

Called Meeting of the Library Board

May 12, 1931

Present: Messrs. Hardy, Shade, Lorenz and Mrs. Gastman, Mrs. Vincent and Mrs. Evans.

The meeting was called for the purpose of hearing the fifty-sixth annual report, for the year ending April 30, 1931. The librarian's report for April was not read as it was incorporated in the annual report. The annual report was not read, Mr. Hardy referring only to each department, in a general way, and to the work accomplished, occasionally reading a few statistics.

On motion, the report was accepted and ordered placed on file.

There will be no regular meeting in May, but the Finance committee will meet to approve ^{bills} and sign the vouchers.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for April, 1931

Book Account

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Total vols. 31 March 1931	51017	14803	65820
New books added by purchase	129	51	180
New books added by gift	2	1	3
Books replaced	2	3	5
Total added during April	133	55	188
Books added by transfer during yr.	9	2	11
Books found during year	34	5	39
Total added	176	62	238
Books missing in inventory	611	114	725
Books withdrawn by transfer	9	2	11
Total withdrawn	620	116	736
Total vols. 30 April 1931	50573	14749	65322

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	
Cards in force 31 March 1931	11158	3818	906	1314	614	1013	18823
Borrowers registered	216	56	16	12	12	7	319
Borrowers cards cancelled	188	59	20	20	6	13	306
Cards in force 30 April 1931	11186	3815	902	1306	620	1007	18836

Circulation

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		<u>Hosp.</u>	<u>Schools</u>	<u>Stations</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>				
Books issued	13932	5367	2177	2154	1591	1621	169	2544	Oak. 478	30357
Largest circulation at Main Lib.-	1204							286	At E.End br.-	202
Smallest	"	"	"	"	484	"	"	65	"	79
Average	"	"	"	"	742	"	"	166	"	123
Delinquent postals sent	-	-	-	-	-	-	-	-	-	565
Reserve postals sent	-	-	-	-	-	-	-	-	-	245
Pictures loaned	-	-	-	-	-	-	-	-	-	791

Binding and Repair

Books sent to bindery	- - - - -	239
Books repaired in library	- - - - -	1254

Sunday Opening

Visitors:	Men --- 50	Women ---32	Children --- 4	Total -- 86
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Classified Report

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	School	Total
Total vols. 31 March 1931	46654	8026	5315	2641	269	2915	65820
New books added:							
General works	3	0	0	0	0	0	3
Philosophy	2	0	0	0	0	0	2
Religion	2	1	0	0	0	0	3
Sociology	4	5	0	0	0	0	9
Science	12	1	1	1	0	0	15
Useful arts	6	2	0	0	0	0	8
Fine arts	12	3	0	0	0	0	15
Literature	11	5	1	1	0	0	18
History	3	0	0	0	0	0	3
Travel	7	3	3	3	0	0	16
Biography	16	0	2	2	0	0	20
Fiction	33	12	17	14	0	0	76
Total added	111	32	24	21	0	0	188
Rental coll.-							
Books added by transfer							
during year	1	1	4	5	0	0	11
Books found during year	30	2	3	1	1	2	39
Total added	142	35	31	27	1	2	238
Books missing in inventory	551	47	116	11	0	0	725
Books withdrawn by transfer	9	1	0	0	0	1	11
Total withdrawn	560	48	116	11	0	1	736
Total vols. 30 April 1931	46236	8013	5230	2657	270	2916	65322

Classified Report

Circulation

	Adult	Child	Evans branch	E.End branch	Hosp.	School	Station	Total
General works	42	6	6	0	0	0	0	54
Philosophy	275	0	2	7	0	0	0	284
Religion	200	53	15	15	0	44	0	327
Sociology	333	446	182	101	0	368	0	1430
Philology	11	0	0	1	0	0	0	12
Science	238	169	49	55	0	131	3	645
Useful arts	354	59	44	28	0	45	0	530
Fine arts	430	109	52	38	0	19	0	648
Literature	717	306	124	72	3	139	0	1361
History	281	132	80	36	0	190	4	723
Travel	453	226	103	57	1	183	2	1025
Biography	475	98	80	63	2	91	0	809
Fiction	9743	3737	3355	2548	151	1334	793	21661
Magazines	141	26	229	191	12	0	0	599
Foreign books	43	0	10	0	0	0	0	53
Rental coll.	196	0	0	0	0	0	0	196
Total	13932	5367	4331	3212	169	2544	802	30357

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Finance

Receipts:	(March & April)	Expenditures:	
Balance due from appropriation		Salaries -----	\$1,854.30
31 March 1931 -----	\$8,441.88	Janitor sevice -----	235.00
Fees from non-residents -----	18.00	Books -----	521.79
Fines, damages, lost books ----	363.73	Periodicals -----	.60
Rental collection -----	20.15	Binding -----	152.20
Reserve postals -----	9.02	Supplies -----	15.79
Sale of old books, papers, etc.	9.10	Repairs & Improvements ---	45.00
Interest -----	8.01	Light -----	52.29
		Heat -----	132.45
		Furniture & Fixtures ----	1.13
		Rent -----	35.00
		Telephone -----	5.25
		Postage, freight, express-	4.01
		Interest, 1930-31 -----	989.00
		Loss from uncollected taxes	
		1930-31 -----	1,800.00
		Miscellaneous -----	9.21
		Total expenditures -----	5,853.02
Total receipts -----	\$8,869.89	Balance due from appropri-	
		ation 30 April 1931 -----	\$3,016.87
Bequest from Mrs. Caroline S. Loeb - - - - -			500.00

Respectfully submitted,

Mabel A. Wayne

Acting librarian.