

decatur

library

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR JULY 1961

Allan Herschell Company, Inc.
Box 465 1165 Clinton Street
Buffalo 5, New York

July 10, 1961 Kiddielands; A Business With A Future
2 copies

American Medical Association
535 North Dearborn Street
Chicago 10, Illinois

July 12, 1961 Cumulated Index Medicus; vol. 1
3 parts

Frank Tenney

History of England, by Macaulay
5 vol.

Anonymous

Gluck, Carl - Mark Baker Eddy's Successor

Mr. Millhorn
Argenta, Illinois

July 18, 1961 Illinois Central Railroad and the Civil War
Illinois and the Civil War

Mr. John Donovan

July 18, 1961 A Water Policy for the American People
Ten Rivers in America's Future
McKinly, C. - Uncle Sam in NW Pacific
Yearbook of Agriculture: Water 1955
Frank, B. - Water, land and people
Water Resources and Power 3 vol. set
Leopold - The Flood Control Controversy
Krutilla - Multiple Purpose River Development
Perloff - Education for Planning
Mayer - The Port of Chicago

Standard Oil Company
30 Rockefeller Plaza
New York 20, New York

July 24, 1961 Oil for the World

R. S. Mannes
3410 East Chestnut
Decatur, Illinois

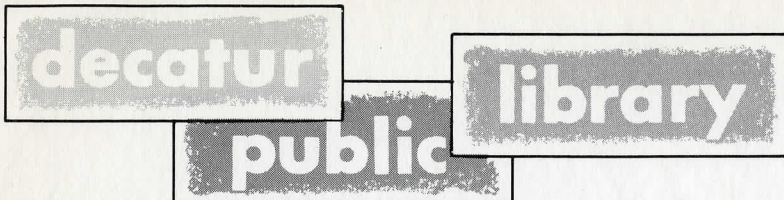
July 24, 1961 Dowell - Livestock Marketing
Shepherd - Marketing Farm Products
Renne - Land Economics
Illinois Blue Book 1953-54
Murray - Agricultural Finance
Waite - Agricultural Market Prices
Clark - Marketing Agricultural Products

The Torch Press
Cedar Rapids, Iowa

July 25, 1961 Krenkel, John - Illinois Internal Improvements

Don R. Phillips
Vandalia, Michigan

July 25, 1961 Colby - Bomber Parade
Kymin - Summer Story
Young - Tippecanoe and Tyler, Too
O'Leary - Cappy Cardinal



MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR JULY, 1961 - CONT.

William G. Clark, Attorney General July 28, 1961 Attorney General's Report and Opinions
Springfield, Illinois

Harry J. Kies July 28, 1961 Beale - Decatur House and Its Inhabitants
824 New Hampshire Avenue
Washington 7, D. C.

CITY OF DECATUR

COUNTY BUILDING • DECATUR, ILLINOIS



COUNCIL - MANAGER
GOVERNMENT

July 20, 1961

Mrs. Mary T. Howe
Secretary
Board of Directors
Decatur Public Library
457 N. Main St.
Decatur, Illinois

Dear Mrs. Howe,

In their regular meeting on the 3rd day of July, 1961, the City Council adopted Resolution No. R 92 approving the appointments of Mr. James M. Sommer, Mr. Jack Burnett, and Mrs. David Greider as Directors of the Decatur Public Library and Reading Room for three (3) year terms expiring on June 30, 1964.

Cordially yours,

A handwritten signature in blue ink, reading "David R. Kirk". The signature is written in a cursive style with a large, stylized "D" and "K".

David R. Kirk
City Clerk

cc: File No. 39872



July 27, 1961

Mr. Lester J. Grant, Superintendent
Decatur School District, No. 61
Keil Building, 101 West Cerro Gordo St.
Decatur, Illinois

Dear Mr. Grant:

The members of the Board of Directors have ^{write}asked me to you concerning the new branch library in Windsor Village.

They wish you to know that the action taken to rent quarters in the new addition does not affect our attitude toward our talks with the school board. We hope these talks may be resumed sometime in the near future.

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)
Secretary

Thank you for your interest in the library.

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)
Secretary

STREET DIVISION BUILDING AREA

538 Cu.Yds.	EARTH EXCAVATION @1.00	= \$	538.00
358 Cu.Yds.	BASE COURSE @4.25	=	1,521.50
234 Lin.Ft.	STORM SEWER-TYPE 2-15" @8.00	=	1,872.00
60 Lin.Ft.	STORM SEWER-TYPE 2-10" @7.00	=	420.00
1 EACH	MANHOLE CITY STANDARD @325.00	=	325.00
2 EACH	CATCH BASINS - TYPE C-8 GRATE @150.00	=	300.00
850 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	229.50
285 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	4,346.25
290 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	4,495.00
0.20 Cu.Yds.	CLASS X CONCRETE @90.00	=	18.00
53 Sq.Yds.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	92.75
1 EACH	MANHOLE TO BE ADJUSTED @50.00	=	50.00

19,352 Sq.Ft.		
1,150 Sq.Yds.	TOTAL	\$14,208.00

ALLEY BETWEEN WILLIAM & NORTH STREETS

1 EACH	DOMESTIC SERVICE BOXES TO BE ADJUSTED @25.00	= \$	25.00
58 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	15.66
47 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	716.75
48 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	744.00

574.5 Sq.Yds.	TOTAL	\$ 1,501.41
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DECATUR PUBLIC LIBRARY

30 Lin.Ft.	CURB REMOVAL @0.50	= \$	15.00
40 Cu.Yds.	EARTH EXCAVATION @1.00	=	40.00
25 Cu.Yds.	BASE COURSE @4.25	=	106.25
90 GALS.	BITUMINOUS MATERIALS (PRIME COAT) @0.27	=	24.30
63 TONS	BITUMINOUS CONCRETE BINDER COURSE @15.25	=	960.75
64 TONS	BITUMINOUS CONC. SURFACE COURSE @15.50	=	992.00

2398

776 Sq.Yds.	TOTAL	\$ 2,138.30
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PUBLIC LIBRARY-EVANS BRANCH

45 Cu.Yds.	EARTH EXCAVATION @1.00	= \$	45.00
31 Cu.Yds.	BASE COURSE 6" @4.25	=	131.75
45 GALS.	BITUMINOUS MATERIALS(PRIME COAT) @0.27	=	12.15
15 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	228.75
15 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	232.50

180.2 Sq.Yds.	TOTAL	\$ 650.15
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TOTAL FOR LIBRARY *main* \$2,138.30
Evans 650.15
\$2,788.45

