

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF BOARD OF DIRECTORS' MEETING - JUNE 18, 1965

The regular meeting of the Board of Directors of the Decatur Public Library was held on June 18, 1965 in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Hart
Mr. Sappington
Mrs. Nelson
Mr. Koslofski
Mr. West

Members Absent:

Mr. Pilcher
Mrs. Pogue
Mrs. Russell
Mrs. Stern

Others Present:

Mayor Ellis B. Arnold
Mrs. M. Howe
Mrs. E. McNabb
Mrs. M. Griffin
Mrs. L. Lewis
Mr. Dan Hines (H & R)

The meeting was called to order at 4:21 p.m. by Francis Hart, president.

Mr. Hart introduced Hon. Ellis B. Arnold, Mayor, who asked first for remarks by Mr. Sappington.

Mr. Sappington: "Mr. Mayor, Ladies and Gentlemen of the Board-- Mr. Koslofski has served Decatur Public Library since July, 1959. The number of absences is indeed small. He has chaired the Finance Committee and served on the Policy Committee and Personnel Committee. Mr. Koslofski attended staff meetings regularly and with his family was a regular patron of the Evans Branch Library.

"Mr. Francis Hart, our president, has also served the Decatur Public Library since July, 1959. The number of absences for Mr. Hart is also small. He served on the Properties Committee and as a matter of fact, was chairman of that committee. He served the Board as president for the last two years. Both of these men have served their terms on this Board during a period of changing times. During this time the library has expanded its services and increased its value to the City. The first branch library in forty years has been opened during these six years. Major repairs and improvements were made to the Main Library building during this time. Plans for a new library building were projected and schematic drawings were also made during this six-year period. The systems library of an inter-county level has been organized with Decatur as its headquarters during this period. Each of these men approached this job with careful consideration, always bringing their personal skills to the problem at hand. Their accomplishments have added up to an impressive picture. Mr. Mayor, it is with great regret that these men leave our group, and as you well know, they have served Decatur faithfully and gratuitously for a total of twelve years. We were glad to have them aboard. We are sorry to see them leave, and as they probably know, we will probably be calling on them in the future for their advice and counsel."

Mayor Arnold: "Thank you, Mr. Sappington and Mr. Chairman. We recognize also the sterling services these men have performed. Without dedicated people to serve on our boards and councils, the City could not operate anyway near as efficiently as it does. So in serving on the Library Board, Mr. Koslofski and Mr. Hart, you have also served the City. And it is with a feeling of satisfaction that you leave now, knowing you paid your way while you were here. The Library system and the City are in better shape because of your services. We all know this type of service is a thankless task. We have differences of opinion, but there has never been a time when anyone has doubted the sincerity of any member of the Board. It is a very small token of our appreciation, Mr. Koslofski, but I am happy to present to you this Certificate of Service. I think you can look at it with pride, Francis, and it will be a reminder to you in days to come of what you have done for the City and for the Library. I am glad to catch that point that you are not being retired.

You will still be called on for advice, and this is good, because you have experience that nobody else can have. I want to thank you personally for the Council and for the City I represent. You have served superbly, and you have served well."

The Minutes of the May 28, 1965 meeting were considered. Page two, paragraph three was amended to read "\$1,500 minimum..." The minutes were then approved as amended.

The matter of the South Shores branch was added to the Agenda.

Mr. Sappington gave the Finance Committee report. Mrs. Nelson moved the Finance Committee meet Thursday, June 24 to check June bills and act on them with approval of the Board. Mr. West seconded the motion. Roll call vote was taken. Mr. Hart, Mr. Sappington, Mr. Koslofski, Mr. West and Mrs. Nelson voted aye. Motion carried.

"Members of the committee looked at the recommendation of a previous board, and although there was some concern about where the money would come from, the Finance Committee voted on a recommendation which was to the effect that Decatur Public Library pay its staff employees the same rate of pay that comparable employees in the other City departments are being paid, or in other words to follow the most recent schedule as of May 1 and August 1, and make those payments retroactive to May 1."

Mr. Hart raised the question whether this Board should act on the new payroll schedule or leave it to the new Board. Mrs. Howe explained the different schedules and presented Mr. Sappington with a detailed salary accounting of each employee for the fiscal year 1965/66, using the May 1 and August 1 City payroll schedules. Mrs. Howe explained that she was not considering her salary. She was more interested in settling the salaries for the other employees. Mr. Hart asked for an executive session to settle both items. Everyone but the Board members left the room and the executive session convened for one hour.

When the regular meeting reconvened, Mr. Sappington gave the report. The Librarian's salary will not be changed now. The present payroll schedule will be continued until the Council acts on the Library request for an additional appropriation. The Librarian should grant those raises which are due under that scale. The thinking behind the decision was that to spend money before we know the intention of the City in the increment asked for would not be very good fiscal policy.

Mr. Sappington moved that the Librarian send a letter to the City Council asking the Council to include the Decatur Public Library in a study to be conducted under the title, "Pay Plan Analysis." The report on this study is due January, 1966. Mr. Koslofski seconded the motion. All present voted aye. Motion carried.

The Properties Committee did not meet during June. Mr. Sappington said any action necessary will be taken upon motion by any member of the Board. He explained the need and use for selecting the Eisner property for the Rolling Prairie Libraries. The occupancy now is nothing more than a month-to-month tenancy. The lease has been signed by members of the Eisner family and is for a period commencing June 1, 1965 through May, 1966. The lessee is given an option to buy the property for \$130,000 and to sub-lease. He presented information on three buildings, none of which met Rolling Prairie Libraries' requirements.

It was reported that Mr. Merris, Corporation Counsel, indicated it would be desirable for the Decatur Public Library to ask that the Rolling Prairie Libraries be included in the appropriation request for Decatur Public Library and the \$117,159 be shown as income. Mrs. Howe put this request in a letter to Mr. Merris. The letter was read by Mr. Sappington, who moved the letter be sent to Mr. Merris. Mr. West seconded the motion. All members present voted aye. Motion carried. It was the decision of the Board to defer action on the lease until this appropriation is approved by the City Council.

Mrs. Margaret Griffin gave the report of the Rolling Prairie Libraries system. (The report is attached.)

Mrs. Howe reported four persons would attend the American Library Association meeting in Detroit, July 1. Mr. Sappington will attend the Building Institute.

The president-elect deferred action on committee assignments until the July meeting.

Mrs. Howe expressed special appreciation to Mrs. Nelson for her three years of service. She thanked Mr. Hart and Mr. Koslofski for their contributions of time and effort to the library during the past six years.

Mr. Hart asked Mrs. Howe to renegotiate the rental agreement on the Eisner buildings.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Mary T. Howe

Mary T. Howe
Secretary - Librarian

<u>June Bills:</u>		
DPL		RPL
Operating	\$11,050.03	\$ 964.13
Salaries	<u>16,270.56</u>	<u>811.19</u>
Total	\$27,320.59	\$1,775.32

Rolling Prairie Libraries System Report
June 18, 1965

The big news in the Rolling Prairie System is the addition of the Sullivan Public Library to the System. The bookmobile will be going there as soon as they have completed remodeling the library.

Over 500 people have registered for library cards at Mt. Zion. Because of RP's small collection we have set a limit of one book per card. However, circulation has still been good.

April 22	123 books & rec.	May 20	175
April 29	195	May 27	173
May 6	234	June 3	145
May 13	270	June 10	170

Use of Rolling Prairie books while in member libraries has increased considerably in the last 4 or 5 months. The average is a little under one circulation per book before they return the book to the bookmobile. Books borrowed by Clinton and Decatur circulate 2 to 3 times before they must be returned to the bookmobile.

Circulation of library materials from bookmobile
October 15 - June 15

Decatur	208	Marrowbone (Bethany)	1491
Friend's Creek (Argenta)	1273	V. Warner (Clinton)	2149
Illioopolis	1304	Mt. Zion	1478

All members except Argenta are using the same theme for the children's Summer Reading Program. Film shown in member libraries during the first week of the program stimulate the desire to have a film program for the children during the summer.

CODE	ALLOCATION	AMOUNT FOR YEAR	AMT PD FOR JUNE	YEAR-TO-DATE	BALANCE
100	SALARIES	20500000		1579938	18920062
			1298832		
	BL CR AND		19600		
	DEC CITY C		25500		
	TREAS CITY		111166		
	NATL BK DE		199111		
	UNITED FUN		1200		
	STATE OF I		4386 CR		
	STATE OF I		12649 CR		
	STATE OF I		8823 CR		
	STATE OF I		2495 CR		
100		20500000	1627056	3206994	17293006*
		20500000	1627056	3206994	17293006*
201	BINDING SU	100000		100590	590
	BOOK JACK		20 CR		
201		100000	20 CR	100570	570* CR
202	CAT MATER I	46000		48040	2040
202		46000		48040	2040* CR
203	FREIGHT EX	17000		3878	13122
203		17000		3878	13122*
204	IBM SUPPL I	960000		124432	835568
	IBM		57500		
	STATE OF I		11217 CR		
	STATE OF I		2212 CR		
204		960000	44071	168503	791497*
205	OFFICE SUP	181000		51678	129322
	ALLIED OFF		2295		
	AMSTERDAM		3250		
	DEC PAPER		8022		
	DEC PAPER		108		
	DEC PAPER		136		
	DEC PAPER		728		
	DEC PUB SC		5151		
	PFILES CAM		5035		
	PFILES CAM		78		
	STATE OF I		811 CR		
	STATE OF I		860 CR		
	STATE OF I		1730 CR		
	PLASTIC BA		209 CR		
	VERIFAX		2840 CR		
205		181000	18353	70031	110969*
206	POSTAGE	135000		20975	114025

	AMER TECH		65		
	AMSTERDAM		115		
	INST FOR R		46		
	NATL CL TE		60		
	POSTMASTER		9000		
	SALEM PRES		50		
	STECHELT H		13		
	TELEVISION		80		
	U OF MINNE		20		
	VOCATIONAL		25		
	POSTMASTER		4500		
	POSTMASTER		81	h	
	POSTMASTER		99	h	
	POSTMASTER		50	h	
	POSTMASTER		270	h	
	POSTMASTER		8	h	
	POSTMASTER		5	h	
	POSTMASTER		70	h	
	POSTAGE		3055	CR	
	RESERVES		565	CR	
206		135000	10937	31912	103088*
207	PRINTING	50000			50000
	INDUSTRIAL		2475		
	WOOD PRINT		2275		
207		50000	4750	4750	45250*
208	REP TO EQU	50000		2800	47200
	DECATUR RE		21465		
208		50000	21465	24265	25735*
209	TEL TOLLS			2025	2025
	ILLINOIS B		605		
209			605	2630	2630*CR
210	TEL SERVIC	240000		18170	221830
	ILLINOIS B		1265		
	ILLINOIS B		1100		
	ILLINOIS B		16905		
210		240000	19270	37440	202560*
211	TEL ALARM			300	300
	ILLINOIS B		300		
211			300	600	600*CR
212	RENT OF MA	67200		1800	65400
212		67200		1800	65400*
213	SERV CONTR	52400			52400
	IBM		3798		

	IBM		3798		
	IBM		7596		
	THERMOFAX		6500		
213		52400	21692	21692	30708*
214	SERV CONTR			19773	19773
	MANPOWER I		9169		
	MANPOWER I		7200		
	MANPOWER I		9000		
	MANPOWER I		9000		
214			34369	54142	54142*CR
220	PROF DEVEL	150000		754	149246
	HOWE MRS M		25950		
	MCNABB EDI		13450		
	SAPPINGTON		19200		
	STAFFORD M		15480		
	YAMAMOTO M		22000		
220		150000	96080	96834	53166*
221	COMM SERVI	10000		600	9400
	A OF C COF		100		
221		10000	100	700	9300*
222	EXHIBIT EX	2500			2500
222		2500			2500*
223	HANDLING C	1500		35	1465
	RESEARCH S		10		
	U SO CALIF		10		
223		1500	20	55	1445*
224	ADVERTISIN	10000			10000
224		10000			10000*
225	AUDITING	60000			60000
	MURPHY JEN		52315		
225		60000	52315	52315	7685*
299	MISC	3000		2157	843
	D P L BOAR		100		
	FINANCE CO		125		
	FINANCE CO		254		
	PROPERTY C		254		
299		3000	733	2890	110*
301		2135600	325040	723047	1412553*
301	BLDG SUPPL	127600		2706	124894
	DEC PAPER		602		

WESTERVELT		750		
301		127600	1352	4058 123542*
302	CLEANING S	2000		251 1749
302		2000		251 1749*
304	GARBAGE &	16300		1500 14800
	H & H DISP		500	
304		16300	500	2000 14300*
305	STANDARD O		320	
305			320	320 320*CR
306	INSURANCE	450000		450000
306		450000		450000*
307	LIGHT & PO	214200		29444 184756
	ILL POWER ✓		17934	
307		214200	17934	47378 166822*
308	BLDG REPAI	52700		2805 49895
	F HUBBARD		3178	
	F HUBBARD		750	
	F HUBBARD		3235	
308		52700	7163	9968 42732*
309	TRAVEL	55000		2485 52515
	CITY OF DE ✓		377	
	CITY OF DE ✓		321	
	CITY OF DE ✓		367	
	HOWE MRS M		3573	η
	METER MONE		5	η
309		55000	4643	7128 47872*
310	HEALTH & S	500		500
310		500		500*
311	CONTRACT C	1000000		84500 915500
	DEC WINDOW		67500	η
	DEC WINDOW		4300	η
	DEC WINDOW		11500	η
311		1000000	83300	167800 832200*
313	REP AUTO E	119300		4681 114619
	NATL CITY		1802	
	NATL CITY		19	
	NATL CITY		356	
	NATL CITY		2064	
	NATL CITY		1169	
	NATL CITY		1639	
313		119300	7049	11730 107570*

