

Regular Meeting of the Library Board

July 28, 1944

Present: Messrs. Imboden, Hanes, Nalefski, Mrs. Evans and Mrs. Garman. Mrs. Garman acted as president and signed the checks.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion of Mrs. Evans seconded by Mr. Nalefski, the purchase of War savings bonds- Series F- by Mr. Imboden was approved. The maturity value of these is \$4,750.00 The purchase was made from the special fund in the savings department, as authorized at the April Board meeting.

The special election was discussed and the need of having the time set very soon. Mr. Knuth was to be requested to talk with the Mayor and urge that action be taken.

It was stated that the City budget allocated the library \$42,000 for 1944-1945.

Mention was made that the Board room walls had been decorated, the floor refinished and rug cleaned. The gladiolas on the table were the gift of Hourans who offered the library fresh flowers every day, or when wished. We accept the gift twice a week.

Miss Claire Wurdell, the new assistant cataloger was introduced. She began her work here July 5.

Bills to the amount of \$7141.59 were approved by the Finance committee and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for June, 1944

Book Account

	Adult	Juvenile	Total
Total vols. 31 May '44	63546	17626	81172
New books added by purchase	1177	37	154
New books added by gift	1	0	1
Magazines bound	1	0	1
Books replaced	48	3	51
Total additions	167	40	207
Books withdrawn	104	212	316
Total vols. 30 Je'44	63609	17454	81063

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		Total
	Adult	Child	Adult	Child	
Cards in force 31 May'44	11638	3501	620	773	16532
Borrowers registered	171	158	3	19	351
Borrowers cards cancelled	235	187	7	23	452
Cards in force 30 Je'44	11574	3472	616	769	16431

Circulation

	<u>Main lib.</u>		<u>Evans br.</u>		Stations	Total
	Adult	Child	Adult	Child		
Books issued	7160	3120	587	678	154	11699
Largest daily circ. at Main lib.--					At Evans branch-	79
Overdue notices sent						512
Reserve postals sent						92
Pictures loaned						194
Telephone calls						377

Binding and Repair

Books sent to bindery	175
Books repaired in library	574

Classified Report

Book Account

	<u>Main lib.</u>		<u>Evans</u>	<u>E.End</u>	<u>Schools</u>	Total
	Adult	Child	branch	branch	3257	
Total vols. 31 My'44	58864	9508	7207	2336		81172
New books added:						
General works	1	0	0	0	0	1
Philosophy	5	0	0	0	0	5
Religion	2	0	0	0	0	2
Sociology	18	4	0	0	0	22
Language	3	0	1	0	0	4
Science	3	1	0	0	0	4
Useful arts	17	3	2	0	0	22
Fine arts	10	2	0	0	0	12
Literature	17	2	2	0	0	21
History	24	1	1	0	0	26
Travel	12	2	0	0	0	14
Biography	14	1	0	0	0	15
Fiction	31	20	8	0	0	59
Total added	157	36	14	0	0	207
Rental coll.-- 15						
Books withdrawn	89	73	51	0	103	316
Total vols. 30 Je'44	58932	9471	7170	2336	3154	81063

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Classified Report  
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	3	1	0	0	4
Philosophy	111	1	0	0	112
Religion	84	27	5	2	118
Sociology	187	65	7	3	262
Fairy tales	0	125	26	15	166
Language	5	0	0	0	5
Science	124	71	27	35	257
Useful arts	342	103	53	1	499
Fine arts	262	56	20	6	344
Literature	304	45	17	7	373
History	298	41	13	2	354
Travel	226	33	12	0	271
Biography	212	22	8	4	246
Fiction	4566	2482	948	79	8075
Magazines	191	48	129	0	368
Foreign books	11	0	0	0	11
Rental coll.	234	0	0	0	234
Total	7160	3120	1265	154	11699

Volumes used for reference in Main adult dept. ----- 145

Finance

RECEIPTS:

Bal. on hand 1 Je '44 ---- \$9303.64  
 Fines, lost & dam. bks. -- 198.33  
 Non-resident fees ----- 20.75  
 Rental coll. ----- 11.70  
 Reserve postals ----- 2.04  
 Sale of old bks., etc --- 17.12

Total receipts ----- \$9553.58

DISBURSEMENTS:

Staff salaries ----- \$1936.70  
 Janitor salaries ----- 270.00  
 Books ----- 441.05  
 Periodicals ----- 2.75  
 Binding ----- 5.50  
 Supplies ----- 91.34  
 Repairs & improvements ----- 495.13  
 Light ----- 3.89  
 Heat ----- 65.50  
 Furniture & fixtures ----- 31.24  
 Telephone ----- 15.25  
 Postage, drayage, etc ----- 3.86  
 Insurance ----- 167.42  
 Miscellaneous ----- 21.63  
 Total disbursements ----- \$3551.26  
 Bal. on hand 1 J1 '44 ----- \$6002.32

Respectfully submitted,

*Minnie A. Dill*

Librarian