MUNICIPAL PARKING LOT #4

4560 Cu.Yds.	EARTH EXCAVATION @1.00	=	\$ 4,560.00
500 Cu.Yds.	BASE COURSE @4.25	=	2,125.00
68 Lin.Ft.	CURB REMOVAL @0.50	=	34.00
575 Sq.Ft.	SIDEWALK REMOVAL @0.20	=	115.00
31 Sq.Yds.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	54.25
LUMP SUM	BUILDING REMOVAL @4200.00	=	4,200.00
LUMP SUM	PARKING LOT LIGHTING @737.50	=	737.50
1 EACH	FLUORESCENT STREET LIGHT TO BE MOVED @850.00	=	850.00
252 Sq. Ft.	P.C.C. SIDEWALK 5" @0.60	=	151.20
42 Sq.Yds.	P.C.C. DRIVEWAY PAVEMENT 6" @7.50	=	315.00
23 Lin.Ft.	CONC. CURB @3.00	=	69.00
47 Cu.Yds.	CLASS X CONCRETE @90.00	=	4,230.00
2660 Lbs.	REINFORCING BARS @0.30	=	798.00
72 EACH	METER POSTS @7.00	=	504.00
72 EACH	BUMPER BLOCKS @10.00	=	720.00
691 Gals.	BITUMINOUS MATERIALS (PRIME COAT) @0.27	=	186.57
224 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	3,416.00
228 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	3,534.00
1000 Cu.Yds.	POROUS GRANULAR EMBANKMENT @2.50	=	2,500.00
150 Cu.Yds.	POROUS GRANULAR BACKFILL @2.75	=	412.50

24,867 Sq. Ft.
2,763 Sq.Yds.

TOTAL

\$ 29,512.02

PARKING LOT #5

165 Cu.Yds.	EARTH EXCAVATION @1.00	=	\$ 165.00
225 Cu.Yds.	BASE COURSE @4.25	=	956.25
1 EACH	CATCH BASIN-TYPE C-8 GRATE @150.00	=	150.00
335 Gals.	BITUMINOUS MATERIALS (PRIME COAT) @0.27	=	90.45
108 TONS	BITUMINOUS CONC.BINDER COURSE @15.25	=	1,647.00
110 TONS	BITUMINOUS CONC.SURFACE COURSE @15.50	=	1,705.00
LUMP SUM	PARKING LOT LIGHTING @737.50	=	737.50
16 Sq.Yds.	DRIVEWAY PAVEMENT REMOVAL @1.75	=	28.00
683 Sq.Ft.	SIDEWALK REMOVAL @0.20	=	136.60
518 Sq.Ft.	P.C.C. SIDEWALK 5" @0.60	=	310.80
54 Sq.Yds.	P.C.C. DRIVEWAY PAVEMENT 6" @7.50	=	405.00
10 Lin.Ft.	CONC. CURB @3.00	=	30.00
34 Lin.Ft.	CURB REMOVAL @0.50	=	17.00
4 EACH	DOMESTIC SERVICE BOXES TO BE ADJUSTED @25.00	=	100.00
30 EACH	PARKING METER POSTS @7.00	=	210.00
30 EACH	CONC. BUMPER BLOCKS @10.00	=	300.00
6 Cu.Yds.	CLASS X CONCRETE @90.00	=	540.00

12,049 Sq.Ft.
1,338 Sq.Yds.

TOTAL

\$ 7,528.60

THE STANDARD FORM OF AGREEMENT BETWEEN CONTRACTOR AND OWNER FOR CONSTRUCTION OF BUILDINGS

ISSUED BY THE AMERICAN INSTITUTE OF ARCHITECTS FOR USE WHEN A STIPULATED SUM FORMS THE BASIS OF PAYMENT

THE SIXTH EDITION OF THIS FORM HAS RECEIVED THE APPROVAL OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA; THE CONTRACTING PLASTERERS' INTERNATIONAL ASSOCIATION; THE NATIONAL BUILDING GRANITE QUARRIES ASSOCIATION, INC.; THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION; THE PAINTING AND DECORATING CONTRACTORS OF AMERICA, AND THE PRODUCERS' COUNCIL, INC.

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THIS FORM IS TO BE USED ONLY WITH THE STANDARD GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION OF BUILDINGS.

THIS AGREEMENT made the Fourteenth

day of August in the year Nineteen Hundred and Sixty-one

by and between Gates and Johnson Roofing and Sheet Metal Company

hereinafter called the Contractor, and Board of Trustees, Decatur Public

Library, Decatur, Illinois hereinafter called the Owner,

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

Article 1. Scope of the Work—The Contractor shall furnish all of the materials and perform all of the work shown on the Drawings and described in the Specifications entitled

Reroofing High Roof Area of Main Building, Decatur Public Library,

(Here insert the caption descriptive of the work as used on the Drawings and in the other Contract Documents)

457 North Main, Decatur, Illinois

prepared by John F. Sweetnam, Architect and Engineer

acting as and in these Contract Documents entitled the Architect; and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Drawings.

Article 2. Time of Completion—The work to be performed under this Contract shall be

commencedimmediately.....

and shall be substantially completed.....September 29, 1961.....
(Here insert stipulation as to liquidated damages, if any.)

Article 3. The Contract Sum—The Owner shall pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein, in current funds

as follows: Nine Hundred, Thirteen and no/100 -- Dollars (\$913.00).....
(State here the lump sum amount, unit prices, or both, as desired in individual cases.)

Where the quantities originally contemplated are so changed that application of the agreed unit price to the quantity of work performed is shown to create a hardship to the Owner or the Contractor, there shall be an equitable adjustment of the Contract to prevent such hardship.

Article 4. Progress Payments—The Owner shall make payments on account of the Contract as provided therein, as follows:

On or about the.....fifteenth.....day of each month.....ninety.....per cent of the value, based on the Contract prices of labor and materials incorporated in the work and of materials suitably stored at the site thereof up to the.....tenth.....day of that month, as estimated by the Architect, less the aggregate of previous payments; and upon substantial completion of the entire work, a sum sufficient to increase the total payments to.....ninety..... per cent of the Contract price

(Insert here any provision made for limiting or reducing the amount retained after the work reaches a certain stage of completion.)

Article 5. Acceptance and Final Payment—Final payment shall be due.....thirty.....days after substantial completion of the work provided the work be then fully completed and the contract fully performed.

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Architect shall promptly make such inspection, and when he finds the work acceptable under the Contract and the Contract fully performed he shall promptly issue a final certificate, over his own signature, stating that the work provided for in this Contract has been completed and is accepted by him under the terms and conditions thereof, and that the entire balance found to be due the Contractor, and noted in said final certificate, is due and payable.