314	CLEANING S	17500		1897	15603
	DEC INDUST		2035		
	NORMANS		145		
314		17500	2180	4077	13423*
315	APPRAISAL	15000			15000
315		15000			15000*
320	LAWN CARE	20000		900	19100
	ALLEN JOE		300	η	
	ALLEN JOE		300	η	
	ALLEN JOE		300	η	
320		20000	900	1800	18200*
		2090100	125341	256510	1833590*
401	BINDING	200000			200000
	D A R		2000CR		
401		200000	2000CR	2000CR	202000*
402	BOOKS	4648500		238269	4410231
	AM LIBRARY		270		
	AM LIBRARY		495		
	AMER TECH		2396		
	BAKER & TA		6117		
	BAKER & TA		8839		
	BAKER & TA		4839		
	BAKER & TA		13910		
	BAKER & TA		4215		
	BAKER & TA		21374		
	BAKER & TA		19904		
	BAKER & TA		26774		
	BAKER & TA		14396		
	BAKER & TA		12760		
	BAKER & TA		43208		
	BAKER & TA		6341		
	BAKER & TA		60484		
	BAKER & TA		2750		
	BAKER & TA		21420		
	BAKER & TA		6365		
	BAKER & TA		27309		
	BAKER & TA		4937		
	BAKER & TA		27320		
	BAKER & TA		21493		
	BAKER & TA		1794		
	BOWKER R R		17800		
	DICT INTNL		1300		
	DOCUMENTS		1600		
	DOUBLEDAY		960		

	DOUBLEDAY		4197			
	DOUBLEDAY		2100			
	DOUBLEDAY		2100			
	DOUBLEDAY		2100			
	DOUBLEDAY		4200			
	DOUBLEDAY		2926			
	ENCY BRITA		25400			
	ENOCH PRAT		100			
	HERTZBERG		10815			
	HERTZBERG		465CR			
	HERTZBERG		280CR			
	HERTZBERG		664CR			
	HUSTON PAT		27000			
	ILLINI UNI		2495			
	ILLINI UNI		300			
	ILLINOIS B		665			
	MARQUIS WH		2210			
	MCNAUGHTON		12000			
	MCNAUGHTON		769			
	NAT GEOGRA		650			
	NATL CL TE		1290			
	NEW METHOD		68997			
	NEW METHOD		28067			
	SALEM PRES		937			
	STECHEHRT H		400			
	TELEVISION		1950			
	U OF MINNE		468			
	RESEARCH S		400			
	U SO CALIF		465			
	L & D		2603CR			
	STAFF BOOK		6848CR			
402		4648500	573511	811780	3836720*	
405	FILMS 16MM	100000			100000	
	PFILES CAM		250			
405		100000	250	250	99750*	
406	FILMS SLID	5000			5000	
406		5000			5000*	
408	FILMS MICR	110000		1600CR	111600	
408		110000		1600CR	111600*	
409	FILMS RENT			1010CR	1010	
	FILMS		295CR			
409			295CR	1305CR	1305*	
410	PAMPHLETS	10000			10000	
	INST FOR R		950			
	VOCATIONAL		348			
410		10000	1298	1298	8702*	

414	RECORDS LP	100000			100000
	CHESTERFIE		6905		
	CHESTERFIE		41003		
414		100000	47908	47908	52092*
419	PERIODICAL	160000		5650	154350
	INTNL ART		1200		
	NL LIBRARY		800		
	OCEANA PUB		1250		
	DEC HERLD		290	η	
	DEC HERLD		140	η	
419		160000	3680	9330	150670*
421	MEMBERSHIP	70000			70000
	AM LIBRARY		4500	η	
	ILL LIB AS		1800		
	ILL LIB AS		600		
	ILL LIB AS		1000		
421		70000	7900	7900	62100*
422	SERVICES	200000		13400	186600
	WEST PUB C		5000		
422		200000	5000	18400	181600*
		5603500	637252	891961	4711539*

CODE	ALLOCATION	AMOUNT FOR YEAR	AMT PD FOR JUNE	YEAR TO DATE	BALANCE
502	ADD TO EQU	150000			150000
502		150000			150000*
		150000			150000*
603	RENTALS	208400		17370	191030
	SWARTZ HOM		17370		
603		208400	17370	34740	173660*
		208400	17370	34740	173660*
		30687600	2732059	5113252	25574348*

Balance in Checking Acct #1,757.14
BALANCE IN LIBRARY FUND 5,360.53

BILLS PRESENTED FOR PAYMENT Mary T. Howe

APPROVED FOR PAYMENT P. B. West

Louise H. Nelson

700	BAL LAST M	213708
	TAX INCOME	3000000
	FINES	83737
	NON RES FE	2100
	L & D	2603
	RESERVES	565
	STAFF BOOK	6848
	FILMS	295
	VERIFAX	2840
	PLASTIC BA	209
	POSTAGE	3055
	BOOK JACKE	20
	D A R	2000
	STATE OF I	283888
	BILL LIST	2732059 CR
	CITY BILLS	18999
	CASH CREDI	63618 CR
	R P L BILL	177532 CR
	DPL BILLS	15857
700		663515

Oliver B. Pogue

Bank Statement 8/30, 1965 - 16,658.39
Outstanding Chs - 14,748.14

1,910.25

153.11

Total in ck acct 8/30 1965 \$1,757.14

Deposited City Treas. 764.51

\$2,521.65

Ill State Lib. (RPL) 2838.88

5,360.53

City Elec Power (May) - \$154.82

Bank Credit + 6480.33

20

6480.53

3 checks written

1120.00

in Office

\$5360.53

CODE	ALLOCATION	AMOUNT FOR YEAR	AMT PD JUNE	YEAR-TO-DATE	BALANCE
100	SALARIES S	800000		707019	92981
	NATL BK DE		7707 h		
	TREAS CITY		3815		
	BRADSHAW C		1577 h		
	GRIFFIN M		30398		
	KOESTER M		7494 h		
	SCHULTZ V		20714 h		
	DEC PUB LI		1662		
	DEC PUB LI		7752		
100		800000	81119	788138	11862*
		800000	81119	788138	11862*
201	BINDING SU	10000		10170	170
201		10000		10170	170*CR
202	CAT MATERI	10000			10000
202		10000			10000*
203	FREIGHT EX	1000		1105	105
203		1000		1105	105*CR
204	IBM SUPPLI	10000		27405	17405
	DEC PUB LI		1474		
	DEC PUB LI		2212		
204		10000	3686	31091	21091*CR
205	OFFICE SUP	60000		86434	26434
	DEC PUB LI		1520		
	DEC PUB LI		440		
	DEC PUB LI		2212CR		
205		60000	252CR	86182	26182*CR
206	POSTAGE	1000		455	545
	DEC PUB LI		509		
206		1000	509	964	36*
207	PRINTING	126400		128275	1875
207		126400		128275	1875*CR
209	TEL TOLLS	4500		1420	3080
	ILLINOIS B		290		
209		4500	290	1710	2790*
212	RENT OF MA	34000		38500	4500
212		34000		38500	4500*CR
214	MANPOWER	30000		13575	16425
	MANPOWER I		5400 h		

214	MANPOWER I	30000	4500 1/2 9900	23475	6525*
220	PROF DEVEL	7500		16002	8502
220		7500		16002	8502*CR
223	HANDLING C	500		10	490
223		500		10	490*
225	AUDITING	5000			5000
225		5000			5000*
		299900	14133	337484	37584*CR
301	BLDG SUPPL	7000		728	6272
301		7000		728	6272*
302	CLEANING S	1000		572	428
302		1000		572	428*
305	HEAT & FUE	7500		5525	1975
	JOHNS OIL		450		
	JOHNS OIL		322		
	JOHNS OIL		460		
	JOHNS OIL		390		
	STANDARD O		560		
	STANDARD O		355		
305		7500	2537	8062	562*CR
306	INSURANCE	17000		16890	110
306		17000		16890	110*
308	INSURANCE			1275	1275
308				1275	1275*CR
309	TRAVEL	21500		13010	8490
309		21500		13010	8490*
310	HEALTH & S	300		238	62
310		300		238	62*
71311	DEC WINDOW		10000 1/2		
71311			10000	10000	10000*CR
312	HEALTH & S			3460	3460
312				3460	3460*CR
313	REP AUTO E	35000		37181	2181
	NATL CITY		1065		
	NATL CITY		238		
313		35000	1303	38484	3484*CR

315	REP AUTO E			10000	10000
315				10000	10000*CR

89300	13840	102719	13419*CR
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401	BINDING	10000		10000
401		10000		10000*

402	BOOKS	500000		409879	90121
	BAKER & TA		6464		
	NEW METHOD		15757		
	ILLINI UNI		390		

402		500000	22611	432490	67510*
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405	FILMS 16MM	71900			71900
405		71900			71900*

406	FILMS SLID	1000			1000
406		1000			1000*

410	FILMS SLID			150	150
410				150	150*CR

411	FILMS SLID			41250	41250
411				41250	41250*CR

412	PICTURES	30000			30000
412		30000			30000*

414	RECORDS LP	50000		37450	12550
414		50000		37450	12550*

419	PERIODICAL	10000			10000
419		10000			10000*

421	MEMBERSHIP	21600			21600
421		21600			21600*

694500	22611	511340	183160*
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601	RENT ON PR	25000		10000	15000
601		25000		10000	15000*

603	RENT ON PR			110000	110000
	DEC PUB LI		2500		
	SPROAT P H		43329		

603			45829	155829	155829*CR
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25000	45829	165829	140829*CR
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1908700	177532	1905510	3190*
			CASH REFUND PD FROM
			Drawer Account.

Total Balance in RPL Fund	\$000.00
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Vendor list June 1965

QPL*drawers*

ALLEN JOE	32	320	300.	665
ALLEN JOE	32	320	300.	665
ALLEN JOE	32	320	300.	665
A OF C COFFEE HR	06	221	100.	665
D P L BOARD	29	299	100.	665
DEC HERLD & REVW	01	419	290.	665
DEC HERLD & REVW	13	419	140.	665
FINANCE COMMITTE	29	299	125.	665
FINANCE COMMITTE	29	299	254.	665
HOWE MRS MARY T	06	309	3573.	665
METER MONEY	34	309	5.	665
POSTMASTER	01	206	81.	665
POSTMASTER	04	206	99.	665
POSTMASTER	06	206	50.	665
POSTMASTER	07	206	270.	665
POSTMASTER	15	206	8.	665
POSTMASTER	08	206	5.	665
POSTMASTER	34	206	70.	665
PROPERTY COMMITT	29	299	254.	665
RESEARCH SERVICE	22	402	400.	665
RESEARCH SERVICE	22	223	10.	665
U SO CALIF BKSTR	22	402	465.	665
U SO CALIF BKSTR	22	223	10.	665
			7209	

no chs

AM LIBRARY ASSOC	06	421	4500.	665
CITY OF DECATUR	11	309	377.	665
CITY OF DECATUR	12	309	321.	665
CITY OF DECATUR	20	309	367.	665
ILL POWER CO	22	307	17934.	665
			23499	

ALLIED OFFICE	4347	22	205	2295.	665
ALLIED OFFICE				2295	

AM LIBRARY ASSOC	S03724	402	2495	665
AM LIBRARY ASSOC	S035225	402	270.	665
AM LIBRARY ASSOC	S036147	402	495.	665
AM LIBRARY ASSOC			765	
			3260	

AMER TECH SOC	34235	402	2396.	665
AMER TECH SOC	34235	206	65.	665
AMER TECH SOC			2461	

AMSTERDAM CO	35051	22	205	3250.	665
AMSTERDAM CO	35051	206	115.	665	
AMSTERDAM CO			3365		

BAKER & TAYLOR M	C8007	402	6117.	665
BAKER & TAYLOR M	C8009	402	8839.	665
BAKER & TAYLOR M	C8010	402	4839.	665
BAKER & TAYLOR M	C11014	402	13910.	665
BAKER & TAYLOR M	C11447	402	4215.	665
BAKER & TAYLOR M	C11448	402	21374.	665
BAKER & TAYLOR M	C11449	402	19904.	665
BAKER & TAYLOR M	C12702	402	26774.	665

BAKER	9	1VA	FOR	W	CT	1442	405	50114	002
BAKER	9	1VA	FOR	W	CT	1442	405	13204	002
BAKER	9	1VA	FOR	W	CT	1442	405	51214	002
BAKER	9	1VA	FOR	W	CT	1442	405	4512	002
BAKER	9	1VA	FOR	W	CT	1014	405	13210	002
BAKER	9	1VA	FOR	W	C90	10	405	4822	002
BAKER	9	1VA	FOR	W	C900	2	405	0822	002
BAKER	9	1VA	FOR	W	C900	1	405	0111	002

