

Regular Meeting of the Library Board

January 30, 1925.

Present: Messrs. Shade, Swisher, Mrs. Gastman and Mrs. Leon.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion, books recommended by the Book Committee were ordered purchased.

Mention was made that the Pines would not be vacated at this time, and that our deposit station could remain at least until next June and possibly longer.

On February 12th, Lincoln's birthday, the Lincoln collection was to be on exhibit the entire day.

It being the custom of the Library to close for either Lincoln's or Washington's birthday, the latter was to be observed this year.

It was decided that Miss Dill and Mrs. Evans go to Urbana to interview U. of I. Library School authorities about a new assistant for the circulating department.

The regional library meetings were to be held at various places throughout the state during the next few months, and it was decided that the staff should be represented at one of these.

Bills to the amount of \$2,821.58 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.
Secretary.

January 30, 1925.

Librarian's Report for December 1924

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 30 Nov.1924	39,332	6,757	3,090	2,336	51,515
New books added by purchase	84	39	39		162
New books added by gift	29		14		43
Magazines bound	2				2
Books replaced	25	29	1	2	57
Total additions	140	68	54	2	264
Books withdrawn	111	37	12		160
Total vols. 31 Dec.1924	39,361	6,788	3,132	2,338	51,619

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 30 Nov.1924	8,772	3,769	463	852	13,856
Borrowers registered	194	84	16	20	314
Borrowers' cards cancelled	147	65	1	34	247
Cards in force 31 Dec.1924	8,819	3,788	478	838	13,923

	<u>Circulation</u>						Total.
	<u>Main Lib.</u>		<u>Branch</u>		Schools.	Pines.	
	Adult.	Child.	Adult.	Child.			
Books issued	9,375	4,491	993	1,559	2,534	348	19,300
Largest daily circulation at Main library-	1,088.				At Branch-		168
Smallest " " " " " "	-				214.		31
Average " " " " " "	-				533.		98
Delinquent postals sent	-----						535
Reserve postals sent	-----						119

	<u>Binding and Repair</u>	
Books repaired in library	-----	451

	<u>Sunday Opening</u>		
Visitors: Men	-----	115.	
Women	-----	46.	
Total	-----		161

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	Schools.	
General works	4				4
Philosophy	1		1		2
Religion	2		1		3
Sociology	13	13	4	1	31
Science	4		2		6
Useful arts	10	2	3		15
Fine arts	6	1			7
Literature	13	2	12		27
Travel	12	1	2		15
Biography	11	2	2		15
History	10	5	3	1	19
Fiction	54	42	24		120
Total	140	68	54	2	264

Classified Report

Circulation

	Adult.	Child.	Branch.	Schools.	Stations.	Total.
General works	16	9	7			32
Philosophy	92	1	3			96
Religion	103	30	11	39	1	184
Sociology	216	508	198	436	25	1383
Philology	18	4				22
Science	146	60	51	206	11	474
Useful arts	176	65	46	76	5	368
Fine arts	242	84	16	24	2	368
Literature	576	383	127	198	13	1197
Travel	150	119	42	255	14	580
Biography	153	56	29	54	2	294
History	165	129	37	191	6	528
Fiction	6915	3117	1864	1055	251	13202
Foreign bks.	19					19
Magazines	101	26	121		18	266
Rental coll.	287					287
Total	9375	4491	2552	2534	348	19300

Finance

Receipts:

Balance due from appropriation 30 Nov. 1924 -----	\$26,128.85
Fees for non-residents -----	17.00
Fines, damages & lost books -----	124.44
Rental coll. -----	14.70
Other sources -----	2.86
Total receipts -----	\$26,287.85

Expenditures:

Salaries -----	\$1,436.85
Books -----	189.52
Periodicals -----	18.72
Binding -----	325.79
Supplies -----	61.55
Repairs & improvements -	15.84
Light & heat -----	144.23
Furniture & fixtures ---	5.00
Postage, freight & exp. -	13.55
Total expenditures ---	\$2,216.74
Balance due from appropriation 31 Dec. 1924 --	\$4,071.11

Respectfully submitted,

Alice G. Evans.
Librarian.