

Regular Meeting of the Library Board

December 30, 1938

Present: Mrs. Knuth, Mrs. Evans, Mrs. Buckner and Mrs. Garman. Mrs. Knuth was made temporary chairman and signed the checks. Mr. Shilling had given his consent to the passage of the regular bills.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

A pleasant surprise was given the Board when Mr. W. E. Mueller's letter of December 24, was read. In this his check for \$150.00 was enclosed saying it could be used for the Decatur Public Library for any purpose desired, - but suggested it might be used for the children's department, or put in a fund for some definite purpose. This generous Christmas present to the library was much appreciated, and various suggestions were made as to its use. It was left in the hands of the librarian and her staff for consideration with the thought of getting something of permanent value, and preferably for the children's room.

Bills to the amount of \$3238.98 were approved by the Finance committee and ordered paid. Mrs. Buckner acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for November, 1938

Book Account

	Adult	Juvenile	Total
Total vols. 31 Oct.'38	55527	15679	71206
New books added by purchase	133	56	189
Magazines bound	69	3	72
Books replaced	7	7	14
Total additions	209	66	275
Total vols. 30 Nov.'38	55736	15745	71481

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Oct.'38	12135	3705	807	936	17583
Borrowers registered	271	186	19	42	518
Borrowers cards cancelled	339	147	28	39	553
Cards in force 30 Nov.'38	12067	3744	798	939	17548

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	13663	4721	1253	1800	5149	26586
Largest daily circ. at Main library-	1321		At Evans branch-			200
Overdue notices sent						328
Reserve postals sent						214
Pictures loaned						1035

Binding and Repair

Books sent to bindery		5
Books repaired in library		1482

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 31 Oct.'38	51222	8262	6159	2408	3155	71206
New books added:						
General works	27	1	0	0	0	28
Philosophy	6	0	0	0	0	6
Religion	5	1	0	0	0	6
Sociology	25	5	0	0	0	30
Language	1	0	0	0	0	1
Science	7	1	1	0	0	9
Useful arts	11	3	1	0	0	15
Fine arts	24	0	2	0	0	26
Literature	14	1	2	0	0	17
History	16	1	3	0	0	20
Travel	18	12	13	0	0	43
Biography	18	0	0	0	0	18
Fiction	20	21	15	0	0	56
Total added	192	46	37	0	0	275
Rent coll.- 17						
Total vols. 30 Nov.'38	51414	8308	6196	2408	3155	71481

Classified Report  
Circulation

	Main lib.		Evans	Schools	Total
	Adult	child	branch		
General works	44	3	4	0	51
Philosophy	222	2	4	0	228
Religion	195	43	14	69	321
Sociology	478	71	48	259	856
Fairy tales		329	95	400	824
Language	8	0	0	0	8
Science	223	153	61	241	678
Useful arts	549	169	86	158	962
Fine arts	578	86	63	63	790
Literature	819	326	114	213	1472
History	544	146	87	293	1070
Travel	545	158	109	419	1231
Biography	594	82	44	148	868
Fiction	8211	3102	2111	2886	16310
Magazines	297	51	213	0	561
Foreign books	49	0	0	0	49
Rent coll.	307	0	0	0	307
Total	13663	4721	3053	5149	26586

Finance

RECEIPTS:

Bal. on hand 31 Oct. '38 ---	\$ 235.67
Fines, damaged & lost bks. --	73.95
Non-resident fees -----	12.00
Rent coll. -----	15.35
Reserve postals -----	3.70
Amount placed to account --	2700.00

Total receipts ----- \$3040.67

DISBURSEMENTS:

Salaries -----	\$1641.90
Janitor service -----	195.00
Books -----	557.16
Periodicals -----	6.15
Binding -----	5.00
Supplies -----	123.74
Light -----	6.01
Heat -----	80.37
Furniture & fixtures -----	202.28
Telephone -----	7.90
Postage, drayage, etc -----	4.74
Miscellaneous -----	9.99
Total disbursements -----	\$2840.24
Bal. on hand 25 Nov. '38 ---	\$ 200.43

Respectfully submitted,

*Minnie A. Dill*

Librarian.