VANSTEDAM	CO							3302	
VANSTEDAM	CO	32021		SS	502			112	002
VANSTEDAM	CO	32021		SS	502			3520	002

VWEB	TECH	20C						5401	
VWEB	TECH	20C	34532		502			02	002
VWEB	TECH	20C	34532		405			5330	002

VA	FIBBABA	V220C						2500	
VA	FIBBABA	V220C	2032141		405			422	002
VA	FIBBABA	V220C	2032552		405			510	002
VA	FIBBABA	V220C	203154		405			5422	002

VGTIED	OFFICE							5522	
VGTIED	OFFICE	4341		SS	502			5522	002

IGF	BOWER	CO						53422	
CITY	OF	DECA10B		SS	201			11234	002
CITY	OF	DECA10B		SO	202			321	002
CITY	OF	DECA10B		TS	202			351	002
CITY	OF	DECA10B		TT	202			311	002
VA	FIBBABA	V220C		00	451			4200	002

U	20	CVGIE	BK21B		SS	552		1502	
U	20	CVGIE	BK21B		SS	405		10	002
BESEVACH	SEKALICE			SS	552			402	002
BESEVACH	SEKALICE			SS	405			10	002
BBORER	LA	COMWILL		SS	552			400	002
POSTWASLER				SS	552			524	002
POSTWASLER				24	500			10	002
POSTWASLER				09	500			2	002
POSTWASLER				12	500			0	002
POSTWASLER				01	500			510	002
POSTWASLER				09	500			20	002
POSTWASLER				04	500			22	002
POSTWASLER				01	500			81	002
WETER	WONER			24	202			2	002
HOME	WBS	WILL		00	202			2212	002
FINANCE	COMWILL			SS	552			524	002
FINANCE	COMWILL			SS	552			152	002
DEC	HEBRO	9	BEAM	12	412			140	002
DEC	HEBRO	9	BEAM	01	412			520	002
D	B	G	BOVBO	SS	552			100	002
V	OF	C	COFFEE	00	551			100	002
VGTEN	JOE			25	250			200	002
VGTEN	JOE			25	250			200	002
VGTEN	JOE			25	250			200	002

Cleared thru June 15
16, 17 agencies
18, 19, 21, 22
Cleared

BAKER & TAYLOR	M	C12736	402	14396.	665
BAKER & TAYLOR	M	C14955	402	12760.	665
BAKER & TAYLOR	M	C19932	402	43208.	665
BAKER & TAYLOR	M	C22990	402	6341.	665
BAKER & TAYLOR	M	C15166	402	60484.	665
BAKER & TAYLOR	M	C22999	402	2750.	665
BAKER & TAYLOR	M	C19496	402	21420.	665
BAKER & TAYLOR	M	C14437	402	6365.	665
BAKER & TAYLOR	M	C21120	402	27309.	665
BAKER & TAYLOR	M	C13029	402	4937.	665
BAKER & TAYLOR	M	C19818	402	27320.	665
BAKER & TAYLOR	M	C21958	5 402	21493.	665
BAKER & TAYLOR	M	B31894	402	1794.	665

356549

BOWKER R R	5A5870	402	17800.	665
BOWKER R R				

17800

CHESTERFIELD MUS	ED26747	414	6905.	665
CHESTERFIELD MUS	ED26592	414	41003.	665
CHESTERFIELD MUS				

47908

DEC INDUST TOWEL	22 314	2035.	665
DEC INDUST TOWEL			

2035

DEC PAPER HOUSE	22 205	8022.	665
DEC PAPER HOUSE	22 301	602.	665
DEC PAPER HOUSE	22 205	108.	665
DEC PAPER HOUSE	22 205	136.	665
DEC PAPER HOUSE	34 205	728.	665
DEC PAPER HOUSE			

9596

DEC PUB SCHOOLS	22 205	5151.	665
DEC PUB SCHOOLS			

5151

DEC WINDOW CLNG	22 311	67500.	665
DEC WINDOW CLNG	32 311	4300.	665
DEC WINDOW CLNG	13 311	11500.	665
DEC WINDOW CLNG			

83300

DECATUR REFRIG	5301	22 208	21465.	665
DECATUR REFRIG				

21465

DICT INTNL BIOG		402	1300.	665
DICT INTNL BIOG				

1300

DOCUMENTS INDEX	R1194	402	1600.	665
DOCUMENTS INDEX				

1600

DOUBLEDAY & CO	J58466	402	960.	665
DOUBLEDAY & CO	J58338	402	4197.	665
DOUBLEDAY & CO	J45001	01 402	2100.	665
DOUBLEDAY & CO	J45001	13 402	2100.	665
DOUBLEDAY & CO	J45001	32 402	2100.	665
DOUBLEDAY & CO	J45001	10 402	4200.	665
DOUBLEDAY & CO	J59603	402	2926.	665

18583

ENCY BRITANNICA 154397 402 25400 665

ENCY BRITANNICA

25400

ENOCH PRATT 7169 402 100 665

ENOCH PRATT

100

F HUBBARD ELEC 01 308 3178 665

F HUBBARD ELEC 11 308 750 665

F HUBBARD ELEC 12 308 3235 665

F HUBBARD ELEC

7163

H & H DISPOSAL 32 304 500 665

H & H DISPOSAL

500

HERTZBERG NEW ME 5830 402 10815 665

HERTZBERG NEW ME 8259 402 465 CR 665

HERTZBERG NEW ME 8350 402 280 CR 665

HERTZBERG NEW ME 8368 402 664 CR 665

HERTZBERG NEW ME

9406

HOWE MRS MARY T 06 220 25950 665

HOWE MRS MARY T

25950

HUSTON PATTERSON 402 27000 665

HUSTON PATTERSON

27000

IBM T30444 05 213 3798 665

IBM T30444 06 213 3798 665

IBM T30444 07 213 7596 665

IBM 326519 09 204 57500 665

IBM

72692

ILL LIB ASSOC 29 421 1800 665

ILL LIB ASSOC 33 421 600 665

ILL LIB ASSOC 22 421 1000 665

ILL LIB ASSOC

3400

ILLINI UNION BK 503745 402 300 665

ILLINI UNION BK 503724

402

300

24.95

300

27.95

ILLINOIS BELL 13 210 1265 665

ILLINOIS BELL 32 210 1100 665

ILLINOIS BELL 22 209 605 665

ILLINOIS BELL 22 210 16905 665

ILLINOIS BELL 22 402 665 665

ILLINOIS BELL 22 211 300 665

ILLINOIS BELL

20840

INDUSTRIAL PRNT H1578 22 207 2475 665

INDUSTRIAL PRNT

2475

1250

PFILES CAMERA	11828	08	405	250.	665
PFILES CAMERA	06397	22	205	5035.	665
PFILES CAMERA	12317	34	205	78.	665
PFILES CAMERA					

5363

POSTMASTER		22	206	9000.	665
POSTMASTER		22	206	4500.	665
POSTMASTER					

13500

SALEM PRESS INC	37132		206	50.	665
SALEM PRESS INC	37132		402	937.	665
SALEM PRESS INC					

987

SAPPINGTON W A		29	220	19200.	665
SAPPINGTON W A					

19200

STAFFORD M		2	220	15480.	665
STAFFORD M					

15480

STANDARD OIL	0903351		305	320.	665
STANDARD OIL					

320

STECHERT HAFNER	J63981		402	400.	665
STECHERT HAFNER	J63981		206	13.	665
STECHERT HAFNER					

413

SWARTZ HOMES		32	603	17370.	665
SWARTZ HOMES					

17370

TELEVISION DIGES	A8449		206	80.	665
TELEVISION DIGES	A8449		402	1950.	665
TELEVISION DIGES					

2030

THERMOFAX SALES	SZ18117	04	213	6500.	665
THERMOFAX SALES					

6500

U OF MINNESOTA P	D36269		402	468.	665
U OF MINNESOTA P	D36269		206	20.	665
U OF MINNESOTA P					

488

VOCATIONAL GDE	S2457	22	410	348.	665
VOCATIONAL GDE	S2457	22	206	25.	665
VOCATIONAL GDE					

373

WEST PUB CO		04	422	5000.	665
WEST PUB CO					

5000

WESTERVELT PAPER	D5413	22	301	750.	665
WESTERVELT PAPER					

750

INST FOR RESRCH	410	950.	665
INST FOR RESRCH	206	46.	665
INST FOR RESRCH		996	

INTNL ART MARKET	22 419	1200.	665
INTNL ART MARKET		1200	

MANPOWER INC	2580	22 214	9169.	665
MANPOWER INC	2680	22 214	7200.	665
MANPOWER INC	2633	22 214	9000.	665
MANPOWER INC	2725	22 214	9000.	665
MANPOWER INC			34369	

MARQUIS WHOS WHO	A49322	402	2210.	665
MARQUIS WHOS WHO			2210	

MCNABB EDITH		220	13450.	665
MCNABB EDITH			13450	

MCNAUGHTON		402	12000.	665
MCNAUGHTON	S11079	402	769.	665
MCNAUGHTON			12769	

MURPHY JENNE JON		22 225	52315.	665
MURPHY JENNE JON			52315	

NAT GEOGRAPHIC		402	650.	665
NAT GEOGRAPHIC			650	

NATL CITY TRUCK	21687	20 313	1802.	665
NATL CITY TRUCK	21756	11 313	19.	665
NATL CITY TRUCK	21733	11 313	356.	665
NATL CITY TRUCK	21556	11 313	2064.	665
NATL CITY TRUCK	21632	11 313	1169.	665
NATL CITY TRUCK	21694	12 313	1639.	665
NATL CITY TRUCK			7049	

NATL CL TEACHRS	050685	206	60.	665
NATL CL TEACHRS	050685	402	1290.	665
NATL CL TEACHRS			1350	

NEW METHOD	526108	402	68997.	665
NEW METHOD	526109	402	28067.	665
NEW METHOD			97064	

NL LIBRARY HIST		22 419	800.	665
NL LIBRARY HIST			800	

NORMANS		22 314	145.	665
NORMANS			145	

OCEANA PUBL	11130	22 419	1250.	665
OCEANA PUBL				

WOOD PRINTING
WOOD PRINTING

8530

03 207

2275.

665

2275

YAMAMOTO M C
YAMAMOTO M C

03 220

22000.

665

22000

BL CR AND SHIELD
BL CR AND SHIELD

100

19600.

665

19600

DEC CITY CU
DEC CITY CU

100

25500.

665

25500

TREAS CITY DEC
TREAS CITY DEC

100

111166.

665

111166

NATL BK DECATUR
NATL BK DECATUR

100

199111.

665

199111

UNITED FUND
UNITED FUND

100

1200.

665

1200

1496845

NAME		ANNUAL	CODE	MONTHLY	RET.&S.S.	INC.TAX	CU	BC & BS	UF	TOT.DED.	NET SALARY
BARCLAY	D	48h @ .85	41	4080	148	571				719	3361
CHAPMAN	G	107h @ .85	40	9095	329	1260				1589	7506
HANSEN	J	63-1/2h @ 2.14	77	13589	493	1100			100	1693	11896
HIGGINS	T	90h @ .85	14	7650	277	1090				1367	6283
MCBRIDE	J	69h @ 1.35	70	9315	338	540				878	8437
MCNABB	E	4,488.	12	37400	1356	3760				5116	32284
MULLEN	D	41-3/4h @ 2.50	43	10430	378					378	10060
NEWCOME	W	107h @ 1.77	59	18939	687	1100				1787	17152
OSBAKKEN	M	130h @ 1.00	73	13000	471	1040				1511	11489
RUSK	S	90h @ .85	52	7650	277	1090				1367	6283
SEIDMAN	A	6h @ 2.50	38	1500	54	210				264	1236
SEEVERS	A	136h @ .85	78	11560	419	820				1239	10321
* STANGER	S	58h @ .85	85	4930	179	690				869	4061

TOTAL PART TIME & SPECIAL EMPLOYEES \$ 149146 5406 13271 100 18777 130369

GRAND TOTAL 1655409111166 199111 25500 19600 1200 3565771298832

BRADSHAW	C	11-1/4h @ 1.70	53	1913	69	267				336	1577
GRIFFIN	M	4,488.	99	37400	2572	4430				7002	30398
KOESTER	M	96h @ .85	54	8160	296	370				666	7494
*SCHULTZ	V	104h @ 2.33	75	24232	878	2640				3518	20714

TOTAL \$ 71705 3815 7707 11522 60183

GRAND TOTAL \$ 1727114114981 206813 25500 19600 1200 3680991359015

* Askins - Worked 14 days - leave
 * Cheville - Raise to \$3,156 annual - retroactive to 4/65.
 * Cheever - Began 6/11/65 - \$3,792. annual - Bkm. Driver-Clerk.
 * Dobrinick - 5 days without pay - Raise to \$3,912. annual - retroactive to 4/65.
 * Grissom - Worked 51-1/2 hrs. @ \$2.11.
 * Hathorne - Raise to \$3,792. retroactive to 5/65.
 * Hoppe - Raise to \$3,288. annual - retroactive to 5/65.
 * Jones - Raise to \$5,568. annual - retroactive to 5/65.
 * Kraft - Regular pay for period
 * Larmon - Full time - regular pay
 * Leonard - Raise to \$8,148. annual - retroactive to 5/65

* McMillan - Raise to \$4,548. annual - retroactive to 5/65.
 * Payne - Raise to \$3,288. annual - retroactive to 5/65.
 * Spittler - Raise to \$3,792. annual - retroactive to 4/65.

