

Regular Meeting of the Library Board

March 26, 1943

Present: Messrs Knuth, Imboden, Woodcock, Mrs. Evans and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business- Mr. Woodcock reported briefly for the Committee regarding the two mills library tax levy, saying it was generally thought better to have this voted upon at a special election, besides it was too late for the general election. Those he had talked with seemed in favor of the increase for the library.

On motion, the new books recommended by the Book committee were ordered purchased.

Library bills known as H.B.117, 118, & 119 were mentioned briefly. Two are amendments clarifying the law. These bills will not increase any taxes, and are merely permissive legislation providing a legal basis for ^a library in any section of the state. The librarian has written the Hon. Dan Dinneen, asking his support of these bills and he came to say they had passed a third reading and he believed they would be passed by the House of Representatives.

A report on the result to date of the V.B.C in Decatur gives these estimates: 3,000 books collected at the library and more to be sent; \$500 received and more promised. Mr. Ralph E. McCoy, state director of the drive, wrote asking us to send 500 of our best books to George Army Air Field, at Lawrenceville, Illinois. He also suggests that we use some of our money to

purchase special technical books and foreign language texts.

Letters had been received by the president and librarian from the Chicago and St. Louis librarians, regarding Regional Institutes on Post War planning, and Library and Adult education. The Chicago meeting will be held April 3-4 and the St. Louis one April 6-7. Librarians and trustees are urged to attend one or the other of these. On motion of Mr. Imboden, seconded by Mrs. Evans, the librarian or some member of the staff was to represent the library in either of these places, with expenses paid. Because of war conditions there will be no other state or regional conference this year.

It has been found that the balance in the Heat budget is but \$42.13 which will not be enough for the April bill, the last to be received during this fiscal year. The balance in Repairs is \$821.09. It was suggested that \$150 be transferred from this fund to Heat. On motion of Mrs. Evans seconded by Mr. Woodcock this was passed on roll call.

Bills to the amount of \$2959.88 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for February, 1943

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ja'43	61850	16949	78799
New books added by purchase	200	38	238
New books added by gift	0	1	1
Magazines bound	1	0	1
Total additions	201	39	240
Books withdrawn	187	187	374
Total vols. 28 Fb'43	61864	16801	78665

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ja'43	12919	3533	718	807	17977
Borrowers registered	236	86	10	18	350
Borrowers cards cancelled	294	54	18	28	394
Cards in force 28 Fb'43	12861	3565	710	797	17933

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	9200	2989	1113	1118	2837	17257
Largest daily circ. at Main Lib.-			886	At Evans branch-		154
Overdue notices sent	-----					422
Reserve postals sent	-----					182
Pictures loaned	-----					717
Telephone calls	-----					425

Binding and Repair

Books repaired in library	-----	722
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Classified Report

Book Account

	Main lib.		Evans	E.End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 31 Ja'43	57077	9158	7293	2345	2926	78799
New books added:						
General works	2	0	0	0	0	2
Philosophy	6	0	0	0	0	6
Religion	16	2	1	0	0	19
Sociology	16	1	1	0	0	18
Science	11	1	1	0	0	13
Useful arts	26	0	0	0	0	26
Fine arts	14	1	2	0	0	17
Literature	12	1	0	0	0	13
History	29	2	0	0	0	31
Travel	11	0	0	0	0	11
Biography	13	1	0	0	0	14
Fiction	30	17	23	0	0	70
Total added	186	26	28	0	0	240
Rent coll.- 21						
Books withdrawn	0	0	374	0	0	374
Total vols. 28 Fb'43	57263	9184	6947	2345	2926	78665

Librarian's Report for February, 1943 --- 2

Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	24	1	0	0	25
Philosophy	125	5	2	0	132
Religion	88	8	7	51	154
Sociology	335	37	18	116	506
Fairy tales		132	46	192	370
Language	11	0	2	0	13
Science	174	86	31	89	380
Useful arts	527	135	44	83	789
Fine arts	384	57	37	38	516
Literature	442	59	38	124	663
History	425	63	44	133	665
Travel	367	107	62	142	678
Biography	334	62	62	68	526
Fiction	5325	2182	1576	1801	10884
Magazines	253	55	262	0	570
Foreign books	16	0	0	0	16
Rent coll.	370	0	0	0	370
Total	9200	2989	2231	2837	17257

Volumes used for reference in Main adult dept. ----- 745

Finance

RECEIPTS:

Bal. on hand 1 Fb'43 --- \$ 907.65
 Fines, lost & dam.bks.--- 122.96
 Non-resident fees ----- 23.00
 Rent collection ----- 18.50
 Reserve postals ----- 3.98
 Bal.1941-42 tax levy,etc 15186.83

Total receipts ----- \$16262.92

DISBURSEMENTS:

Salaries: lib.staff ---- \$1726.00
 Salaries: bldg.staff --- 230.95
 Books ----- 401.94
 Binding ----- 5.50
 Supplies ----- 50.94
 Light ----- 6.23
 Heat ----- 239.90
 Telephone ----- 15.25
 Postage, drayage, etc -- 1.25
 Miscellaneous ----- 18.80
 Total disbursements --- \$2696.76
 Bal.on hand 1 Mr'43 --- \$13556.16

Respectfully submitted.

Minnie A. Dill

Librarian.