Before issuance of final certificate the Contractor shall submit evidence satisfactory to the Architect that all payrolls, material bills, and other indebtedness connected with the work have been paid.

If after the work has been substantially completed, full completion thereof is materially delayed through no fault of the Contractor, and the Architect so certifies, the Owner shall, upon certificate of the Architect, and without terminating the Contract, make payment of the balance due for that portion of the work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

Article 6. The Contract Documents—The General Conditions of the Contract, the Specifications and the Drawings, together with this Agreement, form the Contract, and they are as fully a part of the Contract as if hereto attached or herein repeated. The following is an enumeration of the Specifications and Drawings:

Instructions to Bidders and Specifications

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year first above written.

CONTRACTOR: GATES AND JOHNSON ROOFING AND SHEET METAL CO.

BY: J. L. Gates, Pres

OWNER: BOARD OF TRUSTEES, DECATUR PUBLIC LIBRARY

BY: Mary T. Howe
Mary T. Howe, Secretary

THE STANDARD FORM OF AGREEMENT BETWEEN CONTRACTOR AND OWNER FOR CONSTRUCTION OF BUILDINGS

ISSUED BY THE AMERICAN INSTITUTE OF ARCHITECTS FOR USE WHEN A STIPULATED SUM FORMS THE BASIS OF PAYMENT

THE SIXTH EDITION OF THIS FORM HAS RECEIVED THE APPROVAL OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA; THE CONTRACTING PLASTERERS' INTERNATIONAL ASSOCIATION; THE NATIONAL BUILDING GRANITE QUARRIES ASSOCIATION, INC.; THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION; THE PAINTING AND DECORATING CONTRACTORS OF AMERICA, AND THE PRODUCERS' COUNCIL, INC.

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THIS FORM IS TO BE USED ONLY WITH THE STANDARD GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION OF BUILDINGS.

THIS AGREEMENT made the Fourteenth

day of August in the year Nineteen Hundred and Sixty-one

by and between F. W. Riedel Company

hereinafter called the Contractor, and Board of Trustees, Decatur Public Library,

Decatur, Illinois hereinafter called the Owner,

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

Article 1. Scope of the Work—The Contractor shall furnish all of the materials and perform all of the work shown on the Drawings and described in the Specifications entitled

Roof Drains and Piping for High Roof Area of Main Building, Decatur Public

(Here insert the caption descriptive of the work as used on the Drawings and in the other Contract Documents)

Library, 457 North Main, Decatur, Illinois

prepared by John F. Sweetnam, Architect and Engineer

acting as and in these Contract Documents entitled the Architect; and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Drawings.

Article 2. Time of Completion—The work to be performed under this Contract shall be

commenced immediately

and shall be substantially completed September 29, 1961

(Here insert stipulation as to liquidated damages, if any.)

Article 3. The Contract Sum—The Owner shall pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein, in current funds

as follows: Three Hundred, Thirty-four and no/100 ----Dollars (\$334.00)

(State here the lump sum amount, unit prices, or both, as desired in individual cases.)

Where the quantities originally contemplated are so changed that application of the agreed unit price to the quantity of work performed is shown to create a hardship to the Owner or the Contractor, there shall be an equitable adjustment of the Contract to prevent such hardship.

Article 4. Progress Payments—The Owner shall make payments on account of the Contract as provided therein, as follows:

On or about the fifteenth day of each month ninety per cent of the value, based on the Contract prices of labor and materials incorporated in the work and of materials suitably stored at the site thereof up to the tenth day of that month, as estimated by the Architect, less the aggregate of previous payments; and upon substantial completion of the entire work, a sum sufficient to increase the total payments to ninety per cent of the Contract price _____
(Insert here any provision made for limiting or reducing the amount retained after the work reaches a certain stage of completion.)

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Before issuance of final certificate the Contractor shall submit evidence satisfactory to the Architect that all payrolls, material bills, and other indebtedness connected with the work have been paid.

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Article 6. The Contract Documents—The General Conditions of the Contract, the Specifications and the Drawings, together with this Agreement, form the Contract, and they are as fully a part of the Contract as if hereto attached or herein repeated. The following is an enumeration of the Specifications and Drawings:

Instructions to Bidders, Specifications and Roof Plan

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year first above written.

CONTRACTOR: F. W. RIEDEL COMPANY

BY:

Edward L. Hill

BOARD OF TRUSTEES

OWNER: DECATUR PUBLIC LIBRARY

BY:

Mary T. Howe
Mary T. Howe, Secretary

PROPOSAL AND AGREEMENT FOR **LENNOX HEATING AND AIR CONDITIONING EQUIPMENT**

1. SELLER King-Lar Company DATE 7/20/61
2. ADDRESS 2020 East Olive Street Decatur, Illinois
3. PURCHASER Decatur Public Library TYPE CONSTRUCTION: NEW..... OLD.....
4. PURCHASER'S ADDRESS 457 North Main
5. INSTALLATION ADDRESS Evans Branch 1429 N. Jasper
6. NUMBER OF INSTALLATIONS IN AGREEMENT..... PROJECT OR JOB NAME.....

7. Seller agrees to furnish the following Lennox Heating and/or Air Conditioning Equipment and other necessary materials and/or labor for installation according to the following specifications:

Furnish and install complete 1 - Lennox gas conversion furnace for
OF4-210 Lennox Oil Furnace

8. All work to be completed in a workmanlike manner
9. for a total price per installation of..... \$ 234.00
10. Payment due upon acceptance of this agreement per installation..... \$.....
11. Payment due upon delivery of material to job per installation..... \$.....
12. Payment due when job roughed in per installation..... \$.....
13. Payment due..... per installation..... \$.....
14. Balance payable..... per installation..... \$.....
15. Balance to be financed for..... months at \$..... per month, subject to approval of finance agency.
16. No changes, alterations, additions or substitutions shall be made except
17. by written agreement of both parties, hereto, which agreement
18. shall state in detail the changes to be made and the cost thereof, with
19. provisions likewise agreed upon for the adjustment of the pur-
20. chase price and payment thereof. All promises or verbal agreements
21. pertaining to this purchase are hereby waived, this instrument con-
22. stituting the entire agreement.

