

Regular Meeting of the Library Board

October 28, 1932

Present: Messrs. Hardy, Allen, Mrs. Gastman, Mrs. Vincent, Mrs. Evans, and Mrs. Lewis.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Two bids for the periodical subscription list for 1933 were presented. The list had been reduced considerably over last year's, omitting the East End branch subscription entirely and making drastic cuts in the periodicals for the Main library. The number dropped totalled \$169.00. The firms bidding were the Mayfair Agency of New York, for \$420.00, and the Hanson-Bennett Magazine Agency of Chicago, for \$422.05. Owing to the uncertainty of the library's finances decision was postponed until the next meeting for placing the contract.

On motion, the skylight was to be repaired by the Ramsey Roofing Company.

Mention was made of the annual meeting of the Illinois Library Association in Springfield, October 26-28, which was attended by twelve of the staff. Miss Wayne was elected treasurer of the Association.

No list of new books was presented.

Finances were discussed. Nothing definite had been announced by the Finance Commissioner or the banks since the last meeting.

Bills to the amount of \$1,759.02 were passed by the Finance committee and ordered paid. Mr. Allen acted in the place of one of this Committee.

On motion, adjourned.

Minnie A. Dill Secretary.

Librarian's report for September, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 31 Aug. 1932	51680	15214	66894
New books added by purchase	1	0	1
New books added by gift	5	0	5
Magazines bound	64	6	70
Books replaced	0	7	7
Total additions	70	13	83
Total vols. 30 Sept. 1932	51750	15227	66977

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Aug. 1932	13040	5139	967	1312	20458
Borrowers registered	332	67	22	17	438
Borrowers cards cancelled	235	92	37	44	408
Cards in force 30 Sept. 1932	13137	5114	952	1285	20488

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	20167	4771	2159	1644	28741
Largest daily circ. at Main Library-		1466	At Evans br.-		253
Smallest " " " " " "		738	"	"	80
Average " " " " " "		997	"	"	152
Delinquent postals sent - - - - -					280
Reserve postals sent - - - - -					182
Pictures loaned - - - - -					499

Binding and Repair

Books sent to bindery - - - - -	0
Books repaired in library - - - - -	834

Classified Report

Book Account

	Main Lib.		Evans	E. End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 31 Aug. 1932	47319	8280	5557	2844	2894	66894
New books added:						
General works	23	3	2	0	0	28
Sociology	11	0	0	0	2	13
Science	2	0	0	0	0	2
Useful arts	9	1	2	0	0	12
Fine arts	9	0	0	0	0	9
Literature	4	0	1	0	0	5
History	3	0	0	0	0	3
Travel	3	0	0	0	1	4
Fiction	1	1	4	0	1	7
Total added	65	5	9	0	4	83
Total vols. 30 Sept. 1932	47384	8285	5566	2844	2898	66977

Classified Report

Circulation

	Main Lib.		Evans branch	Total
	Adult	Child		
General works	27	2	11	40
Philosophy	261	1	3	265
Religion	212	19	10	241
Sociology	372	417	118	907
Philology	32	0	1	33
Science	312	176	57	545
Useful arts	454	85	69	608
Fine arts	447	89	41	577
Literature	781	121	72	974
History	510	163	58	731
Travel	488	149	42	679
Biography	470	82	54	606
Fiction	15307	3414	3030	21751
Magazines	204	53	233	490
Foreign books	42	0	4	46
Rental coll.	248	0	0	248
Total	20167	4771	3803	28741

Finance

Receipts:

Balance on hand 31 Aug. '32-	\$215.96
Fees for non-residents ----	13.00
Fines, damaged & lost bks.-	116.56
Rental collection -----	12.40
Reserve postals sold -----	3.04
Interest -----	1.50
Amount placed to account --	2000.00

Total receipts ----- \$2362.46

Expenditures:

Salaries -----	\$1493.80
Janitor service -----	200.00
Books -----	34.70
Binding -----	241.45
Repairs & improvements ---	44.66
Light -----	2.79
Telephone -----	5.00
Postage, freight, express-	2.38
Miscellaneous -----	18.00
Total expenditures -----	\$2042.78
Balance on hand Sp.30, '32-	\$319.68

Sept. 30, 1932- balance due Library Fund from 1932-33 tax ----- \$24000.00
 Sept. 30, 1932- balance due Library fund from 1931-32 tax ----- 9000.00

Respectfully submitted,

Minnie A. Dill

Librarian.