

Board of Trustees Meeting

September, 1957

The regular meeting was called to order in the Decatur Club--at 12 noon September 27th by Mrs. Dwight Ridgley, president. Renovations of the Board Room and special requests for a luncheon meeting caused the change in place and time. Those members present were--Mrs. Ridgley, Mrs. Moothart, Mrs. Bailey, Mr. Felts, Mr. Gore and Mr. Burgess. Also present were Mrs. Howe, Mr. C. Montgomery Nicholson and Mr. Stainer of the Review.

The minutes of the August 9th meeting were read and approved. Mr. Gore made a motion to dispense henceforth with the reading of the minutes as these have been sent to each member and carefully read. Mr. Felts seconded the motion. All present voted aye. Motion carried.

Mrs. Bailey made the financial report. Payment of bills were presented--total salaries \$10,726.57, operating expenses \$2,952.32, making total disbursements \$13,678.89. The members were asked to approve the final certificate of payment on the air conditioning and hold check until all work is completed.

It was generally agreed that Open House be held 2-5 P.M. Sunday, October 20th, for Evans Branch. Invitations will be extended to the Mayor and past librarians.

General approval was given for the six librarians to attend the Institute at Allerton House, September 29, 30, Oct. 1, 2, 1957. Illinois Library Association Convention was discussed and Mrs. Ridgley expressed a wish that another Trustee attend with her. The dates are November 7, 8 and 9 in the LaSalle Hotel, Chicago.

Mr. Gore made the report for the Policy Committee. He asked that the report be made later when all of the policies can be presented; however, motion was made and seconded by Mr. Felts that:

(1) Beginning November 1, 1957, no renewals will be given library books, records, magazines, pamphlets or other materials. Books and materials will be issued for twice as long thereby granting the privilege to all patrons. For example, books circulating for one week now will be borrowed for two weeks after November 1, 1957.

(2) The records retirement schedule was approved as amended by Mr. Burgess.

All present voted aye. Motion was carried.

Mr. C. Montgomery Nicholson gave his report on library insurance reviewing the letter received by each member. He reported that a re-evaluation was being made and would be incorporated in his survey. A binder was placed on the heating plant, with inspection service, for \$100,000. Mr. Burgess expressed the thanks for the Board to Mr. Nicholson's report.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Mary T. Howe

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Acting Librarian and Secretary
Pro Tem.

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