23. Accepted July 28, 19 61 Submitted by:

24. Decatur Public Library
(Purchaser)

25. By Mary T. Howe
(Authorized Signature for Purchaser)

KING-LAR COMPANY

By Elmer Grunstad
(Authorized Signature for Seller)

PROPOSAL AND AGREEMENT FOR **LENNOX HEATING AND AIR CONDITIONING EQUIPMENT**

1. SELLER King-Lar Company DATE 7/20/61
2. ADDRESS 2020 East Olive Street Decatur, Illinois
3. PURCHASER Decatur Public Library TYPE CONSTRUCTION: NEW..... OLD.....
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9. for a total price per installation of..... \$ 234.00
10. Payment due upon acceptance of this agreement per installation..... \$.....
11. Payment due upon delivery of material to job per installation..... \$.....
12. Payment due when job roughed in per installation..... \$.....
13. Payment due..... per installation..... \$.....
14. Balance payable..... per installation..... \$.....
15. Balance to be financed for..... months at \$..... per month, subject to approval of finance agency.
16. No changes, alterations, additions or substitutions shall be made except
17. by written agreement of both parties, hereto, which agreement
18. shall state in detail the changes to be made and the cost thereof, with
19. provisions likewise agreed upon for the adjustment of the pur-
20. chase price and payment thereof. All promises or verbal agreements
21. pertaining to this purchase are hereby waived, this instrument con-
22. stituting the entire agreement.

23. Accepted July 28, 19 61

Submitted by:

24. Decatur Public Library
(Purchaser)

KING-LAR COMPANY

25. By Mary T. Howe
(Authorized Signature for Purchaser)

By E. L. King-Lar
(Authorized Signature for Seller)

LENNOX HEATING AND AIR CONDITIONING EQUIPMENT
PROPOSAL AND AGREEMENT FOR

1. SELLER: _____
2. ADDRESS: _____
3. PURCHASER: _____
4. PURCHASER'S ADDRESS: _____
5. INSTALLATION ADDRESS: _____
6. NUMBER OF INSTALLATIONS IN AGREEMENT: _____
7. SELLER agrees to furnish the following Lennox Heating and/or Air Conditioning Equipment and other necessary materials and/or labor for installation according to the following specifications:

ASSIGNMENT BY THE SELLER

For value received, the undersigned hereby sells, assigns and transfers to LENNOX INDUSTRIES INC., all right, title and interest in any and all sums of money due from the purchaser under the Agreement on the reverse side hereof, and hereby unconditionally guarantees payment according to the terms herein, together with attorney fees, court costs and other expenses in connection therewith.

DATE: _____ SELLER'S SIGNATURE _____

ACKNOWLEDGMENT BY PURCHASER OF ASSIGNMENT

I hereby certify that I have read and understand the foregoing contract assignment and I agree to make all payments on this Agreement to Lennox Industries Inc. If payment is to be made by a third party, I will notify the paying party of this Agreement.

DATE: _____ PURCHASER'S SIGNATURE _____

Submitted by: _____

19 61

July 28

Accepted _____

Heater Public Library
(Purchaser)

Mary T. Horst
(Authorized Signature for Purchaser)

By _____
(Authorized Signature for Seller)

Secretary - American

DECATUR PUBLIC LIBRARY
Decatur, Illinois

REPORT OF THE COMMITTEE MEETINGS HELD DURING JULY

PERSONNEL COMMITTEE, John Cheeks, Chairman

The personnel committee met Thursday, July 20, 1961 in the Boyd Room of the Decatur Public Library. Those present were: John Cheeks, Francis Hart, James Sommer, Jack Burnett, and Mrs. Howe.

A thorough discussion was held on the current personnel problems.

1. It was agreed to advertise for the three professional vacancies and bill the Civil Service Commission.
2. It was agreed to offer the next person on the assistant librarian's list \$8,175 and increase the amount to the next step after six month's satisfactory performance. Mr. Robert B. Kirchgraber, librarian at Colfax, Washington, is the next person on the list. He has passed the examinations and he has indicated his willingness to accept the position. This will be confirmed in October and he will take up his duties after January 1, 1962.
3. Clerical and pre-professional vacancies will be filled as soon as the Civil Service commission can advertise and fill.

PROPERTIES COMMITTEE, Francis Hart, Chairman

The properties committee met Tuesday, July 25, 1961 in the Board Room of the Decatur Public Library. Those present were: Mrs. Stern, Mr. Hart, Mr. Cheeks, and Mrs. Howe. Also present were: Mr. Carl Swartz and Bill Callahan, reporter from the Herald newspaper.

Mr. Swartz presented a sketch of the front of the proposed branch library building and the floor plan. He signed the two copies of the lease and assured the committee the copies of the sketch would be available by the Board Meeting on Friday.

Three bids for the conversion of the furnace at Evans, to gas, were received. It was recommended that the committee recommend the lowest bid from King-Lar (\$234.00) be accepted by the Board of Directors at their next regular meeting. Mrs. Stern moved the motion, Mr. Cheeks seconded the motion. All present voted aye. Motion carried.

Insurance policies were discussed and the members of the committee informed as to progress made.

The librarian presented the committee members with the news that the down-spouts in the building are leaking and must be repaired. She was instructed to get bids and proceed with the work. The Board would be informed on Friday. She told the members the roof leaked and the steam pipes were in bad condition.

*Hart
Koslofski
aye.*

*Authority
Sommer
Koslofski
aye.*

*act for
bid.*



July 27, 1961

Mr. John E. Dever, City Manager
Decatur, Illinois

Dear Mr. Dever:

The Board of Directors of the Decatur Public Library approved a motion at their regular board meeting, June 23, 1961, "that the City Council be approached and asked to include the Public Library in the bid for black topping" for the Main Library (\$2,138.30) and at the Evans Branch (\$650.15). at the total price of \$2,788.45. The expense to be assumed by the City or incorporated in a special appropriation for the Library.

The problem of space and expansion is of great concern to the Library. Sometime in the near future the Extension Division headquarters will be moved from the Main Library to the Evans Branch. It is safer to park the bookmobiles at the Main Building but the bookmobiles will need to check in and out of the headquarters.

Therefore the Library is requesting the use of the ground now occupied by the North Jasper firehouse. This is adjacent to the Evans Branch Library. The City owns the property on which the Evans Branch is located. We would like to have the use of the corner property in order to drive the bookmobiles in and out of the loading station back of the branch library.

Thank you for your interest in the library,

Yours very sincerely,

Mary T. Howe (Mrs. H.L.)
Secretary

POLICY CHANGE FOR DECATUR PUBLIC LIBRARY

Change to Publicity, Page 4, approved by the Board of Trustees 6/27/58

PUBLICITY

The Board of Trustees of the Decatur Public Library has the overall responsibility of planning, with the librarian, for the future needs of the library and for the policy supervision over its operation. In meeting these responsibilities in a rapidly expanding community, the Board has considered many ideas to insure that the taxpayer's money will be spent in their best interest.

