

Called Meeting of the Library Board

May 14, 1945

Present: Mr. Knuth, Mrs. Evans and Mrs. Loewen.  
Mrs. Garman arrived too late to attend the meeting.

The meeting was called to hear the reading of the  
Annual Report for the year ended April 30, 1945.

On motion, the Report which had been read by  
Mr. Knuth, was accepted without further reading and signed  
by those present. Other signatures were to be obtained  
and after being notarized the Report was to be sent to the  
Mayor the following day, May 15.

On motion, adjourned.

Secretary.

Librarian's Report for April, 1945

Book Account

	Adult	Juvenile	Total
Total vols. 31 Mar '45	65016	18009	83025
New books added by purchase	104	56	160
New books added by gift	1	0	1
Magazines bound	2	0	2
Books replaced	0	1	1
Total added during April	107	57	164
Books added by transfer during yr.	8	3	11
Books found during yr.	10	1	11
Total added	125	61	186
Books withdrawn by transfer	7	4	11
Total withdrawn	7	4	11
Total vols. 30 Apr. '45	65134	18066	83200

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Mr '45	10522	3328	520	780	15150
Borrowers registered	211	44	13	16	284
Borrowers cards cancelled	229	58	19	12	318
Cards in force 30 Apr. '45	10504	3314	514	784	15116

Circulation

	Main lib.		Evans br.			Total
	Adult	Child	Adult	Child	Schools	
Books issued	8921	2503	803	1441	3966	17634
Largest daily circ. at Main library-			673	At Evans branch-		157
Overdue notices sent	-----					500
Reserve postals sent	-----					147
Pictures loaned	-----					1088
Telephone calls	-----					345

Binding and Repair

Books repaired in library	-----	692
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Classified Report - Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	20	3	1	0	24
Philosophy	216	1	0	0	217
Religion	117	20	10	66	213
Sociology	361	54	29	112	556
Fairy tales	0	124	44	233	401
Language	8	0	0	0	8
Science	182	53	71	153	459
Useful arts	521	89	62	86	758
Fine arts	434	49	31	65	579
Literature	520	69	46	156	791
History	369	41	37	237	684
Travel	310	98	74	270	752
Biography	421	55	31	148	655
Fiction	4967	1811	1610	2440	10828
Magazines	205	36	198	0	439
Foreign books	18	0	0	0	18
Rental coll.	252	0	0	0	252
Total	8921	2503	2244	3966	17634

Volumes used for reference in Main adult dept. ----- 1173

Classified Report

Book Account

	Main lib. Adult	Child	Evans branch	E. End branch	Schools	Total
Total vols. 31 Mr '45	60241	9657	7314	2336	3477	83025
New Books added:						
General works	5	0	0	0	0	5
Philosophy	2	0	0	0	0	2
Religion	4	1	0	0	0	5
Sociology	9	3	1	0	0	13
Science	3	1	0	0	0	4
Useful arts	3	1	1	0	0	5
Fine arts	7	0	1	0	0	8
Literature	4	0	2	0	0	6
History	5	3	1	0	0	9
Travel	4	1	0	0	0	5
Biography	5	3	2	0	12	22
Fiction	42	19	16	0	3	80
Total added during Apr.	93	32	24	0	15	164
Rent coll- 11						
Bks. added by transfer						
during year	3	3	5	0	0	11
Bks. found during yr.	10	0	1	0	0	11
Total added	106	35	30	0	15	186
Bks. withdrawn by transfer	7	0	3	0	1	11
Total withdrawn	7	0	3	0	1	11
Total vols. 30 Apr '45	60340	9692	7341	2336	3491	83200

Finance

RECEIPTS:

Bal. on hand 2 Apr '45-----	\$16177.83
Fines, lost & damaged bks.-	187.09
Non-resident fees-----	17.00
Rent collection-----	12.60
Reserve postals-----	2.62
Memorial books-----	8.31
<b>Total receipts</b>	<b>\$16405.45</b>

DISBURSEMENTS:

Staff salaries-----	\$11986.00
Janitor salaries-----	280.00
Books-----	733.13
Binding-----	5.50
Supplies-----	14.44
Light-----	4.55
Heat-----	140.05
Telephone-----	16.45
Postage, drayage, etc--	10.39
Miscellaneous-----	11.99
Transf. fr. gen. fund to building account-----	3196.25
<b>Total disbursements---</b>	<b>\$6398.75</b>
Bal. on hand 1 My '45-----	\$10006.70

Special Building Account

Total war bonds purchased to date	\$14911.00
May 1, 1945 Balance on hand	104.77

Special Bequests

Caroline S. Loeb Fund (no interest during 1944-45)	\$601.86
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Respectfully submitted,

Librarian.