

Called Meeting of the Library Board

May 14, 1924.

Present: Messrs. Hardy, Shade, Scott, Lorenz and Mrs. Gastman.

This meeting was called for the purpose of hearing the Librarian's forty-ninth annual report for the year ending April 30, 1924.

As the monthly report for April was incorporated in the annual one, it was accepted without being read. The annual report was then read by Mr. Hardy, president of the Board. On motion this report was approved, and was to be sent to the Mayor and Commissioners, together with the President's report. Signatures of absent members were to be secured if possible, and any which could not be obtained were to be filled in by the Secretary before the report was sent to the Mayor.

The budget for 1924-25, providing increases in the salaries of the staff and janitors, was then presented and adopted as presented.

The Board discussed the crowded condition of the Library and thought steps must be taken for its enlargement very soon. All were pleased that the 50,000 mark had been reached in the number of volumes, although the fact that the Library was growing so rapidly was the cause of the lack of space.

It was reported that the appropriation for the new year was estimated at \$32,000- which amount, together with the balance and income from fines, would make the amount available \$42,546.48.

Since this meeting came so near the time for the monthly meeting, it was decided to abandon the regular meeting for May. The signing of the checks by the President and the approving of the bills to be paid would be the only business that would have to be attended to.

On motion adjourned.

Secretary.

Alice G. Evans.

Librarian's Report for April 1924

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 Mr.1924	38,409	6,538	2,817	2,380	50,144
New books added by purchase	37	8	21		66
New books added by gift	18				18
Magazines bound	73		1		74
Books replaced	56	65	5	19	145
Books found (previously missing)	47	10		5	62
Total additions	231	83	27	24	365
Books missing in inventory	247	31	13	16	307
Total withdrawals	247	31	13	16	307
Total vols. 30 Apr.1924	38,393	6,590	2,831	2,388	50,202

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Mr.1924	8,513	3,695	401	879	13,488
Borrowers registered	161	64	6	12	243
Borrowers' cards cancelled	142	86	6	20	254
Cards in force 30 Apr.1924	8,532	3,673	401	871	13,477

	<u>Circulation</u>						Total.	
	<u>Main Lib.</u>		<u>Branch</u>		Schools.	Deposit.		
	Adult.	Child.	Adult.	Child.		Staley's.		
Books issued	9,117	3,809	901	1,219	2,444	969	231	18,690
Largest daily circulation at Main library-	909.						At Branch-	177
Smallest "	"	"	"	"	"	- 286.	" "	- 37
Average "	"	"	"	"	"	- 497.	" "	- 80
Delinquent postals sent	-----						396	
Reserve postals sent	-----						99	

	<u>Binding and Repair</u>
Books sent to bindery	----- 231
Books repaired in library	----- 879

	<u>Sunday Opening</u>			Total
Visitors: Men -- 82.	Women -- 28.	Children -- 5.		115

	<u>Classified Report</u>			Total.
	<u>Book Account</u>			
	Adult.	Child.	Branch.	
General works	27		1	28
Philosophy	2			2
Religion	16			16
Sociology	48	12	12	72
Science	7	1	2	10
Useful arts	14	1	1	16
Fine arts	8	2		10
Literature	4	3	4	11
Travel	15	1	2	18
Biography		1		1
History	4	1	1	6
Fiction	39	51	23	113
Total	184	73	46	303

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Classified Report

Circulation

	Adult.	Child.	Branch.	Schools.	Stations.	Total.
General works	23	9	6			38
Philosophy	92	2	4		2	100
Religion	109	21	10	49	8	197
Sociology	266	412	173	382	66	1299
Philology	7					7
Science	146	102	39	168	33	488
Useful arts	215	68	29	35	33	380
Fine arts	230	70	14	19	15	348
Literature	591	156	69	175	61	1052
Travel	158	150	47	177	46	578
Biography	186	50	20	77	24	357
History	247	116	42	193	42	640
Fiction	6468	2636	1553	1169	812	12638
Foreign bks.	19		1			20
Magazines	109	17	113		58	297
Rental coll.	251					251
Total	9117	3809	2120	2444	1200	18690

Finance

Receipts:

Balance due from appropriation 31 Mr.1924 -----	\$11,167.36
Fees for non-residents ----	8.00
Fines, damages & lost bks.-	242.72
Rental coll. -----	28.90
Interest -----	64.50
Other sources -----	4.38
Total receipts -----	\$11,515.86

Expenditures:

Salaries -----	\$1,371.85
Books -----	448.58
Periodicals -----	1.95
Binding -----	352.99
Supplies -----	5.43
Repairs & improvements -	111.36
Light & heat -----	164.64
Postage, freight & exp.-	8.31
Telephone -----	26.20
Interest -----	169.43
Miscellaneous -----	8.64
Total expenditures ----	\$2,669.38
Balance due from appropriation 30 Apr.1924 ---	\$8,846.48

Respectfully submitted,

Alice G. Evans.

Librarian.