

Regular Meeting of the Library Board

February 28, 1930

Present: Messrs. Hardy, Shade, Allen, Lorenz, Bachman and Mrs. Gastman, Mrs. Vincent and Mrs. Evans.

Minutes of the last meeting were read and approved.

Librarian's report was read, on motion approved and ordered placed on file.

On motion, it was decided that the Library protect itself against auto liability by taking out a separate insurance on the cars owned by the three members of the staff using their cars for library business.

The tax assessment of \$4820.00 on library property, for the proposed Central Relief Sewer System, was presented. It was the general opinion of the Board, that, should the sewer be constructed as planned, the Library ought to endeavor to pay off the assessment the first year if possible.

On motion, the new books recommended by the Book committee, were ordered purchased.

Bills to the amount of \$3470.18 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for January, 1930

	<u>Book Account</u>				Hosp.	School	Total
	Adult	Child	Evans branch	E.End branch			
Total vols. 31 Dec.1929	44658	7479	4764	2162	235	2816	62114
New books added by purchase	168	19	6	6	1	0	200
New books added by gift	43	0	0	0	0	0	43
Magazines bound	32	1	1	2	0	0	36
Books replaced	113	53	61	27	26	2	282
Total additions	356	73	68	35	27	2	561
Total vols. 31 Jan.1930	45014	7552	4832	2197	262	2818	62675

	<u>Registration</u>						Total
	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Dec.1929	10493	3709	863	1270	550	1058	17943
Borrowers registered	368	78	24	35	23	25	553
Borrowers cards cancelled	290	85	24	25	27	80	531
Cards in force 31 Jan.1930	10571	3702	863	1280	546	1003	17965

	<u>Circulation</u>						Total	
	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>			
	Adult	Child	Adult	Child	Adult	Child		
Books issued 14983 5027	2072	3196	1549	1805	179	4054	683	33548
Largest daily circ. at Main Lib.	1403		At Evans br.		397	At E.End br.-		215
Smallest " " " "	"	"	372	"	"	"	"	61
Average " " " "	"	"	770	"	"	"	"	129
Delinquent postals sent	-	-	-	-	-	-	-	511
Reserve postals sent	-	-	-	-	-	-	-	222
Pictures loaned	-	-	-	-	-	-	-	270

		<u>Binding and Repair</u>						Total

Books sent to bindery	-----	-----						300
Books repaired in library	-----	-----						1657

<u>Sunday Opening</u>				Total-	161
Visitors:	Men	Women	Children		
	87--87	65	9		

	<u>Classified Report</u>						Total
	<u>Book Account</u>				Hosp.	School	
	Adult	Child	Evans branch	E.End branch			
General works	9	0	0	1	0	0	10
Philosophy	7	0	0	0	0	0	7
Religion	4	0	1	0	0	0	5
Sociology	22	11	10	1	0	0	44
Philology	1	0	0	0	0	0	1
Science	18	1	0	0	0	0	19
Useful arts	17	2	1	2	1	0	23
Fine arts	13	3	1	1	0	0	18
Literature	40	6	2	0	4	0	52
History	10	5	1	0	0	0	16
Travel	8	1	1	0	0	1	11
Biography	13	2	1	0	0	0	16
Fiction	191	42	50	30	22	1	336
Foreign books	3	0	0	0	0	0	3
Total	356	73	68	35	27	2	561
Rental coll.	5						

	Classified Report							Total
	Adult	Child	Evans branch	Circulation		Schools	Stations	
				E.End branch	Hosp.			
General works	44	0	19	7	0	0	0	70
Philosophy	233	0	2	2	0	0	0	237
Religion	167	45	26	21	0	67	0	326
Sociology	267	439	337	175	1	612	0	1831
Philology	16	0	0	0	0	0	0	16
Science	204	108	131	71	0	221	1	736
Useful arts	324	74	117	62	0	74	0	651
Fine arts	392	73	57	31	0	82	1	636
Literature	730	232	168	77	0	213	5	1425
History	312	118	114	48	0	360	10	962
Travel	314	195	125	83	2	453	4	1176
Biography	569	92	90	56	0	119	5	931
Fiction	10974	3616	3880	2476	135	1853	657	23591
Magazines	166	35	177	245	41	0	0	664
Foreign books	49	0	25	0	0	0	0	74
Rental coll.	222	0	0	0	0	0	0	222
Total	14983	5027	5268	3354	179	4054	683	33548

Finance

Receipts:

Balance due from appropriation 31 Dec. 1929 -----	\$16,613.15
Fees for non-residents ---	18.00
Fines, damages, lost bks. ---	140.06
Rental coll. -----	10.10
Reserve postals -----	3.10
Sale of old bks. and mags. ---	13.74
Interest -----	3.06

Total receipts ----- \$16,801.21

Expenditures:

Salaries -----	\$1815.20
Janitor service -----	235.00
Books -----	824.87
Periodicals -----	15.00
Binding -----	81.80
Supplies -----	131.26
Repairs & improvements ---	13.60
Light -----	52.71
Heat -----	150.24
Furniture & fixtures ----	5.60
Rent -----	35.00
Telephone -----	12.20
Postage, freight, express	12.96
Insurance -----	35.80
Miscellaneous -----	12.76
Total expenditure -----	\$3434.00
Balance due from appropriation 31 Jan. 1930 -----	\$13,367.21

Respectfully submitted,

Minnie A. Dill

Librarian.