* Vogler - Less 2 days without pay
 * Williams, C. - Raise to \$5,376 annual
 * Williams, N. - Raise to \$3,672 annual
 * Lewis - Began 6/1/65 \$4,044 annual - Clerk-Steno, Grade 7 less time off
 * Morris, A. - Returned 6/14/65 at \$6,072. annual - Librarian I

* Stanger - Terminal pay

* Schultz - Returned 6/14/65 as temporary employee for June, July and August

PAYROLL - JUNE 1965

 DECATUR PUBLIC LIBRARY
 Decatur, Illinois

NAME		ANNUAL	CODE	MONTHLY	RET.&S.S.	INC.TAX	CU	BC & BS	UF	TOT.DED.	NET SALARY
*ASKINS	J	\$ 3,288.	57	1 841 0	1 269	1 830				3 099	1 531 1
ATCHISON	R	4,562.	37	3 790 0	2 985	5 430	5 00			8 915	2 898 5
*CHEEVER	B	3,792.	42	2 160 0	1 701	2 220				3 921	1 767 9
*CHEVILLE	M	3,156.	8	2 830 0	1 946	3 980			1 00	6 026	2 227 4
*DOBRINICK	M	3,912.	29	2 672 0	1 840	3 090			1 00	5 030	2 169 0
ENSIGN	E	3,672.	31	3 060 0	2 104	3 650		7 30		6 534	2 406 6
FISCHER	B	3,036.	86	2 530 0	1 740	2 750				4 490	2 081 0
*GRISSOM	L 4236	4,116.	83	1 086 7	7 43			1 92 2		2 665	8 20 2
HAMILTON	M	3,036.	46	2 530 0	1 740	2 750				4 490	2 081 0
*HATHORNE	R	3,792.	58	3 260 0	2 241	4 540	4 00 0			1 078 1	2 181 9
HONNOLD	O	5,184.	20	4 320 0	2 970	6 300				9 270	3 393 0
*HOPPE	I	3,288.	62	2 850 0	1 959	3 980				5 939	2 256 1
HOTZE	A	5,244.	93	4 370 0	3 004	5 240		7 30		9 024	3 467 6
HOUCK	H	4,548.	26	3 790 0	2 985	5 320				8 305	2 959 5
HOWE	M	11,000.	1	9 166 6	6 304	1 083 0	5 00	7 30	5 00	1 891 4	7 275 2
HUNK	C	3,792.	34	3 160 0	2 172	3 760	5 00 0	7 30		1 171 2	1 988 8
*JONES	E	5,568.	16	4 800 0	3 300	6 080		7 30		1 016 0	3 784 0
KIDD	G	5,748.	50	4 790 0	3 772	5 020		1 92 2		1 071 4	3 718 6
*KRAFT	B	4,116.	96	3 430 0	2 702	4 090	4 00 0			1 079 2	2 350 8
*LARMON	M	3,912.	30	3 260 0	2 241	3 870		7 30		6 891	2 570 9
*LEONARD	M	8,148.	7	6 990 0	4 806	9 800				1 460 6	5 529 4
*LEWIS	L	4,044.	10	2 846 8	1 959	3 980				5 939	2 252 9
*MCMILLAN	H	4,548.	39	3 910 0	3 079	7 70				3 849	3 525 1
MCNABB	N	8,028.	3	6 690 0	4 600	9 240		7 30		1 462 0	5 228 0
MC VEY	S	3,288.	45	2 740 0	1 884	3 980		7 30		6 644	2 075 6
MITCHELL	F	3,792.	23	3 160 0	2 172	4 540		1 92 2		8 634	2 296 6
*MORRIS	M	6,072.	76	2 986 4	2 056	3 420				5 476	2 438 8
*PAYNE	M	3,288.	63	2 850 0	1 959	3 980				5 939	2 256 1
REDDEN	I	2,796.	68	2 330 0	1 602	3 280		1 92 2		6 804	1 649 6
RUEDGER	O	5,376.	19	4 480 0	3 080	5 800				8 880	3 592 0
*SPITTLER	H	3,792.	49	3 360 0	2 310	3 980		7 30		7 070	2 653 0
STAFFORD	M	8,460.	2	7 050 0	4 847	1 014 0		6 30		1 561 7	5 488 3
STUKE	S	4,116.	64	3 430 0	2 360	4 760				7 120	2 718 0
TURNBO	D	3,792.	28	3 160 0	2 172	2 090				4 262	2 733 8
*VOGLER	O	3,540.	35	2 666 8	1 836	3 860	3 00 0			8 696	1 797 2
WEIDNER	M	5,484.	25	4 570 0	3 142	4 250	6 50 0	1 92 2		1 581 4	2 988 6
WHITE	C	4,176.	22	3 480 0	2 394	4 210	1 00 0	7 30	1 00	8 484	2 631 6
*WILLIAMS	C	5,376.	18	4 480 0	3 080	5 800				8 880	3 592 0
*WILLIAMS	N	3,672.	32	3 060 0	2 104	3 650		7 30		6 534	2 406 6
YAMAMOTO	M	8,028.	5	6 690 0	4 600	9 580	1 00 0	7 30	3 00	1 626 0	5 064 0
				1 506 263 105 760	1 858 40	2 550 0	1 960 0	1 100	33 780 0	1 168 463	

L E A S E

This indenture made this 10th day of June,
A. D., 1965, by and between Paul Powell, not as an individual, but as
Secretary of State and the Decatur Public Library.

WHEREAS, Paul Powell, Secretary of State of the State of
Illinois is by virtue of his office the State Librarian for the State of
Illinois; and,

WHEREAS, it is the policy of the Secretary of State as the
State Librarian to foster and promote library service throughout the State;
and,

WHEREAS, there is a need for mobile library service at the
Decatur Public Library;

NOW THEREFORE, in consideration of the following undertakings
on the part of the Decatur Public Library, the Secretary of State agrees to
provide said Public Library the use of a bookmobile;

The Decatur Public Library undertakes and agrees to:

1. Provide adequate personnel to maintain the bookmobile;
2. Provide Library Service through the bookmobile throughout
the area required to be served by the Decatur Public Library;
3. Maintain and service the bookmobile;
4. Provide repairs and other maintenance for the bookmobile;
and,
5. Maintain adequate comprehensive, public liability and property
damage insurance

The bookmobile remains the sole property of the State Library,
however, the Decatur Public Library shall exercise sole supervision of the use of
the bookmobile, for the purpose indicated herein, except that the vehicle shall
be inspected, at the expense of the Decatur Public Library, at six month intervals
and a report of said inspection filed with the Office of the Secretary of State
and the Decatur Public Library shall be responsible for any damage to the vehicle
and shall be required to return said property in as good condition as received.

Cancelled 7/19/64

This agreement will expire on June 30, 1967 unless terminated by either party by the giving of thirty (30) days prior notice.

This agreement may be renewed at the end of the expiration date for an additional two (2) years.

DECATUR PUBLIC LIBRARY

W. Hart President

Mary T. Howe Secretary

Paul Powell
PAUL POWELL
Secretary of State

DECATUR PUBLIC LIBRARY BOOKMOBILE CONTRACT

It is agreed by the undersigned that there shall be a bookmobile loaned to the Decatur Public Library by the Illinois State Library to give service to areas designated by the Rolling Prairie Libraries.

Part A. The Decatur Public Library shall:

1. Provide bookmobile service throughout the service area designated by the Rolling Prairie Libraries.
2. Provide personnel to operate the bookmobile.
3. Provide adequate public liability insurance for the bookmobile driver.

Part B. The Illinois State Library shall:

1. Provide a bookmobile for library service in the Rolling Prairie Libraries area.
2. Be responsible for all operating costs of the bookmobile including gas, oil, washing, tires, storage, minor and major maintenance.
3. Maintain comprehensive insurance coverage on the bookmobile.

It is agreed that this bookmobile shall be on loan from July 1, 1965, through June 30, 1966. At the end of the contract period June 30, 1966, this contract may be renewed for a further period of one year.

The title for the bookmobile shall remain with the Illinois State Library. By mutual consent this agreement can be terminated before the expiration date of this contract.

June 22 1965
(month) (day) (year)

DECATUR PUBLIC LIBRARY BOARD

Signed:

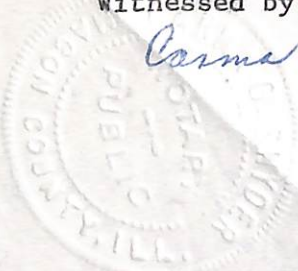
[Signature] President

Mary T. Howe Secretary

Witnessed by:

Carma K. Snyder

Paul Powell
PAUL POWELL
Secretary of State



PAUL POWELL
SECRETARY OF STATE
AND
STATE LIBRARIAN



ILLINOIS STATE LIBRARY
OFFICE OF THE SECRETARY OF STATE
SPRINGFIELD, ILLINOIS 62706

June 3, 1965

Mrs. Mary T. Howe, Librarian
Decatur Public Library
Decatur, Illinois

Dear Mrs. Howe:

Enclosed are six copies of a Bookmobile Contract
for the Decatur Public Library.

Please return all signed copies to the Illinois
State Library.

Sincerely,

A handwritten signature in blue ink that reads "P. M. Boord".

P. M. Boord
Chief, Library Development Services

PMB:alr

Enc.

Returned 6/10/65



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

June 21, 1965

Mr. John Dever, City Manager
707 East Wood Street
Decatur, Illinois

Dear Mr. Dever:

The Board of Directors of the Decatur Public Library approved the following motion at their regular meeting June 18, 1965:

"A motion that the Secretary-Treasurer of the Board send a letter to the City Council and ask the Council to include the Decatur Public Library in a study which is either being conducted or will be conducted under the title, "Pay Plan Analysis". The report of this particular study is due in January 1966."

Will you transmit this request to the City Council?

Thank you.

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)
Secretary - Treasurer
Board of Directors

Decatur Public Library
Decatur, Illinois
Circulation Statistics
June 1965

		Adult	Youth	Juv.	Total	Y-Date
GENERAL WORKS		73	13	9	95	305
	*	52	15	18	85	293
001 PHILOSOPHY		372	65		437	746
	*	392	68	1	461	797
002 RELIGION		379	21	131	531	881
	*	315	19	117	451	893
003 SOCIAL SCIENCE		1024	209	755	1988	3884
	*	1044	182	769	1995	3765
004 LANGUAGE		108	7	41	156	233
	*	113	16	37	166	263
005 SCIENCE		603	172	1094	1869	3506
	*	543	184	1060	1787	3357
006 USEFUL ARTS		1449	290	625	2364	4262
	*	1444	343	670	2457	4531
007 FINE ARTS		1438	222	501	2161	3903
	*	1493	222	466	2181	3756
008 LITERATURE		782	80	208	1070	2587
	*	824	61	223	1108	2576
009 HISTORY		825	250	344	1419	3131
	*	730	257	476	1463	3011
010 TRAVEL		553	111	146	810	1751
	*	474	90	222	786	1719
011 BIOGRAPHY		593	376	722	1691	3240
	*	714	423	866	2003	3648
012 FOREIGN NON FIC		16		18	34	54
	* C	17		27	44	85
013 PERIODICALS		649	116	124	889	1917
	*	646	139	111	896	1986
014 PAMPHLETS		51	2		53	167
	*	73			73	128
015 PAPERBACKS		33			33	56
	*	50			50	62

Total Non-fiction	8948	1934	4718	15600	30623
*	8924	2019	5063	16006	30870

115 FICTION	10639	6290	7033	23962	40436
*	10371	6867	7660	24898	42223
116 FOREIGN FICTION	9		24	33	45
*	11		23	34	64
117 J E			11578	11578	20727
*			12377	12377	22357

