

Regular Meeting of the Library Board

August 28, 1942

Present: Messrs. Knuth, Mueller, Borchers, Mrs. Evans, Mrs. Garman and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: The question of transferring \$500 from the book budget to the salaries budget, which was postponed until a quorum was present, was discussed. This would permit an increase to nine members of the staff whose salaries were not raised with the rest when the budget was passed in April. It would leave the books fund \$6,500,- the same as it had been the previous year. On motion of Mrs. Evans, seconded by Mr. Mueller, this transfer was recommended. Passed on roll call. On motion of Mr. Mueller, seconded by Mrs. Garman, each of the nine staff members was to have an increase of five dollars a month, retroactive from May,- the first month of the library year 1942-43. Passed unanimously.

Further unfinished business: The early records of Macon County, about which Mr. Borchers reported at the Board meeting, January, 1940, are now completed and are the property of the Macon County Historical Society. Mr. Borchers recommended that the library purchase one set consisting of "Macon County Marriage Records, 1829-1900", six volumes and "Record of the County Commissioners of the County of Macon, 19 May 1829," for \$50.00. On motion of Mrs. Evans, seconded by Mr. Borchers, the price of \$25.00 was agreed upon and passed by all present.

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Mention was made of the small table in the children's room given by Decatur teachers as a memorial to Sarah Mark Imboden, for many years supervisor of the elementary grades. The table, which is appropriately inscribed, is revolving, with a shelf below and will be used for books given in memory of deceased teachers.

On motion of Mrs. Evans, seconded by Mrs. Garman, the list of new books recommended by the Book committee, was passed.

On motion of Mrs. Evans, seconded by Mrs. Buckner, bills to the amount of \$3,317.69 were ordered paid.

On motion, adjourned.

Minnie A. Bill

Secretary.

Librarian's Report for July, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 30 Je.'42	61019	17015	78034
New books added by purchase	100	32	132
New books added by gift	21	0	21
Magazines bound	51	0	51
Books replaced	2	0	2
Total additions	174	32	206
Books withdrawn	127	219	346
Total vols. 31 Jl.'42	61066	16828	77894

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Je.'42	13015	3639	734	844	18232
Borrowers registered	240	78	13	8	339
Borrowers cards cancelled	184	74	11	10	279
Cards in force 31 Jl.'42	13071	3643	736	842	18292

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	9824	2993	960	695	182	14654
Largest daily circ at Main library-			625	At Evans branch-		106
Overdue notices sent	-----					342
Reserve postals sent	-----					141
Pictures loaned	-----					128
Telephone calls	-----					390

Binding and Repair

Books sent to bindery	-----	111
Books repaired in library	-----	631

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 30 Je.'42	56325	8827	7041	2350	3491	78034
New books added:						
General works	15	0	1	0	0	16
Philosophy	4	0	0	0	0	4
Religion	3	0	0	0	0	3
Sociology	30	2	0	0	0	32
Language	1	0	0	0	0	1
Science	9	0	3	0	0	12
Useful arts	15	0	5	0	0	20
Fine arts	5	1	0	0	0	6
Literature	12	1	2	0	0	15
History	6	0	1	0	0	7
Travel	12	0	3	0	0	15
Biography	4	0	3	0	0	7
Fiction	34	3	31	0	0	68
Total added	150	7	49	0	0	206
Rent coll.- 9						
Books withdrawn	122	30	5	1	188	346
Total vols. 31 Jl.'42	56353	8804	7085	2349	3303	77894

Classified Report
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	19	0	3	0	22
Philosophy	188	1	1	0	190
Religion	98	18	2	0	118
Sociology	294	59	8	1	362
Fairy tales	0	178	21	7	206
Language	12	0	0	0	12
Science	155	93	15	13	276
Useful arts	624	107	46	0	777
Fine arts	411	53	15	0	479
Literature	425	106	17	3	551
History	238	16	6	0	260
Travel	278	43	11	4	336
Biography	294	48	24	10	376
Fiction	6143	2228	1216	144	9731
Magazines	264	43	270	0	577
Foreign books	13	0	0	0	13
Rent coll.	368	0	0	0	368
Total	9824	2993	1655	182	14654

Volumes used for reference in Main adult dept. ----- 358

Finance

RECEIPTS:

Bal. on hand 1 Jl. '42 -----	\$ 406.56
Fines, damaged & lost bks. -	120.31
Non-resident fees -----	17.00
Rent collection -----	18.40
Reserve postals -----	2.86
Amount placed to account --	3700.00

Total receipts ----- \$4265.13

DISBURSEMENTS:

Salaries: Staff -----	\$1864.20
Salaries: Janitors -----	235.00
Books -----	885.04
Periodicals -----	4.50
Binding -----	340.74
Supplies -----	181.44
Light -----	4.25
Heat -----	94.21
Furniture & equipment ----	234.60
Telephone -----	15.25
Postage, drayage, etc ----	5.25
Insurance -----	75.00
Miscellaneous -----	10.98
Total disbursements -----	\$3950.46
Bal. on hand 1 Jl. '42 -----	\$ 314.67

A.S.

Respectfully submitted,

Minnie A. Dill

Librarian.