

Regular Meeting of the Library Board

December 30, 1925.

Present: Messrs. Hardy, Shade, Scott, Lorenz, McGaughey and Mrs. Vincent.

Minutes of last meeting read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

The question of the change of light standards to correspond with those on Main street, which was discussed at the last meeting, was taken up and it was decided not to make a change.

The matter of renting, for a new branch, the store building on E. William St. now occupied by the Armstrong Drug Store, was taken up and discussed by the Board. The owner, Mrs. Helen B. Taylor was called in, later. She agreed to make certain repairs now and keep the building in good condition, and to lease the room to the Library Board for three years at \$35.00 a month. At the end of thirty months she will let the Board know whether the library can release at same rental, or how much additional. On motion, the proposition was accepted and the lease was to be sent in a few days to be signed.

On motion, the new books recommended by the Book Committee were ordered purchased.

A letter from Miss Hamand was read urging the library to interest Decatur people in the Lincoln memorial collection, and add to it. She says the collection is fully worth \$20,000 and could not be duplicated for that.

Bills to the amount of \$2,765.42 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

Minnie A. Dill
Secretary.

December 30, 1925

Librarian's Report for November, 1925

	<u>Book Account</u>		Branch	School	Total
	Adult	Child.			
Total vols. 31 Oct. 1925	40,234	6,985	3,507	2,633	53,359
New books added by purchase	100	23	49	8	180
New books added by gift	15		5		20
Magazines bound	102	2	1		105
Books replaced	2			1	3
Total additions	219	25	55	9	308
Books withdrawn Nov. 1925	115	55	15		185
Total vols. 30 Nov. 1925	40,338	6,955	3,547	2,642	53,482

	<u>Registration</u>				Total
	<u>Adult</u>		<u>Child.</u>		
	Adult	Child.	Adult	Child.	
Cards in force 31 Oct. 1925	9,086	3,742	550	913	14,291
Borrowers registered	253	119	17	40	429
Borrowers' cards cancelled	218	123	8	15	364
Cards in force 30 Nov. 1925	9,121	3,738	559	938	14,356

	<u>Circulation</u>				Total
	<u>Main Lib.</u>		<u>Evans Branch</u>		
	Adult	Child	Adult	Child	
Books issued	10,795	4,926	1,278	1,761	23,931
Largest daily circulation at Main library	---		950	---	300
Smallest " " " " " "	"	"	"	286	60
Average " " " " " "	"	"	"	655	105
Delinquent postals sent	-----				403
Reserve postals sent	-----				118

	<u>Binding and Repair</u>	Total
Books sent to bindery	-----	1,581
Books repaired in library	-----	475

<u>Sunday Opening</u>											
Visitors: Men	---	143	Women	---	81	Children	---	6	Total	---	230

	<u>Classified Report</u>				Total
	<u>Book Account</u>		Branch	Schools	
	Adult	Child			
General works	41	2	1		44
Philosophy	5	1			6
Religion	5		2	1	8
Sociology	30	3			33
Science	12	1	2	3	18
Useful arts	30	1	2		33
Fine arts	18	1	1		20
Literature	26	1	3	3	33
Travel	4		3		7
Biography	8	1	4		13
History	7	1	4	1	13
Fiction	30	13	33	1	77
Foreign books	3				3
Total	219	25	55	9	308
Rental coll.	12				

Librarian's Report for November, 1925 --- 2

	Classified Report					Total
	Circulation			Schools	Stations	
	Adult	Child	Branch			
General works	18	4	5			27
Philosophy	96		2			98
Religion	117	25	15	128		285
Sociology	227	586	217	861	14	1905
Philology	11		1			12
Science	184	92	81	353	4	714
Useful arts	197	69	72	92	2	432
Fine arts	287	79	38	33	1	438
Literature	749	315	137	330	5	1536
Travel	190	165	86	390	8	839
Biography	235	80	38	144	1	498
History	250	218	67	511	9	1055
Fiction	7892	3253	2146	2218	66	15575
Foreign books	20					20
Magazines	98	40	134		1	273
Rental coll.	224					224
Total	10795	4926	3039	5060	111	23931

Finance

Receipts:

Balance due from appropriation 31 Oct. 1925	-----	\$28,563.30
Fees for non-residents	---	29.00
Fine, damages & lost bks	--	107.09
Rental collection	-----	13.35
Other sources Reserve postale		2.56

Total receipts ----- \$28,715.30

Expenditures:

Salaries	-----	\$1802.00
Books	-----	548.85
Periodicals	-----	613.10
Binding	-----	301.25
Supplies	-----	45.47
Repairs & Improvements	----	23.20
Light and heat	-----	152.70
Furniture & fixtures	-----	27.00
Postage, freight, express	---	4.50
Miscellaneous	-----	20.41
Total expenditures		\$3,538.48
Balance due from appropriation 30 Nov. 1925	-----	\$25,176.82

Respectfully submitted,

Minnie A. Dill

Acting Librarian