Total fiction	10648	6290	18635	35573	61208
*	10382	6867	20060	37309	64644

Total Books	19596	8224	23353	51173	91831
*	19306	8886	25123	53315	95514

decrease + 290 - 662 - 1770 -2142 -3683

*1964 figures

218	BIBLIOGRAPHIES	2		9	11	15
221	CLASS VISITS			2	2	16
222	BOOK TALKS			1	1	3
223	INSTRUCTION					4
224	STORIES			2	2	15
225	ATTENDANCE			51	51	507
226	EXHIBITS	16	2	3	21	41
227	FILMS ATTENDANC	476		85	561	1255
228	SHOWINGS	15		2	17	33
229	16 MM	15		1	16	30
232	RECORDAK	113			113	418
234	GAMES					5
235	GAMES GROUPS			9	9	55
236	ATTENDANCE			133	133	689
237	HOME SERVICE VI	54			54	116
238	HOME SERVICE PA	77			77	168
239	HOME SERVICE PA					1
240	INTER LIBRARY L	15			15	25
241	MAPS					3
242	MEETINGS IN BLD	17		5	22	35
243	ATTENDANCE	78	8	17	103	275
244	MENDING	33	2	75	110	403
245	OVERDUE BOOKS	675	89	364	1128	2658
246	OVERDUE NOTICES	443	57	211	711	1612
247	PICTURES FRAMED	6			6	12
248	PICTURES MOUNTE	41		202	243	1010
249	PROFESSIONAL VI					3
251	RECORDS LP	873		47	920	1685
252	RECORDS S	11			11	14
253	RECORDS SR	151			151	300
256	READERS ADVISOR	1365	593	1324	3282	6837
257	REQUESTS	65	34	56	155	292
258	SCHOOL VISITS					1
259	STORY HOURS					3
260	ATTENDANCE					54
261	NUM OF STORIES					9
262	TELEPHONE INCOM	1144		136	1280	3461
264	VISITS IN COMM					5
265	RECORD BAGS	87	3	9	99	173
304	737 W WOOD	22			22	22
305	WAKEFIELDS	47			47	73
306	WAKEFIELD NO 2	28			28	58
308	LAKESHORE MANOR	45			45	104
309	RANKIN NURSING	30			30	70
310	SCOTT NURSING H	40			40	62
311	SCOTT NURSING H	18			18	54
401	18TH & E WILLIA	80	95	416	591	1242
402	CARDINAL & PIP	34	55	247	336	436
405	FAIRVIEW PLAZA	423	207	873	1503	2532
408	SAWYER & MONROE	225	340	872	1437	2564
411	GRAND & SUMMIT	372	182	1203	1757	3695
502	MACON & LINDEN	86	88	346	520	731
503	FOREST & LINCOL	67	71	298	436	736
504	32ND & DUCHESS	207	199	529	935	1473
506	MT CALVARY CHUR	500	534	2147	3181	5777
509	N FORK RD	50	59	357	466	851
510	N 31ST & GARFIE	24	30	150	204	388
512	22ND & E CLAY	191	136	498	825	1607
513	24TH & E WILLIA	68	28	217	313	578
514	EISNERS	183	168	488	839	1976
601	AP	4		545	549	989
602	AM			27	27	27
603	AT	6	71	360	437	956
604	YP	34		166	200	643

					1965	1964
MAIN ADULT	9563	666	316	10545	18987	17624
MAIN YOUTH	4342	3604	41	7987	15119	14080
MAGIC CARPET	1		9046	9047	14676	14293
REFERENCE	11			11	22	137
HOME SERVICE	521	104		625	1418	1527
ST MARYS HOSP	137	22		159	303	399
D M C	121	26	305	452	825	985
T B SAN	61	16		77	157	276
NURSES RES	60			60	120	156
	14817	4438	9708	28963	51627	49,477
B 1	1325	1015	4109	6449	12076	12,906
B 2	1185	1177	4532	6894	12510	15,586
EVANS BRANCH	1243	675	1713	3631	6510	7885
DILL BRANCH	1026	919	3291	5236	9108	9660
	4779	3786	13645	22210	40204	46,037
	19596	8224	23353	51173	91831	95514

605 Y M
606 Y T
607 J P
609 J T
610 J T

182
2

15	15	15
1	1	6
29	211	276
	2	6
		20

DECATUR PUB LIB
CIRC STAT
JUNE 1965
MAIN ADULT

	GENERAL WORKS	43	4		47	91
001	PHILOSOPHY	242	3		245	406
002	RELIGION	219	5	1	225	362
003	SOCIAL SCIENCE	670	33	5	708	1279
004	LANGUAGE	43	1		44	60
005	SCIENCE	309	32	5	346	614
006	USEFUL ARTS	917	39	5	961	1741
007	FINE ARTS	767	25		792	1497
008	LITERATURE	397	16	8	421	820
009	HISTORY	371	26		397	812
010	TRAVEL	348	24		372	696
011	BIOGRAPHY	277	37	16	330	668
012	FOREIGN NON FIC	5			5	9
013	PERIODICALS	239	12		251	508
014	PAMPHLETS	44	2		46	78
015	PAPERBACKS	12			12	18
		4903	259	40	5202	9659
115	FICTION	4657	407	68	5132	8961
116	FOREIGN FICTION	3			3	5
117	J E			208	208	362
		4660	407	276	5343	9328
		9563	666	316	10545	18987
218	BIBLIOGRAPHIES	1		8	9	12
235	GROUPS GROUPS					1
236	ATTENDANCE					14
241	MAPS					3
242	MEETINGS IN BLD	17			17	24
243	ATTENDANCE	78	8		86	248
247	PICTURES FRAMED	6			6	10
248	PICTURES MOUNTE	41			41	190
251	RECORDS LP	517		21	538	969
252	RECORDS S	2			2	2
253	RECORDS SR	90			90	187
256	READERS ADVISOR	578	1		579	1019
257	REQUESTS	1			1	19
262	TELEPHONE INCOM	229			229	556
265	RECORD BAGS	57			57	116
		1617	9	29	1655	3370
		1617	9	29	1655	3370

DECATUR PUB LIB
CIRC STAT
JUNE 1965
MAIN YOUTH

	GENERAL WORKS	9	5		14	73
001	PHILOSOPHY	95	26		121	226
002	RELIGION	71	7		78	136
003	SOCIAL SCIENCE	243	92	1	336	933
004	LANGUAGE	55	4		59	88
005	SCIENCE	206	80		286	648
006	USEFUL ARTS	299	123	1	423	893
007	FINE ARTS	464	120		584	1061
008	LITERATURE	183	43	6	232	937
009	HISTORY	294	123	1	418	1174
010	TRAVEL	78	52		130	353
011	BIOGRAPHY	125	183	1	309	711
012	FOREIGN NON FIC	11			11	16
013	PERIODICALS	53	39		92	365
014	PAMPHLETS	6			6	82
015	PAPERBACKS	21			21	37
		2213	897	10	3120	7733

115	FICTION	2124	2707	5	4836	7320
116	FOREIGN FICTION	5			5	6
117	J E			26	26	60
		2129	2707	31	4867	7386
		4342	3604	41	7987	15119

235	GROUPS GROUPS					1
236	ATTENDANCE					32
247	PICTURES FRAMED					1
248	PICTURES MOUNTE					128
251	RECORDS LP	187		6	193	330
253	RECORDS SR	38			38	74
256	READERS ADVISOR	132	211	3	346	757
257	REQUESTS		8		8	8
265	RECORD BAGS	28			28	43
602	AM			5	5	5
604	YP			162	162	567
605	YM			15	15	15
606	YT					1
		385	219	191	795	1962
		385	219	191	795	1962

DECATUR PUB LIB
CIRC STAT
JUNE 1965
MAGIC CARPET

	GENERAL WORKS		4	4	25
001	PHILOSOPHY	1		1	2
002	RELIGION		64	64	95
003	SOCIAL SCIENCE		360	360	614
004	LANGUAGE		20	20	33
005	SCIENCE		536	536	928
006	USEFUL ARTS		288	288	417
007	FINE ARTS		256	256	420
008	LITERATURE		93	93	141
009	HISTORY		145	145	284
010	TRAVEL		65	65	203
011	BIOGRAPHY		317	317	478
012	FOREIGN NON FIC		14	14	18
013	PERIODICALS		46	46	77
014	PAMPHLETS				4
		1	2208	2209	3739
115	FICTION		2675	2675	4107
116	FOREIGN FICTION		9	9	10
117	J E		4154	4154	6820
			6838	6838	10937
		1	9046	9047	14676
221	CLASS VISITS				4
224	STORIES				4
225	ATTENDANCE				130
235	GROUPS GROUPS				2
236	ATTENDANCE				63
244	MENDING		20	20	164
245	OVERDUE BOOKS		111	111	349
246	OVERDUE NOTICES		61	61	145
248	PICTURES MOUNTE				107
256	READERS ADVISOR	7	6	505	518
257	REQUESTS	1	1	45	47
262	TELEPHONE INCOM		136	136	220
601	AP	3	10	13	22
603	AT	1	2	3	5
604	YP	34		34	35
607	JP	182	26	208	270
609	JT	2		2	6
		230	7	916	1153
		230	7	916	1153
					2476
					2476

DECATUR PUB LIB
CIRC STAT
JUNE 1965
REFERENCE

003	SOCIAL SCIENCE					2
005	SCIENCE	2			2	2
006	USEFUL ARTS	3			3	4
007	FINE ARTS					1
008	LITERATURE					2
009	HISTORY	6			6	9
013	PERIODICALS					2
		11			11	22
		11			11	22
232	RECORDAK	113			113	418
240	INTER LIBRARY L	15			15	25
256	READERS ADVISOR	449	125	1	575	1816
601	AP			532	532	961
602	AM			22	22	22
603	AT	5	71	358	434	948
		582	196	913	1691	4190
		582	196	913	1691	4190

DECATUR PUB LIB
CIRC STAT
JUNE 1965
2ND OFFICE

262 TELEPHONE INCOM	1 0 0	1 0 0	1 1 8 8
	1 0 0	1 0 0	1 1 8 8
	1 0 0	1 0 0	1 1 8 8

DECATUR PUB LIB
CIRC STAT
JUNE 1965
AUDIO VISUAL

227	FILMS ATTENDANC	476			476	1170
228	SHOWINGS	15			15	31
229	16 MM	15			15	29
245	OVERDUE BOOKS	643	89	253	985	2277
246	OVERDUE NOTICES	417	57	150	624	1441
262	TELEPHONE INCOM	538			538	989
		2104	146	403	2653	5937
		2104	146	403	2653	5937

DECATUR PUB LIB
CIRC STAT
JUNE 1965
B 1

	GENERAL WORKS	3		2	5	15
001	PHILOSOPHY	11	10		21	34
002	RELIGION	12		9	21	35
003	SOCIAL SCIENCE	20	24	86	130	268
004	LANGUAGE	6		5	11	16
005	SCIENCE	17	16	163	196	377
006	USEFUL ARTS	48	44	143	235	427
007	FINE ARTS	53	19	73	145	248
008	LITERATURE	53	4	20	77	157
009	HISTORY	25	17	49	91	190
010	TRAVEL	28	6	15	49	114
011	BIOGRAPHY	46	30	78	154	292
012	FOREIGN NON FIC			2	2	9
013	PERIODICALS	71	28	39	138	255
014	PAMPHLETS					1
		393	198	684	1275	2438
115	FICTION	932	817	1228	2977	5435
116	FOREIGN FICTION					1
117	J E			2197	2197	4202
		932	817	3425	5174	9638
		1325	1015	4109	6449	12076
244	MENDING			36	36	132
256	READERS ADVISOR	52	80	252	384	800
257	REQUESTS	13	8	1	22	50
		65	88	289	442	982
		65	88	289	442	982
401	18TH & E WILLIA	80	95	416	591	1242
402	CARDINAL & PIPI	34	55	247	336	436
405	FAIRVIEW PLAZA	423	207	873	1503	2532
408	SAWYER & MONROE	225	340	872	1437	2564
411	GRAND & SUMMIT	372	182	1203	1757	3695
512	22ND & E CLAY	191	136	498	825	1607
		1325	1015	4109	6449	12076
		1325	1015	4109	6449	12076

DECATUR PUB LIB
CIRC STAT
JUNE 1965
B 2

	GENERAL WORKS	8	1	1	10	32	19
001	PHILOSOPHY	4	9		13	24	25
002	RELIGION	11		26	37	66	57
003	SOCIAL SCIENCE	13	26	133	172	259	331
004	LANGUAGE	3	1	4	8	11	24
005	SCIENCE	8	18	146	172	317	588
006	USEFUL ARTS	47	19	79	145	237	392
007	FINE ARTS	30	22	52	104	176	268
008	LITERATURE	29	6	37	72	142	204
009	HISTORY	38	25	29	92	165	337
010	TRAVEL	7	4	10	21	48	181
011	BIOGRAPHY	22	35	162	219	374	588
012	FOREIGN NON FIC			1	1	1	13
013	PERIODICALS	60	25	14	99	195	304
		280	191	694	1165	2047	3331
115	FICTION	905	986	1546	3437	5911	7008
116	FOREIGN FICTION			10	10	16	21
117	J E			2282	2282	4536	5226
		905	986	3838	5729	10463	12255
		1185	1177	4532	6894	12510	15586
226	EXHIBITS			2	2	4	
244	MENDING	2		4	6	6	42
251	RECORDS LP	51		10	61	124	20
252	RECORDS S	9			9	12	
253	RECORDS SR	1			1	1	
256	READERS ADVISOR	97	83	199	379	636	483
257	REQUESTS	47	17	10	74	117	129
258	SCHOOL VISITS					1	
		207	100	225	532	901	672
		207	100	225	532	901	672
502	MACON & LINDEN	86 116	88 129	346 401	520 646	731	832
503	FOREST & LINCOL	67 77	71 151	298 369	436 597	736	919
504	32ND & DUCHESS	207 213	199 185	529 666	935 1064	1473	1989
506	MT CALVARY CHUR	500 513	534 599	2147 2405	3181 3517	5777	6307
509	N FORK RD	50 } 74	59 } 89	357 } 507	466 } 670	851 }	1239
510	N 31ST & GARFIE	24 }	30 }	150 }	204 }	388 }	
513	24TH & E WILLIA	68 54	28 59	217 206	313 319	578	637
514	EISNERS	183 223	168 228	488 753	839 1204	1976	2369
		1185	1177	4532	6894	12510	
		1185	1177	4532	6894	12510	
		1414	1628	5646	846 8695	1341 15603	
		218			McClellan		2533

