

Regular Meeting Of the Library Board

November 25, 1932

Present: Messrs. Hardy, Shade, Bachman, Mrs. Gastman, Mrs. Vincent, Mrs. Evans and Mrs. Lewis.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion, approved and ordered placed on file.

Unfinished business: The bids for the periodicals for 1933 presented at the last meeting were read and, on motion, the contract was given to the Hanson-Bennett Magazine Agency for \$422.05.

Report was made of talks with Mr. McGaughey, of Millikin Bank, and Commissioner Rugh, in which assurance was given that the library could count on 65% on anticipation warrants. The library's proportion of uncollected taxes was still uncertain but was thought to be about \$4,500.

Book Week had been observed in the Children's department, November 14-19, and the exhibit was held over a week. It was well attended, and closed with a story hour.

Mention was made of the full page story on the library, "Surging stream of books" with pictures, in the Herald and Review Sunday, November 20. There had been many comments on it and some use of the list "Old books worth reading" by patrons.

The library was filled to overflowing following the Santa Claus parade, November 24, with men, women and children endeavoring to get books.

No new list of books was presented. Bills to the amount of \$1823.87 were passed by the Finance committee and ordered paid.

On motion, adjourned

Minnie A. Dill
Secretary.

Librarian's Report for October, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 30 Sept. 1932	51750	15227	66977
New books added by purchase	11	2	13
New books added by gift	17	0	17
Magazines bound	1	0	1
Books replaced	11	6	17
Total additions	40	8	48
Books withdrawn	136	65	201
Total vols. 31 Oct. 1932	51654	15170	66824

Registration

	Main Lib.		Evans Br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Sept. 1932	13137	5114	952	1285	20488
Borrowers registered	430	134	38	52	654
Borrowers cards cancelled	313	136	40	61	550
Cards in force 31 Oct. 1932	13254	5112	950	1276	20592

Circulation

	Main Lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	21561	7102	2617	2547	1846	35673
Largest daily circ. at Main Library-			1735		At Evans Branch-	304
Smallest " " " " " "			649		" " "	128
Average " " " " " "			1102		" " "	198
Delinquent postals sent	-	-	-	-	-	409
Reserve postals sent	-	-	-	-	-	179
Pictures loaned	-	-	-	-	-	1001

Binding and Repair

Books sent to bindery	-	-	-	-	-	93
Books repaired in library	-	-	-	-	-	2811

Classified Report

Book Report

	Main Lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 30 Sept. 1932	47384	8285	5566	2244	2898	66977
New books added:						
General works	4	1	0	0	0	5
Philosophy	2	0	0	0	0	2
Sociology	4	0	0	0	0	4
Fine arts	2	0	0	0	0	2
Literature	4	1	0	0	0	5
History	1	1	0	0	0	2
Biography	2	0	0	0	0	2
Fiction	21	2	3	0	0	26
Total	40	5	3	0	0	48
Books withdrawn	118	58	11	14	0	201
Total vols. 31 Oct. 1932	47306	8232	5558	2830	2898	66824

Classified Report
Circulation

	Main Lib.		Evans branch	Schools	Total
	Adult	Child			
General works	65	3	2	0	70
Philosophy	281	1	2	0	284
Religion	209	29	19	31	288
Sociology	405	637	203	263	1508
Philology	17	0	2	0	19
Science	283	185	80	105	653
Useful arts	396	124	108	27	655
Fine arts	607	136	73	5	821
Literature	765	312	136	95	1308
History	578	260	123	118	1079
Travel	562	271	76	171	1080
Biography	527	167	74	75	843
Fiction	16356	4897	4041	956	26250
Magazines	273	80	220	0	573
Foreign books	44	0	5	0	49
Rental coll.	193	0	0	0	193
Total	21561	7102	5164	1846	35673

Finance

Receipts:

Balance on hand 30 Sept. '32-	\$319.68
Fees for non-residents -----	14.00
Fines, damaged & Lost bks.--	118.09
Rental collection -----	9.65
Reserve postals sold -----	2.62
Sale of old books, etc -----	5.64
Interest -----	.90
Amount placed to account ---	\$2000.00

Total receipts ----- \$2470.58

Expenditures:

Salaries -----	\$1496.20
Janitor service -----	200.00
Books -----	14.02
Binding -----	15.60
Supplies -----	6.75
Repairs & improvements ----	3.55
Light -----	4.35
Heat -----	3.15
Furniture & fixtures -----	1.25
Telephone -----	5.00
Postage, freight, express -	8.35
Total expenditures -----	\$1759.02

Balance on hand 31 Oct. '32- \$711.56

31 Oct. 1932- balance due Library Fund from 1932-33 tax ----- \$22,000.00

31 Oct. 1932- balance due Library Fund from 1931-32 tax ----- \$9000.00

Respectfully submitted,

Minnie A. Dill

Librarian.