

Regular Meeting of the Library Board

February 25, 1921.

Present: Messrs. Hardy, Shade and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

Some renewals were passed upon by the Book Committee and ordered purchased.

Since there were not enough members present to constitute a quorum, no new business was considered.

The Decatur Lincoln Memorial Collection had been dedicated on Feb. 12th, with appropriate exercises. Letters of thanks were to be sent to all who helped in making the occasion a success— Mr. LeForgee, Mr. Steel, Mr. Powers, Mr. Clark, Mr. Downey, Miss McGorray and the Misses Brown. The collection would be open to the public each day from 9 to 12 and from 2 to 5.

Mr. Hardy spoke of the various extension agencies and of the interest in them; (also, of the new branch building and of the proposed plan to purchase a portable building if nothing else could be done.) One new deposit station had been started in the R.R.Y.M.C.A., about 100 books having been sent there. Mr. Hardy made the address at the opening of this station; Mrs. Evans and Miss Dill also attended.

A regional library meeting was held in Springfield Feb. 24th, at which Mrs. Evans and Miss Dill were present.

Bills to the amount of \$2,513.23 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.

Secretary.

February 25, 1921.

Librarian's Report for January 1921.

	<u>Book Account</u>		Branch.	School.	Total.
	Adult.	Child.			
Total vols. 31 Dec. 1920	33,696	5,626	1,725	1,792	42,839
New books added by purchase	5	1			6
New books added by gift	2				2
Magazines bound	4				4
Books replaced	20	3			23
Total additions	31	4			35
Total vols. 31 Jan. 1921	33,727	5,630	1,725	1,792	42,874

	<u>Registration</u>		<u>Branch</u>		Total.
	<u>Main Lib.</u>		Adult.	Child.	
	Adult.	Child.			
Cards in force 31 Dec. 1920	6,644	3,193	123	638	10,598
Borrowers registered	229	69	4	10	312
Borrower's cards cancelled	207	102	1	15	325
Cards in force 31 Jan. 1921	6,666	3,160	126	633	10,585

	<u>Main Lib.</u>		<u>Branch</u>		Sch. Muellers	Staley	Total	
	Adult	Child	Adult	Child				
Books issued	10,776	4,259	409	1,068	2,877	91	129	19,609
Largest daily circulation at Main library-	962.				At Branch-		227	
Smallest "	"	"	"	"	"		"	62
Average "	"	"	"	"	"		"	134
Books used in reading and reference rooms	-----						1,223	
Delinquent postals sent	-----						310	
Reserve postals sent	-----						61	

<u>Binding and Repair</u>		
Books sent to bindery	-----	6
Books repaired in library	-----	487

<u>Sunday Opening</u>			
Visitors: Men --	163.	Women --	82.
		Children --	27.
		Total	272

	<u>Classified Report</u>		Total
	<u>Book Account</u>		
	Adult.	Child.	
Sociology works		2	2
Science	1	1	2
Fine arts	1		1
Literature	9		9
History	3		3
Fiction	17	1	18
Total	31	4	35

1,303 over last year

Librarian's Report for January 1921 ----- 2

	Classified Report					Total.
	Circulation					
	Adult.	Child.	Branch.	School.	Stations.	
General works	17	18	7			42
Philosophy	119				6	125
Religion	90	28	15	71		204
Sociology	195	353	144	475	7	1174
Philology	2					2
Science	174	101	43	173		491
Useful arts	297	59	42	71	18	487
Fine arts	302	73	24	57	1	457
Literature	727	164	71	262	11	1235
Travel	169	75	59	206	11	520
Biography	157	50	31	80	13	331
History	252	95	59	249	5	660
Fiction	7994	3237	965	1233	148	13577
Foreign bks.	19		1			20
Magazines	99	6	16			121
Rental coll.	163					163
Total	10776	4259	1477	2877	220	19609

Finance

Receipts:

Balance due from appropriation 31 Dec. 1920	\$12,035.80
Fees for non-residents	14.00
Fines, damages & lost books	63.71
Rental coll.	7.05
Other sources	1.24

Total receipts ----- \$12,121.80

Expenditures:

Salaries	\$11,084.95
Books	341.18
Supplies	12.73
Repairs & improvements	53.38
Light & heat	165.52
Furniture & fixtures	25.00
Postage, freight & exp.	5.21
Miscellaneous	28.10

Total expenditures -- \$1,716.07

Balance due from appropriation 31 Jan. 1921 -- \$10,405.73

Respectfully submitted,

Alice G. Evans.
Librarian.