

Regular Meeting of the Library Board

November 27, 1942

Present: Messrs. Knuth, Imboden, Valentine, Woodcock, Mrs. Evans and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion of Mrs. Evans, seconded by Mr. Imboden, salary payments for December would be made in two installments, as has been done in previous years. As the next regular meeting would come on Christmas day it was decided to have the meeting on Tuesday, December 29, at the usual hour.

Miss Dill expressed appreciation for the honor paid her in the delightful dinner on November 13, in the Decatur Club, given in recognition of her fifty years of service in the library. It was planned and carried out by the Board of Trustees and Staff, and was attended by 260 people- thirty of these were librarians and book dealers from Illinois cities who were old friends. The table decorations of gold and bronze chrysanthemums and candles were lovely, and the program was interesting. Mayor Lee acted as toastmaster and Miss Helene H. Rogers, <sup>Asst. State Librarian</sup> was speaker of the evening. Short talks were also made by Mr. P.L. Windsor and Miss Anne Boyd, of the University of Illinois, and Miss Eugenia Allin and Mr. Edward Powers. Rev. Elmer Freed offered the prayer and Miss Velda Gerber was soloist. A purse of nearly four hundred dollars from townspeople was given Miss Dill, the presentation made by Mr. Knuth, president of the Board.

Miss Dill displayed a few of the lovely gifts she received. and told of her home filled with flowers, and of the one hundred or more congratulatory letters, cards and telegrams received from friends all over the country.

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Bills to the amount of \$2,719.44 were approved by the Finance committee and ordered paid.

On motion, adjourned

*Minnie A. Dill*

Secretary.

Librarian's Report for October, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 30 Sp.'42	61208	17297	78505
New books added by purchase	144	51	195
New books added by gift	13	1	14
Magazines bound	1	0	1
Books replaced	0	80	80
Total additions	158	132	290
Total vols 31 Oc.'42	61366	17429	78795

Registration

	Main lib.		Evans br,		Total
	Adult	Child	Adult	Child	
Cards in force 30 Sp.'42	13102	3627	737	831	18297
Borrowers registered	276	73	14	45	408
Borrowers cards withdrawn	302	133	18	32	485
Dards in force 31 Oc.'42	13076	3567	733	844	18220

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	10469	2869	1137	1334	4067	19876
Largest daily circ. at Main lib.-		765				143
Overdue notices sent - - - - -					At Evans branch-	428
Reserve postals sent - - - - -						152
Pictures loaned - - - - -						1108
Telephone calls - - - - -						485

Binding and Repair

Books sent to bindery - - - - -						168
Books repaired in library - - - - -						842

Classified Report

	<u>Book Account</u>					Total
	Main lib.	Child	Evans branch	E.End branch	Schools	
Total vols.30 Sp'42	56492	8854	7088	2346	3725	78505
New books added:						
General works	2	0	0	0	0	2
Philosophy	2	0	0	0	0	2
Religion	1	0	0	0	0	1
Sociology	26	10	6	0	0	42
Language	2	0	0	0	0	2
Science	3	2	0	0	0	5
Useful arts	32	1	0	0	0	33
Fine arts	6	1	2	0	0	9
Literature	8	3	0	0	0	11
History	26	1	0	0	0	27
Travel	11	0	1	0	0	12
Biography	6	2	2	0	0	10
Fiction	31	53	46	0	4	134
Total added	156	73	57	0	4	290
Rent coll.- 6						
Total vols.31 Oc'42	56648	8927	7145	2346	3729	78795

Classified Report  
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	17	0	3	0	20
Philosophy	184	1	2	0	187
Religion	122	14	9	47	192
Sociology	385	61	19	118	583
Fairy tales	0	149	42	254	445
Language	19	0	0	0	19
Science	255	113	56	125	549
Useful arts	664	140	68	120	992
Fine arts	476	50	58	51	635
Literature	549	101	73	182	905
History	399	80	45	182	706
Travel	376	119	82	169	746
Biography	330	68	46	140	584
Fiction	5953	1939	1651	2679	12222
Magazines	278	34	317	0	629
Foreign books	15	0	0	0	15
Rent coll.	447	0	0	0	447
Total	10469	2869	2471	4067	19876

Volumes used for reference in Main adult dept. - - - - - 714

Finance

RECEIPTS:

Bal. on hand 1 Oc '42 -----	\$1393.92
Fines, damaged & lost bks. --	135.31
Non-resident fees -----	24.00
Rent collection -----	22.35
Reserve postals sold -----	3.28
Amount placed to account --	2500.00

Total receipts ----- \$4078.86

DISBURSEMENTS:

Salaries -----	\$1889.60
Janitor service -----	235.00
Books -----	378.72
Periodicals -----	626.10
Binding -----	184.25
Supplies -----	26.10
Repairs & improvements ----	13.80
Light -----	4.85
Furniture & fixtures -----	55.71
Telephone -----	15.25
Postage, drayage, etc ----	14.50
Miscellaneous -----	26.28
Total disbursements -----	\$3470.16
Bal. on hand 2 Nov. '42 ----	\$ 608.70

Respectfully submitted,

*Minnie A. Dill*

Librarian.