

Regular Meeting of the Library Board

October 31, 1938

(Postponed from Friday, Oct. 28, because the I.L.A. Conference was being held at that time in Springfield)

Present: Messrs. Shilling, Knuth, Mrs. Evans and Mrs. Garman. Consent to pass the regular bills was given by Mrs. Buckner and Mr. Mueller.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion, the subscription for furnishing periodicals for 1939 was let to the Hanson-Bennett Magazine Agency, Chicago, for \$553.90, and the bill was ordered paid. Sixteen new magazines were added this year and only two dropped.

A letter was read from Mr. W. E. Mueller of this Board, regarding the opening of a branch library in the east section of the city, again. The letter was discussed and an outline for an answer was made, and the secretary instructed to send a reply, together with statistics regarding the previous branch which was closed in 1932; also the approximate cost of a new building, and an estimate of the yearly cost of operating such a branch.

It was voted to add Armistice Day, now a national holiday, to the regular scheduled holidays on which the library will be closed.

Mention was made of the recent annual meeting of the Illinois Library Association in Springfield, and of the Trustees luncheon and sectional meeting which was attended by Mr. Shilling.

Bills to the amount of \$3,388.07 were approved by the Finance committee and ordered paid. Mr. Knuth acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for September, 1938

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ag. '38	55238	15602	70840
New books added by purchase	154	77	231
New books added by gift	1	0	1
Magazines bound	104	0	104
Books replaced	0	9	9
Total additions	259	86	345
Total vols. 30 Sept. '38	55497	15688	71185

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ag. '38	12180	3701	833	947	17661
Borrowers registered	277	65	15	29	386
Borrowers cards cancelled	282	76	31	33	421
Cards in force 30 Sept. '38	12175	3690	817	943	17625

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	11897	2831	981	1076	16785
Largest daily circ. at Main lib.-	924		At Evans br.-		142
Overdue notices sent - - - - -					235
Reserve postals sent - - - - -					121
Pictures loaned - - - - -					610

Binding and Repair

Books repaired in library - - - - -	1017
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Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ag. '38	50929	8222	6149	2414	3126	70840
New books added:						
General works	49	1	0	0	0	50
Philosophy	2	0	0	0	0	2
Religion	9	0	0	0	0	9
Sociology	38	2	0	0	2	42
Language	1	0	0	0	0	1
Science	9	4	0	0	0	13
Useful arts	23	7	0	0	2	32
Fine arts	27	1	0	0	0	28
Literature	16	0	0	0	2	18
History	19	4	0	0	0	23
Travel	19	0	0	0	2	21
Biography	20	1	0	0	0	21
Fiction	26	35	2	0	22	85
Total added	258	55	2	0	30	345
Rent coll.- 3						
Total vols. 30 Sept. '38	51187	8277	6151	2414	3156	71185

	Classified Report Circulation			Total
	Main lib.	Child	Evans branch	
General works	48	1	4	53
Philosophy	205	0	12	217
Religion	138	16	7	161
Sociology	400	45	33	478
Fairy tales	0	168	58	226
Language	5	0	0	5
Science	215	83	29	327
Useful arts	537	83	56	676
Fine arts	502	48	31	581
Literature	572	98	42	712
History	505	144	39	688
Travel	368	94	29	491
Biography	374	60	19	453
Fiction	7459	1929	1521	10909
Magazines	311	62	177	550
Foreign books	16	0	0	16
Rent coll.	242	0	0	242
Total	11897	2831	2057	16785

Finance

RECEIPTS:

Bal. on hand 31 Ag. '38-	\$149.64
Fines, damaged & lost bks.-	86.22
Non-resident fees-----	9.00
Rent coll.-----	12.10
Reserve postals -----	2.68
Amount placed to account --	\$2200.00

Total receipts ----- \$2459.64

DISBURSEMENTS:

Salaries -----	\$1630.00
Janitor service -----	195.00
Books -----	235.62
Binding -----	5.00
Supplies -----	10.50
Repairs & improvements --	43.60
Light -----	4.03
Telephone -----	7.40
Postage, drayage, express--	4.48
Insurance -----	40.00
Miscellaneous -----	10.27
Total disbursements ----	\$2185.90
Balance on hand 30 Sept. '38-	\$273.74

Respectfully submitted,

Minnie A. Dill

Librarian.