

Regular Meeting of the Library Board

December 28, 1923.

Present: Messrs. Hardy, Shade, Scott, Lorenz, Mrs. Gastman and Mrs. Meridith.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion about 200 renewals recommended by the Book Committee were ordered purchased.

Mr. B. E. Roberts had asked that Boy Scouts, Troop 8, be permitted to hold their meetings in the Branch library basement on Tuesday evenings at 7:00 o'clock. The request was granted.

Mrs. Meridith was appointed to look after some more shrubbery for the grounds.

Miss Anna May Price, Superintendent of the Library Extension Division of the Illinois State Library, had asked that one of the regional library conferences be held in our library February 14th.

Miss Margaret Hill had come into the Library December 1st as a new apprentice.

Bills to the amount of \$2,257.50 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.

Secretary.

December 28, 1923.

Librarian's Report for November 1923

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 Oct. 1923	37,676	6,403	2,706	2,378	49,163
New books added by purchase	128	29	33		190
New books added by gift	14	1	7		22
Books replaced	25	4	1	3	33
Total additions	167	34	41	3	245
Total vols. 30 Nov. 1923	37,843	6,437	2,747	2,381	49,408

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Oct. 1923	8,332	3,705	348	827	13,212
Borrowers registered	258	124	23	55	460
Borrowers' cards cancelled	216	116	2	26	360
Cards in force 30 Nov. 1923	8,374	3,713	369	856	13,312

	<u>Circulation</u>						Total.	
	<u>Main Lib.</u>		<u>Branch</u>		Schools	Deposit.		Staley's.
	Adult.	Child.	Adult.	Child.				
Books issued 10,058	4,371	1,060	2,064	3,810	981	383	22,727	
Largest daily circulation at Main library-				1,027.		At Branch-	225	
Smallest " " " " " "				380.		" "	47	
Average " " " " " "				570.		" "	124	
Delinquent postals sent	-----						400	
Reserve postals sent	-----						134	

	<u>Binding and Repair</u>	
Books repaired in library	-----	627

	<u>Sunday Opening</u>			
Visitors: Men -- 178.	Women -- 120.	Children 26.	Total --	324

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	Schools	
General works	1		1		2
Philosophy	12		1		13
Religion	7	1			8
Sociology	18	4	1		23
Science	6		3		9
Useful arts	5	1	5		11
Fine arts	6	3	1		10
Literature	14	2	3	1	20
Travel	14	3	1	2	20
Biography	11		2		13
History	10	2	1		13
Fiction	63	18	22		103
Total	167	34	41	3	245
Rental Coll.	20				20

Librarian's Report for November 1923 --- 2

	Classified Report					Total.
	Circulation					
	Adult.	Child.	Branch.	School.	Stations.	
General works	42	5	1			48
Philosophy	134	1	2		4	141
Religion	119	27	25	51	6	228
Sociology	292	498	253	717	68	1828
Philology	7	1				8
Science	162	85	84	267	45	643
Useful arts	272	58	56	69	35	490
Fine arts	342	86	30	20	14	492
Literature	493	308	199	256	68	1324
Travel	156	169	82	247	54	708
Biography	176	99	34	104	34	447
History	259	176	104	251	47	837
Fiction	7162	2835	2078	1828	954	14857
Foreign bks.	17		1			18
Magazines	129	23	175		35	362
Rental coll.	296					296
Total	10058	4371	3124	3810	1364	22727

Finance

Receipts:

Balance due from appropriation 31 Oct. 1923	-----\$21,855.89
Fees for non-residents	---- 19.00
Fines, damages & lost bks.	--- 112.79
Rental coll.	----- 14.65
Other sources	----- 2.56

Total receipts -----\$22,004.89

Expenditures:

Salaries	-----\$1,339.40
Books	----- 414.72
Periodicals	----- 1.00
Binding	----- 442.10
Supplies	----- 42.90
Repairs & improvements	- 7.80
Light & heat	----- 104.42
Furniture & fixtures	--- 61.50
Postage, freight & exp.	--- 11.67
Telephone	----- 3.60
Miscellaneous	----- 9.75

Total expenditures ---\$2,438.86

Balance due from appropriation 30 Nov. 1923 --\$19,566.03

Respectfully submitted,

Alice G. Evans.

Librarian.