Paragraph A

All information pertaining to library policy, plans, or operations, prepared for release to the public through any media, directly or indirectly, must be checked and released by the Chairman of the Public Relations Committee or anyone designated by the Chairman. This is in no way censorship. It is done so that those responsible know what is to be published concerning the library and so that publicity may contribute to a definitely approved plan.

Paragraph B

The greatest courtesy should be shown anyone asking for information regarding the library for publicity purposes, but he should be referred to the Chairman of the Public Relations Committee or anyone designated by the Chairman.

Paragraph C

Any information pertaining to library statistics or approved services should be checked and released by the librarian. In case of any doubt between Paragraph "A" and Paragraph "C", it is the duty of the librarian to check with the Chairman of the Public Relations Committee or anyone designated by the Chairman.

Kozlopsi
Gruber
Aye -

DECATUR PUBLIC LIBRARY
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS MEETING FOR JULY 28, 1961

The regular meeting of the Board of Directors of the Decatur Public Library 457 North Main, Decatur, Illinois, was held July 28 at 4 o'clock in the Boyd Room.

Present were: Mr. Jack Burnett, presiding Mrs. Harry Moothart
 Mrs. Erich Stern Mrs. David Greider
 Mr. Harold Koslofski Mrs. Mary T. Howe, Secretary
 Mr. Francis Hart Mr. John Cheeks
 Mr. James Sommers

Absent were: Mr. David Pilcher

Others present:

Mr. McCormick and Mr. Weimholt - newspaper reporters
Mrs. Arisman
Mrs. Weidner
Mrs. Goff

Mrs. Howe read the minutes of the Special Meeting June 30, 1961 and there were no additions or corrections. They were approved as read. Mr. Burnett called for additions or corrections of the June 23 Board Meeting.

Mrs. Howe said that other insurance agents will be notifying us of the changes. We have invested \$114,557.35 in U. S. Treasury Bills for 30, 60, and 90 days. She asked for approval of this investment. Mrs. Moothart made the motion, Mrs. Stern seconded it. All present voted aye. Motion carried.

Mr. Koslofski moved the payroll and bills for July be approved for payment. Mr. Hart seconded the motion. All present voted aye. Motion carried.

Bills for July

Staff Salaries	\$ 17,997.32	
Janitors Salaries	<u>454.49</u>	\$ 18,451.81
Operating Expense		<u>5,204.91</u>
TOTAL		<u>\$ 23,656.72</u>

Mr. Hart reported on the Properties Meeting which was held on Tuesday afternoon. A floor plan for the new branch is being considered and the committee recommends approval of this plan. Mr. Sommers discussed the heat room situation saying that it was decided to stay with the two rest rooms because of it being a public building.

Mrs. Moothart asked who will keep up the repairs and Mr. Burnett read from the agreement "Swartz will take care of all repairs on said premises". It was decided that the staff working at the new branch should have the say so as to the wall color at the new branch.

The Board read the informal bids on the conversion to gas at Evans. The three bids submitted were Brinkoetter (\$354), Riedel (\$265), and King-Lar (\$234).

The conversion burner is a Lennox. Mr. Hart said the committee recommended the bid from King-Lar be accepted and he made the motion. Mr. Koslofski seconded it. All present voted aye. Motion carried.

Mrs. Howe reported that we are getting endorsements on our insurance and will be receiving some refunds.

Mr. Hart said that Mr. Sweetnam looked at the roof and recommended we do something about the flashing area immediately. It would cost approximately \$800 for the job. He said we should not go another winter as it is.

Mrs. Howe asked the Board to give authority to the Properties Committee to take the lowest bid in order to get the job done, even though there will be no August Board meeting. A proposal was made to run the downspouting outside so that the walls will not have to be torn down. Mr. Sommers made the motion to give the Properties Committee the authority to allow Mr. Sweetnam to draw up the specifications and take up bids of the work he thinks should be done. Mr. Koslofski seconded the motion. All present aye. Motion carried.

Mr. Sommers asked if there was any way they could examine the area which needs this repair. Mr. Hart said, "yes through the Lincoln Room".

Mr. Burnett asked if anything had been done about the Fines Ordinance. Mrs. Howe reported that Mr. Merris still has it under advisement.

It was announced that an Assistant Librarian from Colfax, Washington has been approved by the Civil Service Commission. He is considering the acceptance of this job here in Decatur but could not come before January 1. Mr. Bodnar has advertised for two Pre-professionals.

Librarian's Report •

We had a gain in circulation of 18,000 books.. We received a report from United States Health, Education, and Welfare Dept. on the average cost of books. 1960-\$5.24, '58-\$5.12, '56-\$4.61. Our average cost of books here was in line with \$5.24 for 1960. The minutes of the Board of Directors 1875-date have been indexed and will be helpful in referring to previous action.

There will be a Staff Institute at Allerton, Sunday, July 30. It will be centered on books. Dr. Harold Goldstein from the University of Illinois will give the keynote address and a panel of conversation by community leaders will be held in the afternoon.

Then there will be an award to the Division for excellence during the year. Dinner will be served at 12:30 PM.

Mr. Burnett urged all Board members to attend.

Mrs. Howe reported on ALA, the IBM Seminar, and the Univ. of Chicago conference.

Mrs. Greider moved the meeting adjourn. The meeting adjourned 5:15 PM.

Respectfully submitted,

Mary T. Howe
Mary T. Howe,
Secretary.

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS
COMBINED BUDGET AND BILL LIST - JULY 1961

-1-

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
100	SALARIES - S	17500000		3217563	14282437
	BL CR AND		16440		
	TREAS CIT		102999		
	CITIZENS N		277258		
	DEC CITY C		14875		
	UNITED FUN		733		
			1387427		
100		17500000	1799732	5017295	12482705
150	SALARIES B	552000		93129	458871
	CITIZENS N		5380		
	TREAS CIT		2805		
			37264		
150		552000	45449	138578	413422
	Total	18052000	1845181	5155873	12896127
201	BINDING SU	140000		17810	122190
201		140000		17810	122190
202	CAT MATERI	161000		5000	156000
	LIB OF CON		10500		
202		161000	10500	15500	145500
203	FREIGHT EX	10000		2648	7352
	BELL M FRE		441CR		
203		10000	441CR	2207	7793
204	IBM SUPPLI	568000		90741	477259
	IBM		2526		
	IBM		3967		
	IBM		45500		
204		568000	51993	142734	425266
205	OFFICE SUP	266000		73933	192067
	ALLIED OFF		330		
	ALLIED OFF		15657		
	DEC PAPER		375		
	HAINES & E		270		
	PFILES CAM		300		
	HAINES & E		72		
	PENNEYS J		612		
	VERIFAX		860CR		
205		266000	16756	90689	175311
206	POSTAGE	117500		29604	87896
	BOOK SUPPL		14		
	CARILLON R		40		
	CUSTOM HSE		100		
	EDITOR PUB		55		
	FIDELER CO		54		
	GALE RESEA		100		
	LITHO TECH		30		
	MACMILLAN		39		
	POSTMASTER		9000		

