	0	0	1	270
Religion	184	73	13	19	0	74	0	363
Sociology	342	468	225	143	0	387	1	1566
Philology	21	0	2	0	0	0	0	23
Science	284	147	78	46	0	179	2	736
Useful arts	430	110	71	45	1	49	0	706
Fine arts	424	92	86	72	0	18	1	693
Literature	820	480	211	116	8	192	6	1833
History	446	130	93	72	0	302	0	1043
Travel	475	189	78	68	6	242	10	1068
Biography	502	78	70	70	1	106	9	836
Fiction	12083	3801	4164	3480	106	1883	1115	26632
Magazines	234	44	235	260	3	0	0	776
Foreign books	28	0	11	0	0	0	0	39
Rental coll.	456	0	0	0	0	0	0	456
Total	17034	5617	5350	4404	125	3432	1145	37107

Finance

Receipts:

Balance on hand 30 Nov. '31 -	\$328.04
Fees from non-residents - -	20.00
Fines, damaged & lost bks. -	126.94
Rental coll. - - - - -	22.80
Reserve postals - - - - -	5.26
Interest - - - - -	1.59
Amount placed to account -	3500.00

Expenditures:

Salaries - - - - -	\$1835.20
Janitor service - - - - -	235.00
Books - - - - -	586.10
Periodicals - - - - -	1.00
Binding - - - - -	204.56
Supplies - - - - -	18.37
Light - - - - -	55.25
Heat - - - - -	71.80
Rent - - - - -	35.00
Telephone - - - - -	5.00
Postage, freight, express -	7.58
Insurance - - - - -	40.40
Paving - - - - -	337.00
Interest - - - - -	70.62
Miscellaneous - - - - -	20.68
Total expenditures - - - -	\$3523.56
Balance on hand 31 Dec. '31 -	\$481.07

Total receipts - - - - - \$4004.63

Balance due from appropriation 31 December 1931 - - - - - \$17500.00

Respectfully submitted,

Minnie A. Dill

Librarian.