

Regular Meeting of the Library Board

February 26, 1926

Present: Messrs. Hardy, Shade, Scott, Lorenz, McGaughey.  
Mrs. Gastman and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

As a matter of record the chairman announced the death of the librarian, Mrs. Evans, which occurred February 8, in Los Angeles. A motion was made and carried that a committee composed of Mr. Hardy, Mrs. Vincent and Miss Dill draft resolutions of sympathy to be presented to the family.

It was decided to employ James Adams as janitor, at \$100.00, beginning May 1. His name had been suggested at the last meeting. Mr. Banning, the present janitor was to be kept on three-fourths time at \$75.00. This arrangement is to be tried out during the summer months, and if satisfactory to continue.

It was decided not to have the Decatur Nursery Co. fertilize and care for the lawn, but to have the janitor get whatever is necessary and do the work.

Mr. Shade took the chair as Mr. Hardy had to leave.

Repairs on the exterior of the Alice G. Evans branch, - windows and door frames painted, etc- were to be made.

No list of new books was presented as between 200 and 300 books were to be ordered for the East End branch and also about 200 replacements.

Mr. Scott moved that Miss Minnie A. Dill be elected librarian to fill the vacancy caused by the death of Mrs. Evans.

February. 1926 --- 2

This was seconded by Mr. McGaughey and carried unanimously.

Bills to the amount of \$4,041.05 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for January, 1926

	<u>Book Account</u>		Evans Branch	School	Hospital Coll.	Total
	Adult	Child				
Total vols. 31 Dec.1925	40,439	6,834	3,553	2,643	213	53,682
New books added by purchase	187	35	70		20	312
New books added by gift	1		1			2
Magazines bound	4					4
Books replaced	22	28	21	5		76
Total additions	214	63	92	5	20	394
Total vols. 31 Jan.1926	40,653	6,897	3,645	2,648	233	54,076

	<u>Registration</u>							
	<u>Main Lib.</u>		<u>Evans Branch</u>		<u>East End Br.</u>		<u>Total</u>	
	Adult	Child	Adult	Child	Adult	Child		
Cards in force 31 Dec.1925	9,136	3,718	568	948				14,370
Borrowers registered	290	85	24	25	27		80	531
Borrowers' cards cancelled	237	61	8	11				317
Cards in force 31 Jan.1926	9,189	3,742	584	962	27		80	14,584

	<u>Circulation</u>								
	<u>Main Lib.</u>		<u>Evans Br.</u>		<u>East End Br.</u>		School	Hospital	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	12535	5502	1610	1805	221	599	3578	259	26,109
Largest daily circ. at Main Lib.-	1,313		At Evans Br.-		221	At East End Br.-		117	
Smallest " " " "	"	"	"	335	"	"	"	55	" " 36
Average " " " "	"	"	"	721	"	"	"	136	" " 68
Delinquent postals sent	-----								395
Reserve postals sent	-----								143

<u>Binding and Repair</u>		
Books sent to bindery	-----	311
Books repaired in library	-----	647

<u>Sunday Opening</u>			
Visitors: Men --	114	Women --	47
Children --	6	Total ---	167

	<u>Classified Report</u>						Total
	<u>Book Account</u>		Evans Branch	East End Branch	School	Hosp.	
Adult	Child						
General works	4	1					5
Philosophy	4		1				5
Religion	3						3
Sociology	30	7	2				39
Philology	2	1					3
Science	10	2	1				13
Useful arts	16	1	3				20
Fine arts	14	1	1				16
Literature	27	6	7				40
Travel	11	3	1		3	1	19
Biography	18	1	1				20
History	8	1	28				37
Fiction	67	39	47		2	19	174
Total	214	63	92		5	20	394
Rental coll.	4						

Librarian's Report for January, 1926 --- 2

	Classified Report						Total
	Circulation						
	Adult	Child	Evans Branch	East End Branch	Schools	Hospital	
General works	16	7	3				26
Philosophy	121	2	3				126
Religion	145	21	19	8	60		253
Sociology	200	677	226	50	635		1788
Philology	10						10
Science	216	89	58	28	221		612
Useful arts	283	60	53	24	55		475
Fine arts	317	84	23	7	16	1	448
Literature	651	183	130	26	212	20	1222
Travel	209	151	68	43	409	9	889
Biography	308	79	39	35	112		573
History	200	111	59	44	277		691
Fiction	9475	4017	2653	554	1581	229	18509
Foreign books	30						30
Magazines	94	21	81	1			197
Rental coll.	260						260
<b>Total</b>	<b>12535</b>	<b>5502</b>	<b>3415</b>	<b>820</b>	<b>3578</b>	<b>259</b>	<b>26109</b>

Finance

Receipts:

Balance due from appropriation 31 Dec. 1925 -----	\$22,544.90
Fees for non-residents ----	14.00
Fines, damages & lost bks--	147.08
Sale of old paper -----	8.85
Reserve post cards -----	2.52
Rental coll. -----	12.55
<b>Total receipts -----</b>	<b>\$22,729.90</b>

Expenditures:

Salaries -----	\$1856.00
Books -----	693.77
Periodicals -----	1.95
Binding -----	134.75
Supplies -----	197.50
Repairs & improvements ----	194.49
Light & heat -----	189.40
Furniture & fixtures -----	97.75
Postage, freight & express	9.58
Telephone -----	25.80
Rent, - East End branch (2 mos.)	61.00
Paving -----	459.42
Miscellaneous -----	18.02
<b>Total expenditure -----</b>	<b>\$3939.43</b>
Balance due from Appropriation 31 Jan. 1926 -----	\$18,790.47

Respectfully submitted,

*Minnie A. Dill*

Acting Librarian.