DECATUR PUBLIC LIBRARY
Decatur, Illinois

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Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
	RUSSELL &		14 ✓		
	STECHELT H		23 ✓		
	STECHELT H		17 ✓		
	U CHICAGO		69 ✓		
	U OF MINNE		19 ✓		
	POSTMASTER		15 ✓		
	POSTMASTER		50 ✓		
	POSTMASTER		8 ✓		
	POSTMASTER		20 ✓		
	POSTMASTER		1050 ✓		
	POSTMASTER		1 ✓		
	POSTMASTER		8 ✓		
	POSTMASTER		3 ✓		
	POSTAGE		60 CR		
	RESERVES		804 CR		
206		117500	9865	39469	78031*
207	PRINTING	100000		41065	58935
207		100000		41065	58935*
208	REP TO EQU	50000		7703	42297
	DECATUR RE		1100 ✓		
	EL BAUER		100 ✓		
208		50000	1200	8903	41097*
209	TEL TOLLS	10000		2721	7279
	ILLINOIS B		2330 ✓		
	TEL RECEIP		858 CR		
209		10000	1472	4193	5807*
210	TEL SERVIC			3100	3100
	ILLINOIS B		1500 ✓		
210			1500	4600	4600*
211	TEL ALARM	3600			3600
211		3600			3600*
212	RENT OF MA	51600		6800	44800
	GAYLORD BR		17500 ✓		
	GAYLORD BR		7500 ✓		
212		51600	25000	31800	19800*
213	SERV CONTR	34400		33500	900
	IBM		3500 ✓		
	IBM		3208 ✓		
213		34400	6708	40208	5808*
220	PROF DEVEL	110000		65125	44875
	HOWE MRS M		10000 ✓		
220		110000	10000	75125	34875*
221	COMM SERVI	10000		2699	7301
	H GOLDSTEI		5000 ✓		
221		10000	5000	7699	2301*

DECATUR PUBLIC LIBRARY
Decatur, Illinois

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Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
308	BLDG REPAI	1000000		3007	96993
308		1000000		3007	96993*
309	TRAVEL	700000		6828	63172
	CONSUMER S		390 ✓		
	CONSUMER S		125 ✓		
	CONSUMER S		580 ✓		
	CONSUMER S		483 ✓		
	HOUCK HATT		200 ✓		
	HOWE MRS M		1980 ✓		
309		700000	3758	10586	59414*
310	HEALTH & S	12000			12000
310		12000			12000*
311	CONTRACT C	453200		33500	419700
311		453200		33500	419700*
312	ARCHITECT	1000000			1000000
312		1000000			1000000*
313	REP AUTO E	2000000		34696	165304
	EL BAUER		527 ✓		
	EL BAUER		649 ✓		
	EL BAUER		707 ✓		
	EL BAUER		3521 ✓		
	F HUBBARD		1240 ✓		
	F HUBBARD		930 ✓		
	GLASS SPEC		2937 ✓		
	TRU TEMP		4142 ✓		
	EL BAUER		1000 CR ✓		
313		2000000	14553	49249	150751*
314	CLEANING S	7500			7500
	DEC WINDOW		33500 ✓		
	NORMANS		210 ✓		
	NORMANS		1088 ✓		
314		7500	34798	34798	27298*0
315	APPRAISAL	15000			15000
315		15000			15000*
399	MISC	5000			5000
399		5000			5000*
Total		1700200	94511	258710	1441490*
401	BINDING	3000000		3458	296542
	DOUBLEDAY		100 ✓		
	STAPPENBEC		22737 ✓		
401		3000000	22837	26295	273705*
402	BOOKS	4300000		556919	3743081
	A C E		600 ✓		

DECATUR PUBLIC LIBRARY
Decatur, Illinois

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Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
222	EXHIBIT EX	6500			6500
222		6500			6500*
223	HANDLING C	3400		40	3360
	BOOK SUPPL		10 ✓		
	NORMANS DE		800 ✓		
	CITIZENS N		10 ✓		
	CITIZENS N		10 ✓		
223		3400	830	870	2530*
224	ADVERTISING	2000			2000
224		2000			2000*
225	AUDITING	50000		53615	3615
225		50000		53615	3615*
228	INVESTMENT	5000			5000
228		5000			5000*
299	MISC	5000		1450	3550
299		5000		1450	3550*
Total		1704000	140583	577937	1126063*
301	BLDG SUPPL	160000		42047	117953
	BLACK & CO		526 ✓		
	BLACK & CO		52 ✓		
	F HUBBARD		7740 ✓		
	G E DAY SO		311 ✓		
	G E DAY SO		428 ✓		
	G E DAY SO		220 ✓		
	G E DAY SO		832 ✓		
	G E DAY SO		199 ✓		
	HUNTER POG		11946 ✓		
301		160000	22254	64301	95699*
302	CLEANING S	17500			17500
302		17500			17500*
304	GARBAGE &	10000		1500	8500
	GARD DISPO		400 ✓		
	MAXEDON E		400 ✓		
	ROHMAN FRE		600 ✓		
304		10000	1400	2900	7100*
305	HEAT & FUE	30000		3136	26864
305		30000		3136	26864*
306	INSURANCE	260000		5336	254664
306		260000		5336	254664*
307	LIGHT & PO	260000		34149	225851
	ILL POWER		17748 ✓		
307		260000	17748	51897	208103*