DECATUR PUB LIB
CIRC STAT
JUNE 1965
EVANS BRANCH
GENERAL WORKS

		6	1	1	8	31
001	PHILOSOPHY	10	6		16	27
002	RELIGION	11	4	6	21	38
003	SOCIAL SCIENCE	26	8	74	108	224
004	LANGUAGE			10	10	14
005	SCIENCE	31	8	115	154	301
006	USEFUL ARTS	86	27	34	147	284
007	FINE ARTS	47	7	37	91	158
008	LITERATURE	27	2	28	57	123
009	HISTORY	55	17	33	105	197
010	TRAVEL	12	3	21	36	68
011	BIOGRAPHY	29	22	40	91	188
013	PERIODICALS	142	7	16	165	331
014	PAMPHLETS					1
015	PAPERBACKS					1

482 112 415 1009 1986

115	FICTION	761	563	511	1835	3171
117	J E			787	787	1353
		761	563	1298	2622	4524
		1243	675	1713	3631	6510

218	BIBLIOGRAPHIES	1			1	1
221	CLASS VISITS			1	1	4
222	BOOK TALKS			1	1	3
223	INSTRUCTION					2
224	STORIES			1	1	2
225	ATTENDANCE			21	21	107
227	FILMS ATTENDANC			40	40	40
228	SHOWINGS			1	1	1
234	GAMES					5
235	CLASSES Groups			6	6	36
236	ATTENDANCE			74	74	332
242	MEETINGS IN BLD					1
243	ATTENDANCE					6
244	MENDING	6	2	15	23	38
248	PICTURES MOUNTE			202	202	585
251	RECORDS LP	37		4	41	93
253	RECORDS SR	12			12	21
256	READERS ADVISOR	39	64	178	281	474
257	REQUESTS					4
262	TELEPHONE INCOM	158			158	273
601	AP			2	2	4
603	AT					1
604	YP			2	2	36
606	YT			1	1	3
607	JP			2	2	4

253 66 551 870 2076
253 66 551 870 2076

DECATUR PUB LIB
CIRC STAT
JUNE 1965
HOME SERVICE

001	PHILOSOPHY	1		1	1
002	RELIGION	35		35	70
003	SOCIAL SCIENCE	9	3	12	42
005	SCIENCE	9		9	31
006	USEFUL ARTS	13		13	25
007	FINE ARTS	16		16	42
008	LITERATURE	39	3	42	86
009	HISTORY	17	3	20	47
010	TRAVEL	34	7	41	85
011	BIOGRAPHY	46	29	75	160
013	PERIODICALS	3		3	7
		222	45	267	596
115	FICTION	299	59	358	822
		299	59	358	822
		521	104	625	1418
237	HOME SERVICE VI	54		54	116
238	HOME SERVICE PA	77		77	168
239	HOME SERVICE PA				1
251	RECORDS LP	12		12	42
257	REQUESTS	2		2	6
304	737 W WOOD	22		22	22
305	WAKEFIELDS	47		47	73
306	WAKEFIELD NO 2	28		28	58
308	LAKESHORE MANOR	45		45	104
309	RANKIN NURSING	30		30	70
310	SCOTT NURSING H	40		40	62
311	SCOTT NURSING H	18		18	54
610	JT				20
		375		375	796
		375		375	796

DECATUR PUB LIB

CIRC STAT

JUNE 1965

ST MARYS HOSP

002	RELIGION	6		6	10
003	SOCIAL SCIENCE	3		3	6
005	SCIENCE				1
006	USEFUL ARTS	1		1	3
007	FINE ARTS	1		1	1
008	LITERATURE	12		12	29
009	HISTORY	2		2	6
010	TRAVEL	8	2	10	16
011	BIOGRAPHY	10		10	19
		43	2	45	91
115	FICTION	94	20	114	212
		94	20	114	212
		137	22	159	303
245	OVERDUE BOOKS	20		20	20
246	OVERDUE NOTICES	15		15	15
257	REQUESTS				2
		35		35	37
		35		35	37

DECATUR PUB LIB
CIRC STAT
JUNE 1965
D M C

	GENERAL WORKS					1
002	RELIGION	2			2	6
003	SOCIAL SCIENCE			2	2	7
005	SCIENCE			18	18	28
006	USEFUL ARTS	1		14	15	23
007	FINE ARTS	19		3	22	41
008	LITERATURE	9			9	32
010	TRAVEL	24		6	30	34
011	BIOGRAPHY	4		22	26	57
		59		65	124	229
115	FICTION	62	26	118	206	388
117	J E			122	122	208
		62	26	240	328	596
		121	26	305	452	825
245	OVERDUE BOOKS	12			12	12
246	OVERDUE NOTICES	11			11	11
257	REQUESTS					1
		23			23	24
		23			23	24

DECATUR PUB LIB
CIRC STAT
JUNE 1965
T B SAN

002	RELIGION				2
003	SOCIAL SCIENCE		1	1	2
005	SCIENCE	1	2	3	6
006	USEFUL ARTS				3
007	FINE ARTS	6	1	7	10
008	LITERATURE	3		3	4
009	HISTORY		5	5	10
010	TRAVEL	4	2	6	11
011	BIOGRAPHY		2	2	3
013	PERIODICALS	2		2	3
		16	13	29	54
115	FICTION	45	3	48	103
		45	3	48	103
		61	16	77	157
257	REQUESTS	1		1	1
		1		1	1
		1		1	1

DECATUR PUB LIB
CIRC STAT
JUNE 1965
JUV COORDINATOR

218	BIBLIOGRAPHIES	1	1	2
221	CLASS VISITS	1	1	6
224	STORIES	1	1	7
225	ATTENDANCE	30	30	200
227	FILMS ATTENDANC	45	45	45
228	SHOWINGS	1	1	1
229	16 MM	1	1	1
235	CLUBS GROUPS	2	2	13
236	ATTENDANCE	24	24	183
242	MEETINGS IN BLD	5	5	10
243	ATTENDANCE	17	17	21
249	PROFESSIONAL VI			3
259	STORY HOURS			2
260	ATTENDANCE			42
261	NUM OF STORIES			7
		128	128	543
		128	128	543

DECATUR PUB LIB
CIRC STAT
JUNE 1965
HELEN SPITTLER

226 EXHIBITS	16	2	1	19	37
	16	2	1	19	37
	16	2	1	19	37

DECATUR PUB LIB
CIRC STAT
JUNE 1965
NURSES RESIDENC

002	RELIGION	3	3	5
003	SOCIAL SCIENCE	3	3	7
006	USEFUL ARTS	2	2	3
008	LITERATURE	4	4	8
010	TRAVEL			1
011	BIOGRAPHY	3	3	3
		15	15	27
115	FICTION	45	45	93
		45	45	93
		60	60	120

DECATUR PUB LIB
CIRC STAT
JUNE 1965
DILL BRANCH

	GENERAL WORKS	4	2	1	7	37
001	PHILOSOPHY	8	11		19	26
002	RELIGION	9	5	25	39	56
003	SOCIAL SCIENCE	37	22	94	153	241
004	LANGUAGE	1	1	2	4	11
005	SCIENCE	20	16	111	147	253
006	USEFUL ARTS	32	38	61	131	202
007	FINE ARTS	35	28	80	143	248
008	LITERATURE	26	6	16	48	106
009	HISTORY	17	34	87	138	237
010	TRAVEL	10	11	29	50	122
011	BIOGRAPHY	31	38	86	155	287
012	FOREIGN NON FIC			1	1	1
013	PERIODICALS	79	5	9	93	174
014	PAMPHLETS	1			1	1
		310	217	602	1129	2002
115	FICTION	715	702	882	2299	3913
116	FOREIGN FICTION	1		5	6	7
117	J E			1802	1802	3186
		716	702	2689	4107	7106
		1026	919	3291	5236	9108
221	CLASS VISITS					2
223	INSTRUCTION					2
224	STORIES					2
225	ATTENDANCE					70
235	CLUB GROUPS			1	1	2
236	ATTENDANCE			35	35	65
244	MENDING	25			25	63
247	PICTURES FRAMED					1
251	RECORDS LP	69		6	75	127
253	RECORDS SR	10			10	17
256	READERS ADVISOR	11	23	186	220	469
259	STORY HOURS					1
260	ATTENDANCE					12
261	NUM OF STORIES					2
262	TELEPHONE INCOM	119			119	235
264	VISITS IN COMM					5
265	RECORD BAGS	2	3	9	14	14
601	AP	1		1	2	2
603	AT					2
604	YP			2	2	5
606	YT					2
607	JP			1	1	2
		237	26	241	504	1102
		237	26	241	504	1102

DECATUR PUBLIC LIBRARY
Decatur, Illinois

LSCA VII
Name of Project

BOOKMOBILE							
State	Town	Area	Veh.#	Adult	Youth	Juvenile	Total
Illinois	Decatur		U 1849 Stop #				
"	June 1	Mt. Calvary	506	81	91	329	501
"	June 2	Mt. Calvary	506	24	16	102	142
"	June 3	N. Fork Rd.	509	17	38	166	221
"	June 4	32 nd & DuChes	504	56	41	102	199
"	June 5	24 th & E. 10 th	513	14	14	58	86
"	June 5	Eisners	514	45	41	120	206
"	June 7	Linden	502	18	19	92	129
"	June 7	Forest	503	15	22	77	114
"	June 8	Mt Calvary	506	93	78	319	490
"	June 9	Mt. Calvary	506	6	18	61	85
"	June 10	31 st & Garfield	510	17	8	81	106
"	June 11	32 nd & DuChes	504	45	59	159	263
"	June 12	24 th & E. 10 th	513	27	8	47	82
"	June 12	Eisners Pkg Lot.	514	59	32	115	206
"	June 14	Linden	502	29	22	93	144
"	June 14	Forest	503	13	14	83	110
"	June 15	Mt Calvary	506	79	81	396	556
"	June 16	Mt Calvary	506	15	3	116	134
"	June 17	North Fork	509	33	21	191	245
"	June 18	32 nd & DuChes	504	54	52	126	232
"	June 19	24 & E. 10 th	513	20	3	64	87
"	June 19	Eisners	514	38	54	123	215
"	June 21	Linden	502	19	22	78	119
"	June 21	Forest	503	24	30	71	125
TOTAL							

DECATUR PUBLIC LIBRARY
Decatur, Illinois

June
Month

1965
Year~~ISCA VII~~

Name of Project

[illegible]

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF BOARD OF DIRECTORS' MEETING - JUNE 18, 1965

The regular meeting of the Board of Directors of the Decatur Public Library was held on June 18, 1965 in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Hart
Mr. Sappington
Mrs. Nelson
Mr. Koslofski
Mr. West

Members Absent:

Mr. Pilcher
Mrs. Pogue
Mrs. Russell
Mrs. Stern

Others Present:

Mayor Ellis B. Arnold
Mrs. M. Howe
Mrs. E. McNabb
Mrs. M. Griffin
Mrs. L. Lewis
Mr. Dan Hines (H & R)

The meeting was called to order at 4:21 p.m. by Francis Hart, president.

Mr. Hart introduced Hon. Ellis B. Arnold, Mayor, who asked first for remarks by Mr. Sappington.

Mr. Sappington: "Mr. Mayor, Ladies and Gentlemen of the Board-- Mr. Koslofski has served Decatur Public Library since July, 1959. The number of absences is indeed small. He has chaired the Finance Committee and served on the Policy Committee and Personnel Committee. Mr. Koslofski attended staff meetings regularly and with his family was a regular patron of the Evans Branch Library.

"Mr. Francis Hart, our president, has also served the Decatur Public Library since July, 1959. The number of absences for Mr. Hart is also small. He served on the Properties Committee and as a matter of fact, was chairman of that committee. He served the Board as president for the last two years. Both of these men have served their terms on this Board during a period of changing times. During this time the library has expanded its services and increased its value to the City. The first branch library in forty years has been opened during these six years. Major repairs and improvements were made to the Main Library building during this time. Plans for a new library building were projected and schematic drawings were also made during this six-year period. The systems library of an inter-county level has been organized with Decatur as its headquarters during this period. Each of these men approached this job with careful consideration, always bringing their personal skills to the problem at hand. Their accomplishments have added up to an impressive picture. Mr. Mayor, it is with great regret that these men leave our group, and as you well know, they have served Decatur faithfully and gratuitously for a total of twelve years. We were glad to have them aboard. We are sorry to see them leave, and as they probably know, we will probably be calling on them in the future for their advice and counsel."

