

Regular Meeting of the Library Board

January 27, 1939

Present: Messrs. Shilling, Knuth, Borchers, Mueller, Nash, Mrs. Evans, Mrs. Miller and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Shilling presented the Public Library Tax Collection Report for the calendar year, showing the total amount due library fund to be \$12,718. 95.

Mr. Mueller was thanked personally for his gift of \$150 at Christmas. The choice of something for the children's room has not yet been decided, but several suggestions have been made by the staff.

On motion, the list of new books recommended by the Book committee was ordered purchased.

On motion, Mr. Borchers's invitation to have the February 24th meeting held in his home, was accepted.

Bills to the amount of \$2,430.68 were approved by the Finance committee and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for December, 1938

Book Account

	Adult	Juvenile	Total
Total vols. 30 Nov.'38	55736	15745	71481
New books added by purchase	64	20	84
New books added by gift	3	0	3
Magazines bound	11	2	13
Books replaced	6	269	275
Total additions	84	291	375
Total vols. 31 Dec.'38	55820	16036	71856

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Nov.'38	12067	3744	798	939	17548
Borrowers registered	252	63	15	19	349
Borrowers cards cancelled	242	60	22	25	349
Cards in force 31 Dec.'38	12077	3747	791	933	17548

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	12469	3439	1299	1472	3094	21773
Largest daily circ. at Main library-			1094	At Evans branch		205
Overdue notices sent - - - - -						410
Reserve postals sent - - - - -						243
Pictures loaned - - - - -						546

Binding and Repair

Books sent to bindery - - - - -	160
Books repaired in library - - - - -	1688

Classified Report

	<u>Book Account</u>					Total
	Main lib. Adult	Child	Evans branch	E.End branch	Schools	
Total vols. 30 Nov.'38	51414	8308	6196	2408	3155	71481
New books added:						
General works	5	0	2	0	0	7
Religion	3	0	2	0	0	5
Sociology	11	27	2	0	0	40
Science	2	3	2	0	0	7
Useful arts	13	2	4	0	0	19
Fine arts	5	0	3	0	0	8
Literature	9	9	3	0	0	21
History	2	2	2	0	0	6
Travel	4	9	3	0	0	16
Biography	3	5	2	0	0	10
Fiction	20	147	69	0	0	236
Total added	77	204	94	0	0	375
Rent coll.- 8						
Total vols. 31 Dec.'38	51491	8512	6290	2408	3155	71856

	<u>Classified Report</u>				Total
	<u>Circulation</u>				
	Main lib.	Child	Evans branch	Schools	
General works	39	1	9	0	49
Philosophy	236	1	3	0	240
Religion	187	24	9	58	278
Sociology	422	69	41	141	673
Fairy tales		238	60	274	572
Language	5	0	2	0	7
Science	200	70	44	146	460
Useful arts	503	107	76	101	787
Fine arts	547	64	49	43	703
Literature	565	261	94	166	1086
History	362	58	52	143	615
Travel	436	76	70	295	877
Biography	602	51	27	76	756
Fiction	7772	2388	2065	1651	13876
Magazines	285	31	170	0	486
Foreign books	34	0	0	0	34
Rent coll.	274	0	0	0	274
Total	12469	3439	2771	3094	21773

Finance

RECEIPTS:

Bal. on hand 25 Nov.38 ----	\$ 200.43
Fines, damaged & lost bks.--	116.90
Non-resident fees -----	22.00
Rent collection -----	13.70
Reserve postals -----	2.40
Amount placed to account --	3100.00

Total receipts ----- \$3455.43

DISBURSEMENTS:

Salaries - - - - -	\$1655.30
Janitor service - - - - -	195.00
Books - - - - -	890.87
Periodicals - - - - -	32.00
Binding - - - - -	169.13
Supplies - - - - -	60.89
Repairs & improvements - - -	34.87
Light - - - - -	6.79
Heat - - - - -	104.00
Telephone - - - - -	7.40
Postage, drayage, etc - - -	7.75
Insurance - - - - -	56.20
Miscellaneous - - - - -	18.78
Total disbursements - - - -	\$3238.98
Bal. on hand 30 Dec.'38 - - -	\$ 216.45

Respectfully submitted,

*Minnie A. Dill*

Librarian.