DECATUR PUBLIC LIBRARY
Decatur, Illinois

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Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
	AM LIBRARY		1 3 5 ✓		
	AM LIBRARY		2 2 5 ✓		
	AM LIBRARY		1 7 5 ✓		
	AMER HOTEL		6 0 0 ✓		
	BAKER & TA		6 1 8 0 ✓		
	BAKER & TA		3 3 3 1 9 ✓		
	BAKER & TA		1 3 6 4 8 ✓		
	BAKER & TA		2 3 3 9 6 ✓		
	BAKER & TA		3 2 5 9 ✓		
	BAKER & TA		6 7 9 4 ✓		
	BAKER & TA		3 3 2 8 ✓		
	BOOK SUPPL		1 0 0 ✓		
	BOWKER R R		6 0 0 ✓		
	BOWKER R R		6 5 0 ✓		
	CUSTOM HSE		2 6 5 0 ✓		
	DOUBLEDAY		3 3 3 ✓		
	DOUBLEDAY		6 7 7 ✓		
	DOUBLEDAY		8 4 0 0 ✓		
	EDITOR PUB		6 0 0 ✓		
	FIDELER CO		1 2 3 0 ✓		
	GALE RESEA		4 0 0 0 ✓		
	GENERAL RA		1 0 0 ✓		
	H W WILSON		2 5 0 ✓		
	HAINES & E		2 2 1 8 ✓		
	HAINES & E		4 9 ✓		
	ILLINOIS B		4 6 0 5 ✓		
	IMPERIAL B		6 4 7 2 ✓		
	IMPERIAL B		1 0 8 9 2 ✓		
	IMPERIAL B		6 7 4 8 ✓		
	LITHO TECH		3 6 0 ✓		
	MACMILLAN		2 0 0 0 ✓		
	MCCLURG A		4 1 2 6 ✓		
	MCCLURG A		6 0 0 ✓		
	MCNAUGHTON		2 0 2 1 ✓		
	MUNICIPAL		1 0 0 0 ✓		
	NEW METHOD		9 0 0 9 ✓		
	NEW METHOD		9 5 9 8 ✓		
	NEW METHOD		3 8 0 4 ✓		
	RUSSELL &		5 8 5 ✓		
	SCARECROW		6 7 5 ✓		
	STECHERT H		2 2 5 ✓		
	STECHERT H		1 9 5 ✓		
	U CHICAGO		3 8 5 7 ✓		
	RESERVE BK		8 2 2 ✓		
	L AND D		8 4 7 CR		
	STAFF BOOK		5 3 5 3 CR		
4 0 2		4 3 0 0 0 0 0	1 7 4 9 1 0	7 3 1 8 2 9	3 5 6 8 1 7 1 *
4 0 5	FILMS 16 MM	1 0 0 0 0 0		1 8 7 5 0	8 1 2 5 0
4 0 5		1 0 0 0 0 0		1 8 7 5 0	8 1 2 5 0 *
4 0 6	FILMS SLID	5 0 0 0		3 3 8	4 6 6 2
4 0 6		5 0 0 0		3 3 8	4 6 6 2 *
4 0 7	FILMS CP	1 0 0 0 0			1 0 0 0 0
4 0 7		1 0 0 0 0			1 0 0 0 0 *

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
408	FILMS MICRO DEC HERLD UNIV MICRO UNIV MICRO	150000	2268 ✓ 5245 ✓ 900 ✓	6452	143548
408		150000	8413	14865	135135*
409	FILMS RENT FILM RENTA	5000	810CR	1205CR	6205
409		5000	810CR	2015CR	7015*
410	PAMPHLETS U OF MINNE UNESCO	25000	585 ✓ 350 ✓		25000
410		25000	935	935	24065*
412	PICTURES PFILES CAM PFILES CAM	10000	204 ✓ 207 ✓		10000
412		10000	411	411	9589*
414	RECORDS LP CARILLON R CHESTERFIE CHESTERFIE STAFF RECO	200000	1785 ✓ 25092 ✓ 2585 ✓ 1186CR	11805	188195
414		200000	28276	40081	159919*
416	RECORDS SR	45000			45000
416		45000			45000*
419	PERIODICAL AM LIBRARY H W WILSON PEORIA JL U OF I PRE BUSINESS L DEC HERLD	150000	200 ✓ 22100 ✓ 1500 ✓ 1500 ✓ 200 ✓ 225 ✓	3192	146808
419		150000	25725	28917	121083*
420	MAPS	5000			5000
420		5000			5000*
421	MEMBERSHIP A M A EDUC FILM BOWKER R R AM LIBRARY ILL LIBRAR	60000	6000 ✓ 1500 ✓ 7800 ✓ 600 ✓ 1800 ✓	12450	47550
421		60000	17700	30150	29850*

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Code	Expense Allocation	Amt. for Yr.	For July	Year-to-date	Balance
422	SERVICES	200000			200000
	BOWKER R R		7200 ✓		
422		200000	7200	7200	192800 *
	Total	5565000	285597	897756	4667244 *
502	ADD TO EQU	165000		6650	158350
		165000		6650	158350 *
	Total	165000		6650	158350 *
Grand Total		27186200	2365672	6896926	20289274 *

Balance in checking account

Investment in U.S. Treasury bills, at

cost (maturity value \$25,000.00 due Aug. 24, 1961, \$25,000.00 due
and \$65,000.00 due October 26, 1961) = \$114,557.35

TOTAL CASH AND INVESTMENTS 7/28/61

Taxes received 7/28/61

\$68,712.32

73,000.00

\$141,712.32

Bills presented for payment

Approved for payment

Mary T. Howe

Harold W. Koslophi

Alice L. Kern

Edna M. Moe/Bar

Finance Committee

BAL LAST M
FINES
NON RES FE
L AND D
RESERVES
STAFF BOOK
FILM RENTA
VERIFAX
TEL RECEIP
BELL M FRE
STAFF RECO
POSTAGE
CREDITS
BILL LIST

9172600
38856
7700
847.
804.
5353.
810.
860.
858.
441.
1186.
60.
11219CR.
2347924CR
6871232

Balance in checking account

Aug 17
Exam.

July 31, 1961

Mr. Ernest Bodnar,
Civil Service Commission,
County Building,
Decatur, Illinois.

Dear Mr. Bodnar:

This is to confirm our conversation last week:

1. Mrs. Epple has applied as a graduate with a Bachelor's Degree for a Reader's Adviser and General Assistant's position. If her references check out, we will put her on duty Monday, August 14 as a temporary appointee subject to the examination you will give.
2. I understand you are advertising for applicants in this category at a beginning salary of \$4245.
3. Mr. Robert Kirchgraber has verbally accepted the job as Assistant Librarian and will begin sometime around January 1, 1962. We will confirm this in October when we get closer to the date.
4. Miss Karen Kenyon has decided to attend Purdue University and work toward her Masters Degree in Library Science.

Mrs. Susan Arisman will teach at St. Teresa High School but will continue to work here at the library one or two nights per week.

Mrs. Miriam S. Meeks, Head of the Reference Department, has resigned to take a position as librarian at Lakeview High School.

5. We had an application from Dr. Harold Lancour, Associate Director, Library of Science Graduate School at the University of Illinois. This was for Miss Elberta Babank. She lives in Vandalia, Illinois. She received her Bachelor of Science Degree from the Southern Illinois University in 1950 and in 1961 received her Masters of Science Degree in Library Science. We would be able to use her as a Reference Assistant. If she comes over for an interview I would like for you to see her too and perhaps arrangements could be made to

Key punch operator - #3122 -

COPY

Ernest Bodnar, Civil Service Commission.
July 31, 1961

put her on a temporary basis until the examination or you might want to arrange the examination while she is here. You will recall this position has been open for two years.