Mayor Arnold: "Thank you, Mr. Sappington and Mr. Chairman. We recognize also the sterling services these men have performed. Without dedicated people to serve on our boards and councils, the City could not operate anyway near as efficiently as it does. So in serving on the Library Board, Mr. Koslofski and Mr. Hart, you have also served the City. And it is with a feeling of satisfaction that you leave now, knowing you paid your way while you were here. The Library system and the City are in better shape because of your services. We all know this type of service is a thankless task. We have differences of opinion, but there has never been a time when anyone has doubted the sincerity of any member of the Board. It is a very small token of our appreciation, Mr. Koslofski, but I am happy to present to you this Certificate of Service. I think you can look at it with pride, Francis, and it will be a reminder to you in days to come of what you have done for the City and for the Library. I am glad to catch that point that you are not being retired.

You will still be called on for advice, and this is good, because you have experience that nobody else can have. I want to thank you personally for the Council and for the City I represent. You have served superbly, and you have served well."

The Minutes of the May 28, 1965 meeting were considered. Page two, paragraph three was amended to read "\$1,500 minimum..." The minutes were then approved as amended.

The matter of the South Shores branch was added to the Agenda.

Mr. Sappington gave the Finance Committee report. Mrs. Nelson moved the Finance Committee meet Thursday, June 24 to check June bills and act on them with approval of the Board. Mr. West seconded the motion. Roll call vote was taken. Mr. Hart, Mr. Sappington, Mr. Koslofski, Mr. West and Mrs. Nelson voted aye. Motion carried.

"Members of the committee looked at the recommendation of a previous board, and although there was some concern about where the money would come from, the Finance Committee voted on a recommendation which was to the effect that Decatur Public Library pay its staff employees the same rate of pay that comparable employees in the other City departments are being paid, or in other words to follow the most recent schedule as of May 1 and August 1, and make those payments retroactive to May 1."

Mr. Hart raised the question whether this Board should act on the new payroll schedule or leave it to the new Board. Mrs. Howe explained the different schedules and presented Mr. Sappington with a detailed salary accounting of each employee for the fiscal year 1965/66, using the May 1 and August 1 City payroll schedules. Mrs. Howe explained that she was not considering her salary. She was more interested in settling the salaries for the other employees. Mr. Hart asked for an executive session to settle both items. Everyone but the Board members left the room and the executive session convened for one hour.

When the regular meeting reconvened, Mr. Sappington gave the report. The Librarian's salary will not be changed now. The present payroll schedule will be continued until the Council acts on the Library request for an additional appropriation. The Librarian should grant those raises which are due under that scale. The thinking behind the decision was that to spend money before we know the intention of the City in the increment asked for would not be very good fiscal policy.

Mr. Sappington moved that the Librarian send a letter to the City Council asking the Council to include the Decatur Public Library in a study to be conducted under the title, "Pay Plan Analysis." The report on this study is due January, 1966. Mr. Koslofski seconded the motion. All present voted aye. Motion carried.

The Properties Committee did not meet during June. Mr. Sappington said any action necessary will be taken upon motion by any member of the Board. He explained the need and use for selecting the Eisner property for the Rolling Prairie Libraries. The occupancy now is nothing more than a month-to-month tenancy. The lease has been signed by members of the Eisner family and is for a period commencing June 1, 1965 through May, 1966. The lessee is given an option to buy the property for \$130,000 and to sub-lease. He presented information on three buildings, none of which met Rolling Prairie Libraries' requirements.

It was reported that Mr. Merris, Corporation Counsel, indicated it would be desirable for the Decatur Public Library to ask that the Rolling Prairie Libraries be included in the appropriation request for Decatur Public Library and the \$117,159 be shown as income. Mrs. Howe put this request in a letter to Mr. Merris. The letter was read by Mr. Sappington, who moved the letter be sent to Mr. Merris. Mr. West seconded the motion. All members present voted aye. Motion carried. It was the decision of the Board to defer action on the lease until this appropriation is approved by the City Council.

Mrs. Margaret Griffin gave the report of the Rolling Prairie Libraries system. (The report is attached.)

Mrs. Howe reported four persons would attend the American Library Association meeting in Detroit, July 1. Mr. Sappington will attend the Building Institute.

The president-elect deferred action on committee assignments until the July meeting.

Mrs. Howe expressed special appreciation to Mrs. Nelson for her three years of service. She thanked Mr. Hart and Mr. Koslofski for their contributions of time and effort to the library during the past six years.

Mr. Hart asked Mrs. Howe to renegotiate the rental agreement on the Eisner buildings.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Mary T. Howe

Mary T. Howe
Secretary - Librarian

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, MAY 29, 1964

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois, on May 29, 1964.

Members Present:

Mr. Hart Mr. Koslofski
Mrs. Pogue Mrs. Russell
Mrs. Nelson Mr. Sappington

Members Absent:

Mrs. Stern
Mr. Burnett
Mr. Pilcher

Others Present:

Mrs. Mary T. Howe
Mrs. E. McNabb
Mrs. J. Hansen
Mr. N. Weimholt

The meeting was called to order at 4:33 P.M. by Mr. Francis Hart, president.

The Minutes of the April 24, 1964 meeting were approved as mailed. There were no additions or corrections.

The Librarian reported the American Library Association meeting will be coming up the end of June with a Pre-Conference on building. Mrs. Howe asked if any reservations could be made for directors since Decatur Public Library should be represented. It was decided one reservation would be made for a Board member and either Mrs. Pogue, Mrs. Nelson or Mr. Sappington will try to make it.

Mrs. Howe had just come back from an IBM Seminar at Endicott, New York, and said everyone should be very proud because Decatur was held up as an example to 55 librarians from 22 states.

The publication of accounts will be at the end of the month and the Taxpayers group is going to use copies as examples to the rest of the Illinois Municipalities to show them how their financial accounts should be published.

The Librarian reported four attended the District Meeting in Charleston and they found out it was criteria to be a member of Systems in order to receive Federal Construction Act funds. Mr. Byron Merris, and the Properties and Policy Committees have all looked at the Systems 17 contract and the consensus is that it is vague but adequate for the first two years. Four libraries plus Decatur have signed and four more are thinking seriously about it. State will send over some kind of a sample contract which just says DPL will see to it that services are given, and the maximum amount of money will be allocated. Mrs. Howe suggested the Board elect a representative and a discussion followed regarding the advantages of membership in Systems 17.

Mr. Koslofski gave the report for the Finance Committee, which met Wednesday, May 27th. Mr. Koslofski moved the bills for May be approved for payment. Mrs. Pogue seconded the motion and roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mr. Sappington and Mr. Koslofski voted aye. Motion carried.

Salaries:	\$ 15,798.19
Operating Expenses:	6,672.71
Total Expenditures:	\$ 22,470.90

Mrs. Howe stated there was no money last month so the city loaned us \$22,000 without interest. She also mentioned the budget items were remade and they total up to \$285,800. Mr. Dever's letter indicated the \$9,000 the library will get is not included in the budget.

Mrs. Nelson gave the report for the Policy Committee. She stated Equitable Life Insurance Company had approached Mrs. Howe to see if the employees would like to be under the tax sheltered insurance plan. This payment would not be included in their income tax. There will be no expense to the library other than the bookkeeping. It would be up to the individual person - voluntary participation. It is the same plan the Decatur public schools have and should be checked out with Sam Kohr, Business Manager of public schools. Mrs. Nelson moved the Board make available to the employees of Decatur Public Library the opportunity to accept or reject the proposed insurance policy, without recommendation from the Board. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Mrs. Nelson reported the Policy Committee went over the contract between John Sweetnam and the library and felt some of the wording should be changed as follows:

Page 4, Article 14, A.2.1 should read "For his basic services 10% of the cost of the remodeling work and 6% of the cost of an addition if erected....."

Page 1, "WITNESSETH that whereas the Owner intends to remodel the existing Main library building, or erect a new library building at a cost not to exceed \$1,500,000.00."

Page 1, Article 2, 2.4....."In computing Direct Personnel Expense principal's time shall be computed at \$12.00 per hour....."

Page 4, Article 14, B.7.2.1, "Twenty-five complete sets of plans and specifications will be furnished by the Architect. Additional sets required beyond this number will be considered a reimbursable item in this Agreement."

Mrs. Nelson moved the Board approve the Architectural Contract contingent upon Mr. Sweetnam's acceptance of the changes and Mr. Byron Merris' approval. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Mrs. Nelson then moved the Board approve and sign the application for Advance for Public Works Planning and forward it through proper channels in order to obtain the \$9,000 from Community Facilities Administration. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Mr. Sappington reported on the Policy Committee meeting and said the committee considered the two contracts just approved. In addition, Mrs. Howe had requested the committee recommend the purchase of an IBM card tub and she was asked to get bids on the tub. Mrs. Howe also requested permission to get another typewriter on a trade-in (IBM Selectric - includes 3 additional fonts - cost, \$240.50). Mr. Sappington moved that Mrs. Howe be given authority to purchase an IBM typewriter with proper type and model. Mr. Koslofski seconded the motion. All present voted aye. Motion carried. Mr. Sappington then moved the Properties Committee be given permission to review bids and act on purchase of data storage tub.

Mrs. Nelson seconded the motion. All present voted aye. Motion carried.

A lengthy discussion followed regarding System 17 and the staffing of the State Bookmobile, method of purchasing books, the book budget and collection, etc. Mrs. Howe will be administrator along with elected representative from each participating library and this will comprise the Board of System 17. Mrs. Nelson moved the Board sign the contract for Library System 17. Mrs. Russell seconded the motion. Mr. Hart, Mrs. Pogue, Mrs. Nelson, Mr. Koslofski and Mrs. Russell voted aye, Mr. Sappington voted nay, no abstentions. Motion carried.

The Board then discussed appointing or electing a representative to System 17 Board. System 17 will run from July 1 to July 1. Mr. Sappington volunteered to serve until July 1, 1964, attend the first meeting and report on the nature of the duties involved.

Mrs. Nelson moved adjournment. Mrs. Russell seconded the motion. The meeting was adjourned at 5:40 P.M.

Respectfully submitted,

Mary T. Howe
Secretary

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF BOARD OF DIRECTORS' MEETING - APRIL 30, 1965

The regular meeting of the Board of Directors of the Decatur Public Library was held on April 30, 1965 in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois

Members Present:

Mr. Hart Mrs. Nelson
Mr. Sappington Mrs. Stern
Mr. Pilcher

Members Absent:

Mrs. Pogue
Mrs. Russell
Mr. Koslofski
Mr. West

Others Present:

Mrs. Mary T. Howe
Mr. Wyre
Mr. Dan Hines (H & R)
Mrs. E. McNabb
Mrs. A. Komorech

The meeting was called to order at 4:12 p.m. by Mr. Francis Hart, president.

The minutes of the March 31, 1965 meeting were read. There were no corrections or additions and the minutes were approved as read.

Mr. Wyre of Gerstenslager Vehicle Company was present and recommended the library purchase a new bookmobile and attempt to sell the old one. He said a new bookmobile would cost \$19,000. Approximate resale value of present vehicle is \$3,000 and it could easily cost \$10,000 to repair it (with new chassis). The board members discussed whether it would be better to repair old chassis, rebuild with a new chassis or purchase a new bookmobile. The total cost for parts and labor to repair the damaged parts on old chassis would be approximately \$1,500 as quoted by National City Truck. Mr. Pilcher felt the board would be better off at this point to spend the \$1,500 - \$2,000 to repair the bookmobile than to buy a new one or a new chassis.

Mr. Sappington moved that the bills for the remaining portion of April, April 16 through the end of the month, be approved by the board for payment. Mrs. Nelson seconded the motion. Roll call vote was taken and all present voted aye. Motion carried.

Decatur Public Library:

Salaries:	\$ 15,676.68
Operating Expense:	<u>10,479.31</u>
Total Expenditures:	\$ 26,155.99

The Board discussed the schedule Mrs. Howe had prepared showing the difference between salaries paid under city schedule we had been following and the new city payroll schedule, as requested by the Special Library Committee of City Council. There was a difference of \$17,110.85 and Mrs. Howe felt the library could manage with an additional \$10,000 due to retirements and turnover. A letter was sent to the City Council requesting an additional \$10,000 for salaries.

Properties Committee - Mr. Pilcher reported the State has approved the move for Rolling Prairie Libraries to the Eisner Store on Eldorado Street. The Properties Committee met on April 2, 1965 and recommended the purchase of six files at \$90.00 each from Illinois Power and Staley's and two tub files at \$40.00 each. Mr. Pilcher moved the expenditure of this money for the files and tubs be approved by the Board. Mr. Sappington seconded the motion. Roll call vote was taken and all present voted aye. Motion carried.

Policy Committee - Mrs. Nelson said the Policy Committee met and had decided to repair the old bookmobile, this however was when the price of a new bookmobile was set at \$22,000.

Mr. Pilcher discussed the State IBM installation and Mrs. Howe mentioned the State was planning on getting machines that are compatible with library's machines and if this is done the library will have access to a considerable number of machines at no extra cost to the library.

Mr. Pilcher asked if any action was taken to request Planning Commission to make a study of the library. Mr. Hart suggested the board officially request action from the City Planner.

