

Regular Meeting of the Library Board

September 30, 1921.

Present: Mr. Hardy, Mr. Shade, Mrs. Gastman and Mrs. Fitzpatrick.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

It was thought best to have the shrubbery, which was to be put in this fall, planted right away.

A truck for moving boxes was to be ordered.

On motion the Librarian was to purchase a desk, chair and two rugs for the cataloging room.

Mrs. Fitzpatrick was to see if she could get a second hand showcase, which could be used temporarily for the special collection of children's books, and then taken for the Lincoln room.

Children's Book Week was to be planned for. Lists, posters, bookmarks, etc. would be purchased, but no bookshelf competition would be held this year.

It was decided to purchase a large wall map of Illinois.

The bubbler in the vestibule was to be adjusted.

Mention was made of the I. L. A. meeting at Urbana, October 11-13. Mr. Hardy was to preside at the Trustees' Section, and he expressed a desire for as many of the Board as possible to attend. It was, also, hoped that most of the staff would be present at this meeting.

The bids for decorating the Library were opened, and the contract was given to Charles Pease, the lowest bidder.

Bills to the amount of \$2,245.61 were approved by the Finance Committee and ordered paid.

On motion adjourned.

*Alice G. Evans,*  
Secretary.

September 30, 1921.

Librarian's Report for August 1921.

	<u>Book Account</u>		Branch.	School.	Total.
	Adult.	Child.			
Total vols. 31 July 1921	34,441	5,670	1,747	1,701	43,559
New books added by purchase	91	21	16		128
Books replaced	91	34	16	1	142
Total additions	182	55	32	1	270
Books withdrawn	32	3	3	2	40
Total vols. 31 Aug. 1921	34,591	5,722	1,776	1,700	43,789

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 July 1921	6,885	3,315	138	664	11,002
Borrowers registered	139	67	7	1	214
Borrower's cards cancelled	89	46		1	136
Cards in force 31 Aug. 1921	6,935	3,336	145	664	11,080

	<u>Circulation</u>						Total.
	<u>Main Lib.</u>		<u>Branch</u>		Deposit.	St. Johannes.	
	Adult.	Child.	Adult.	Child.			
Books issued	9,422	4,194	355	368	183	261	14,783
Largest daily circulation at Main library-	725.				At Branch-		79
Smallest " " " "	- 286.				" "		9
Average " " " "	- 504.				" "		40
Books used in reading and reference rooms	-----						640
Delinquent postals sent	-----						241
Reserve postals sent	-----						104

	<u>Binding and Repair</u>	
Books sent to bindery	-----	0
Books repaired in library	-----	332

	<u>Classified Report</u>				Total.
	<u>Book Account</u>			School.	
	Adult.	Child.	Branch.		
General works	1				1
Philosophy	5				5
Religion	2	2			4
Sociology	19	6	6		31
Philology	1				1
Science	11	4			15
Useful arts	10		2		12
Fine arts	11	2	1		14
Literature	18	3	1		22
Travel	6	3	3		12
Biography	3	4	2		9
History	1	4			5
Fiction	93	27	17	1	138
Foreign bks.	1				1
Total	182	55	32	1	270
Rental coll.	20				20

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	<u>Classified Report</u>				Total.
	<u>Circulation</u>				
	Adult.	Child.	Branch.	Stations.	
General works	5	13			18
Philosophy	67		3		70
Religion	61	10	2	11	84
Sociology	122	466	40	62	690
Philology	2		1		3
Science	108	73	4	3	188
Useful arts	199	51	5	7	262
Fine arts	194	89	7	6	296
Literature	307	129	21	10	467
Travel	85	65	10	69	229
Biography	91	27	5	20	143
History	118	83	13	40	254
Fiction	7596	3169	580	216	11561
Foreign bks.	7				7
Magazines	359	19	32		410
Rental coll.	101				101
<b>Total</b>	<b>9422</b>	<b>4194</b>	<b>723</b>	<b>444</b>	<b>14783</b>

Finance

Receipts:

Balance due from appropriation 31 July 1921 -----	\$28,658.26
Fees for non-residents -----	6.00
Fines, damages & lost books -----	75.53
Rental coll. -----	18.05
Other sources -----	2.42

Total receipts ----- \$28,760.26

Expenditures:

Salaries -----	\$1,216.70
Books -----	316.16
Periodicals -----	3.90
Binding -----	321.82
Supplies -----	8.19
Repairs & improvements -	167.60
Light -----	37.65
Postage, freight & exp. -	6.57
Miscellaneous -----	13.07

Total expenditures --- \$2,091.66

Balance due from appropriation 31 Aug. 1921 -- \$26,668.60

Respectfully submitted,

*Alice G. Evans.*

Librarian.