6. Please note that Miss Edna Jones is on leave of absence to the University of Illinois. She is getting her Master's Degree in Library Science and hope she will return to us.
7. Grantley Pieper's last day will be Monday, July 31, 1961 and enclosed are his paper's.

We have had a second talk with Jim McBride and he is doing much, much better so perhaps we won't have to release him.
8. I would like to know the results of the examination and get the appointment of the bookmobile driver settled before I go on vacation which begins this week.
9. Please establish a Page list. We will need three pages this fall. Dan Bussen will be attending the University of Illinois. Abbie Eagleton left at the end of the school year and we need a replacement for Grantley Pieper.
10. Ann Meredith came in to see me and she will begin work August 9.
11. Shirley Kimmons will work through August 22.
12. Martha Bunten completed her two months of temporary employment as of July 31, 1961.
13. We will also need three office occupation students this fall.

Yours very truly,

Mary T. Howe (Mrs. H.L.)
Librarian.

MTH:pag

COPY

Minutes of Meeting of Properties Committee, Friday, Aug. 4, at 4:30 p.m.

Members present: Mr. Hart, Chairman

Mr. Cheeks

Mr. Sommer

Also present were Mr. Sweetman and Miss Stafford.

Mr. Sweetman explained the project to Mr. Sommers.

Sealed bids from Gates & Johnson Roofing and Sheet Metal Co. and from Longbones Roofing & Sheet Metal Co. were opened and read. These were the only two bids received. These bids are attached hereto.

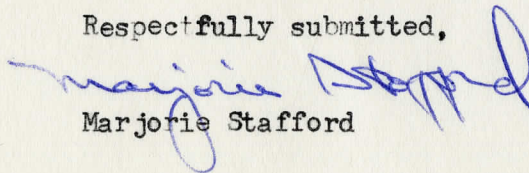
Mr. Sweetman made a proposal to take the place of Roof Drains which would be considerably cheaper, amounting to possibly 375.00 or 400.00 instead of the ~~Alt.~~ no. 1 at 826.00 and 773.00.

It was decided to hold the bids in abeyance until bids could be gotten on this work.

Mr. Sweetman will get these bids in and notify Library Office so that another committee meeting can be arranged to settle the matter.

Committee adjourned at 5:30 p.m.

Respectfully submitted,



Marjorie Stafford

ORDINANCE NO. 3788

An Ordinance Making the Annual Tax
Levy for the City of Decatur, for
the Fiscal Year of 1961-1962.

WHEREAS, the Council of the City of Decatur, Illinois did, on the 10th day of July, 1961, pass the Annual Appropriation Ordinance for the City of Decatur, for the fiscal year beginning with the 1st day of May, 1961 and ending on the 30th day of April, 1962, in the aggregate sum of Six Million Nine Hundred Fifty Nine Thousand Five Hundred Eighty Six and 61/100 Dollars (\$6,959,586.61), which said Ordinance was approved on the 10th day of July, 1961, and published on the 19th day of July, 1961, the objects and purposes for which the several appropriations were made being shown by a copy of said Annual Appropriation Ordinance hereto attached and made a part hereof.

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section I. That there is hereby levied upon all the taxable property within the corporate limits of the City of Decatur, Illinois, as the same is taxed and equalized for State and County purposes for the fiscal year beginning with the 1st day of May, 1961 and ending on the 30th day of April, 1962, the sum of One Million Two Hundred Thirty Seven Thousand and no/100 Dollars (\$1,237,000.00), the objects and purposes for which said sum is hereby levied and the apportionment thereof among the several objects and purposes being as follows, to-wit:

For upkeep and maintenance of Central Park	\$ 2,500.00
For Playground and Recreation Purposes	78,000.00
For the Maintenance of Public Library and Reading Rooms, to be known as the Library Fund	247,000.00
For Police Pensions, as required by law	45,000.00
For Firemen's Pensions, as required by law	60,000.00

For the purposes of Fire Protection in the City of Decatur, Illinois	\$ 127,500.00
For Maintenance and Employment of a Municipal Band for Municipal purposes	14,000.00
For Street purposes pursuant to an Act of the General Assembly entitled "An Act in Relation to Tax Levies for Street and Bridge Purposes by Cities, Villages and Incorporated Towns," to be reduced or abated by the County Clerk by a rate equivalent to the amount of road and bridge tax accruing to such City of Decatur in accordance with Section 6-507 of the "Illinois Highway Code."	127,500.00
For City contribution to Illinois Municipal Retirement Fund, as required by law	85,000.00
Public Benefit Tax	<u>35,000.00</u>
TOTAL	\$ 821,500.00

(All of the foregoing items shall be in addition to the amount authorized to be levied for general corporate purposes provided by Section 1 of Article XVI of an Act of the General Assembly of the State of Illinois, entitled "Revised Cities and Villages Act" in effect January 1, 1942, as amended.)

City Clerk's Office Salaries	\$ 10,000.00
Municipal Street Lighting - Energy	15,500.00
Salaries and Wages of Police Officers and Employees	200,000.00
Salaries and Wages of Firemen, in excess of proceeds of Fire Protection Tax	<u>190,000.00</u>
TOTAL	\$ 415,500.00
GRAND TOTAL	\$1,237,000.00

Section II. That the Clerk of said City of Decatur, on the passage and approval of this Ordinance, shall file a certified copy of such Ordinance with the County Clerk of Macon County, Illinois, in the State of Illinois, as required by the Statutes of the State of Illinois, in such case made and provided.

Section III. Warrants against and in anticipation of the taxes above levied for the payment of the ordinary and necessary expenses of the City for the current fiscal year, are hereby authorized to be drawn by the Mayor and City Clerk to the extent of seventy-five per centum of the total amount

of any such tax levied herein in accordance with the Statutes in such case made and provided, and subject to the provisions thereof.

Section IV. All ordinances, or parts of ordinances, in conflict herewith, are hereby expressly repealed. This Ordinance is declared to be urgent and necessary for the immediate preservation of the public peace, health and safety, and shall be in full force and effect immediately upon its passage and approval as provided by law.

Section V. PASSED by a three-fourths vote of all members of said Council authorized by law to be elected.

Ayes 6

Nays 0

PRESENTED this 14th day of August, 1961.

PASSED this 14th day of August, 1961.

APPROVED this 14th day of August, 1961.

RECORDED this 14th day of August, 1961.

ROBERT A. GROHNE
MAYOR

ATTEST:

DAVID R. KIRK
CITY CLERK