Mrs. Howe reported Mrs. Ann Komorech would be leaving, and ads will be placed for a Bookmobile Clerk-Driver and a Children's Librarian also. Mr. Montedonico was hired as Librarian in charge of Rolling Prairie Libraries. RPL will soon receive 15,000 - 20,000 books from Macomb.

The Public Library Institute will be held in Charleston May 20 until noon May 21 and all board members were invited and urged to attend. The Public Library Development Plan did pass both the House and Senate. Mrs. Howe will be in Chicago June 15 for metal shelving investigation.

Mrs. Howe also reported a loss in circulation for the end of the fiscal year, mainly in children's area due to illness. The Annual Meeting of the Board of Directors of Decatur Public Library will be held at noon on May 10, 1965 in the Decatur Club.

The Board decided that with the balance of \$784.97 which the library shows after the end of the fiscal year, Mrs. Howe should go to Haines and Essick and buy books.

The meeting adjourned at 5:50 p.m.

Respectfully submitted,

Mary T. Howe
Secretary

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF DIRECTORS' MEETING MARCH 31, 1965

The meeting was called to order by the President, Mr. Hart, at 12:15 p.m. on March 31, 1965.

Members Present:

Mrs. Nelson Mr. Koslofski
Mrs. Pogue Mr. Sappington
Mr. Hart Mr. West
Mr. Pilcher

Members Absent:

Mrs. Stern
Mrs. Russell

Others Present:

Mrs. Howe, Librarian
Mrs. E. McNabb, Visitor
Mr. G. Long (H&R)
Mrs. Komorech

The minutes of the previous meeting were read and approved as read.

Finance Committee Report - Mr. Sappington. Mr. Sappington made the motion that the bills approved by the Finance Committee be approved for payment. Mr. Koslofski seconded the motion. Roll call vote - motion carried. Mr. Sappington made the motion that the Finance Committee be authorized by the Board to approve the bills for payment through April 16, 1965 only in order to eliminate some of the auditor's last minute end of the year work. Mrs. Nelson seconded the motion. Roll call vote - motion carried. The Finance Committee decided to meet April 16 at noon in the Board Room.

Mrs. Howe reported on the general financial condition of the library. She said the library is in good condition and will operate from day to day to try to put as many orders for books as possible. Mrs. Howe said that she had purchased a catalog case for the Technical Processes Department. Mr. Pilcher brought up the fact that the Librarian should not make such a purchase of equipment without the approval of the Properties Committee. Policy - all items for capital expenditures must be brought before the Properties Committee before purchase or contracting for purchase.

Mr. Sappington reported on the personnel salary schedule. Mr. Sappington had met with Ross Lloyd and Dave Kirk. Mr. Sappington learned from his meeting with Mr. Lloyd and Mr. Kirk that a previous board had passed a resolution that the employees of the library would be paid the same or comparable salary as employees in other city departments. Since the library is not bound by law to follow the salary schedules, Mr. Kirk has not been sending the schedules to Mrs. Howe. If the salaries were increased, it would be necessary to ask for an increase in the library budget. It would also be necessary to increase the budget when the bookmobile information is available. Mr. Sappington asked how much of an increase in the budget would be necessary in order to increase the salaries. Mrs. Howe said that originally the figure had been \$15,000, but the figure could be reduced to \$10,000. Mr. Pilcher asked when the library had last received a basic pay increase. Mrs. Howe said that the last increase had been in 1962 and the City has been putting raises through every six months since that time. The last scale increase is for the period of August 1, 1965 through April 30, 1966. It was decided that before any pay increases were put into effect based on the current city payroll scale, that the City would first approve our budget that included the pay increase.

Decatur Public Library:

Salaries: \$15,100.23
Operating Expense: 4,103.39
Total Expenditures: \$19,203.62

Rolling Prairie Libraries System:

Salaries: \$2,177.20
Operating Expense: 982.12
Total Expenditures: \$3,159.32

Properties Committee - Mr. Pilcher. The Shelving Investigation was discussed. Mrs. Howe said that she had received a letter from Attorney General Clark regarding the investigation and she in turn had written to Corporation Counsel Merris. In the letter to Attorney Merris she had included copies of materials related to the investigation. Mrs. Howe reported that she had written to Ford and their estimate for needed work on B2 was \$2,500.

Personnel Committee - Mrs. Howe. Mrs. Howe said that she had talked with Mr. Kirk and that at present personnel is in good shape. We can hire two clerks to take Mrs. Bardshaw and Mrs. O'Dell's place. Mr. Pilcher asked about the number of professional librarians that are now employed with the library. Mrs. Howe said that there are at present five professional and five Provisional Librarians.

Policy Committee - Mrs. Nelson. Mrs. Nelson said that the Policy Committee had met and talked about the bookmobiles, but suggested another meeting since the meeting with the City Council. The date of the meeting was set for April 23 at 12:00.

Librarian's Report - Mrs. Howe. February 27, 1965 Mrs. Howe visited with the Director of the University of Wisconsin Library School, Dr. Margaret Monroe. Dr. Monroe is very interested in the work that is being done in Decatur.

Lucien Kapp has taken down his exhibit and Mrs. Ed Hundley will open her exhibit of paintings April 6, 1965 with a reception at 7:30 p.m.

National Library Week begins April 25 and continues through May 1. The International Fair will be held in the Masonic Temple April 27, 1965 from 1 - 10 p.m. The Friends of the Library will sponsor a slide talk by Clyde Walton, Illinois State Historian on April 28, 1965 at 7:30 p.m. in the Magic Carpet Room.

Two break-ins have been made at the Evans Branch. The front and back door glass has been broken. Repairs have been made.

The termites continue to plague the library. Mr. Floyd of the Decatur Exterminating Company has been working on the area.

Mrs. Howe said that she would speak before the area librarians in Rantoul at the Chanute Air Base April 20, 1965. April 8, 1965 Mrs. Howe will conduct a graduate seminar at Rosary College Library School in River Forest. Mrs. Griffin and Mrs. Howe attended the Public Library Institute in Carbondale, Monday, March 22. About 100 librarians and trustees were present. Al Trezza from A.L.A. headquarters gave a progress report on the public library development bill now before the Illinois Legislature.

The audit has been made through March 1965. Mr. Pinkley will come again April 19 and clear accounts through April 16, 1965. This will make the year end report complete in time for the printed annual report of the library and the necessary newspaper publication with the City.

The annual meeting is scheduled to be held May 10, 1965 in the Decatur Club with a noon luncheon. All reports must be in to the City by May 15, 1965 and the State and Federal reports are sent to Springfield the same time.

The staff self-study groups will begin their fourth month of study April 3, 1965. Some very worthwhile ideas have come from these groups.

General Discussion - Mr. Pilcher. Mr. Pilcher mentioned that he had enjoyed spending the morning with Dr. Wheeler. Dr. Wheeler and Mr. Pilcher took a tour of the library and Dr. Wheeler pointed out things of interest to Mr. Pilcher such as the binding of books, how to determine if a book had been circulating, checked the collection, and Dr. Wheeler was particularly interested in reference.

Mr. Pilcher asked why a book could not be renewed. Mrs. Howe explained that since we have set up the I.B.M. system the time a book can be checked out has been increased from one to two weeks that is new and in demand, and from two to four weeks for other books.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Mary T. Howe
Secretary

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, FEBRUARY 26, 1965

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois on February 26, 1965.

Members Present:

Mr. Hart
Mr. Sappington
Mr. Koslofski
Mrs. Nelson
Mrs. Pogue
Mrs. Russell
Mrs. Stern

Members Absent:

Mr. Pilcher
Mr. West

Others Present:

Mrs. Mary T. Howe
Mrs. E. McNabb
Mrs. M. Griffin
Mrs. A. Komorech
Mr. T. McNamara (H & R
reporter)

The meeting was called to order at 4:10 p.m. by Francis Hart, president.

The minutes of the January 22, 1965 meeting were considered. There were no additions or corrections and the minutes were approved as read.

Mr. Koslofski reported the Properties Committee met and discussed the bookmobiles in detail, especially B2 which is in need of repair. The Board will have to decide whether to buy a new bookmobile or what to do about bookmobile service if we get a new building. Possible sites for branches were discussed, particularly South Shores.

Mrs. Howe advised Dr. Joseph Wheeler, prominent library building consultant and author of AMERICAN PUBLIC LIBRARY BUILDINGS, will be in the area around March 22. It was mentioned that the City Council, League of Women Voters, Friends of the Library and other interested parties would like to hear Dr. Wheeler and so the Board agreed to set a date if Dr. Wheeler has time available.

At the recommendation of Mr. Hart the Special Building Committee is disbanded and a new committee formed of the heads of the various committees will take its place. The new committee, called the Liaison Committee, will consist of Mr. Pilcher, chairman, Mr. Hart, Mr. Sappington, Mrs. Stern and Mrs. Nelson.

Mr. Sappington reported the Finance Committee examined and approved the February bills. Mr. Sappington moved the bills for February be approved for payment by the Board. Mrs. Stern seconded the motion. Motion carried after roll call vote. All present voted aye: Mr. Hart, Mr. Sappington, Mr. Koslofski, Mrs. Nelson, Mrs. Pogue, Mrs. Russell and Mrs. Stern.

Mr. Sappington and Mr. West felt the method of checking the bills should be reconsidered, but no definite recommendations were made. Mrs. Howe requested the Board's approval to open a savings account since the library received a gift of \$5.00 for the building fund. Mr. Sappington moved that Mrs. Howe be authorized to open a savings account entitled the Library Building Fund at the National Bank. Mrs. Russell seconded the motion. All present voted aye. The Finance Committee approved the expenditure of \$29.00 for \$2,000 medical payment coverage for the balance of the year.

Decatur Public Library:

Salaries: \$15,910.91
Operating Expenses: 13,882.16
Total Expenditures: \$29,793.07

Rolling Prairie Libraries System:

Salaries: \$ 1,302.22
Operating Expenses: 2,066.18
Total Expenditures: \$ 3,368.40

The Finance Committee also approved \$167.00 for collision insurance, \$100.00 deductible, covering all four library vehicles. Bookmobile replacement and resale value was discussed, but since the Board has until April 15, 1965 to amend the budget it was decided to discuss this further at the next Board meeting.

Policy Committee Report: Mrs. Nelson suggested the Board meet some evening and discuss various library matters. The date of Tuesday, March 9, 6 p.m. at the Decatur Club was decided. Mrs. Nelson reported on Dr. Goldhor's speech to the Friends of the Library on February 2.

Rolling Prairie Libraries: Mrs. Griffin reported that from October 15, 1964 to February 26, 1965, 3,816 books have been circulated.

Mrs. Howe presented a duplicate of Dr. Down's letter and a letter from Al Trezza, Chairman of the Library Development Committee for the Public Library Plan in Illinois. Mr. Trezza requested the Board pass a resolution in favor of the Public Library Development Plan and advise him of this action. The attached sample resolution was amended by adding "has striven in the past and continues to strive" in the fifth paragraph, and "the Decatur Public Library Board of Directors" instead of "Trustees" in the last paragraph. Mrs. Russell moved the attached resolution in favor of the Public Library Development Plan be passed as amended. Mr. Sappington seconded the motion. All present voted aye. Motion carried.

Librarian's Report: Mrs. Howe reported there will be a Public Library Institute in Carbondale on March 22 and March 23. She and Mrs. McNabb felt the ALA meeting in Washington was most enjoyable. Vacation schedule for the library has been set and the staff has proceeded to take vacations. Mrs. O'Dell will retire March 15 after more than eight years with the library. The International Fair will be April 27 and Mrs. E. McNabb is the chairman. The Rotary Club will pay all expenses incurred and do the heavy work but will leave planning to us. The Fair will be held at the Masonic Temple this year.

Rolling Prairie Libraries Advisory Board will meet on March 10. The Board is welcome to attend.

The Board discussed income tax credit in conjunction with contributions to public libraries.

Mrs. Howe expressed the staff's appreciation for the League of Women Voters' report on the Mid-day Show.

The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Mary T. Howe

Mary T. Howe
Secretary

Decatur Public Library, Decatur, Illinois
Resolution

Whereas Illinois libraries are currently losing more than \$800,000 in federal funds because of inadequate library laws, and

Whereas More than 2,000,000 Illinois residents are currently without public library service of any kind, and this is one million more than were without such service 15 years ago, and

Whereas The Illinois Library Association in cooperation with the Illinois State Library has developed an outstanding plan for library development in this state calling--for the first time--for state aid to libraries, and

Whereas The Illinois Library Association Plan for Public Library Development in Illinois which suggests the establishment of local systems of libraries locally operated would engender more efficient and a better quality of library service than is now possible in the state, and

Whereas The Decatur Public Library has striven in the past and continues to strive to provide the best possible public library service to its community, and

Whereas The Library Board of this community, having thoroughly studied the Illinois Library Association plan,

NOW THEREFORE BE IT RESOLVED, that the Decatur Public Library Board of Directors does hereby record itself in favor of the Illinois Library Association Plan for Public Library Development in Illinois, and urges support of the plan by the citizens of this community.

Approved this 26th day of February, 1965.

Signed by

/s/ Francis H. Hart
President

/s/ Mary T. Howe
Librarian