

Regular Meeting of the Library Board

October 27, 1933

Present: Mr. Allen, Mrs. Gastman, Mrs. Vincent and Mrs. Miller. In the absence of the president, Mr. Allen presided.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business,- Mr. Allen reported his investigations about obtaining federal relief funds for enlarging the stack room, and the various means of securing financial aid from the city. He said that the City Council seemed favorable to the idea, but that Mr. Carey, the corporation counsel, thought the Illinois statutes did not permit funds to be used for remodeling of a library building, only for a separate structure. Further information was to be sought regarding this point and also as to method of procedure in securing funds under the Civil Works program.

The contract for furnishing the periodicals for 1934 was given to the Hanson-Bennett Magazine Agency for \$409.00. The only other bid was from the Mayfair Agency, New York, for \$410.00.

No list of new books was presented. A few new books had been ordered since the last meeting, for Book Week, Nov. 12-18.

A letter from Mr. Hardy, thanking the Board for the flowers sent him, was read. He has been very ill of bronchial flu and pneumonia, since his return from a vacation in the East, but is now convalescent.

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The election of officers was again deferred because there was not a quorum.

On motion, the Board extended an invitation to the Illinois Library Association to hold the annual meeting next October, in Decatur. The secretary was instructed to send Miss Anna May Price, president of the Association, a letter to this effect, and that Decatur would welcome the librarians. It has been fifteen years since the meeting was held here.

Bills to the amount of \$2757.30 were passed by the Finance committee and ordered paid. Mr. Shade, being unable to come, had signed at home. Mrs. Vincent was appointed to serve on the committee, this time.

On motion, adjourned.

*Minnie A. Dull*

Secretary.

Librarian's Report for September, 1933

Book Account

	Adult	Juvenile	Total
Total vols. 31 August, 1933	51276	14855	66131
New books added by purchase	24	0	24
Books replaced	25	27	52
Total additions	49	27	76
Books withdrawn	448	82	530
Total vols. 30 September 1933	50877	14800	65677

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Aug. 1933	13722	5043	996	1226	20987
Borrowers registered	247	64	22	33	366
Borrowers cards cancelled	222	78	21	50	371
Cards in force Sept. 30, 1933	13747	5029	997	1209	20982

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	17820	4623	1903	1656	26002
Largest daily circ. at Main library-		1427	At Evans branch-		276
Smallest " " " " "		356	" " "		80
Average " " " " "		898	" " "		148
Overdue notices sent	- - - - -	- - - - -	- - - - -	- - - - -	294
Reserve postals sent	- - - - -	- - - - -	- - - - -	- - - - -	101
Pictures loaned	- - - - -	- - - - -	- - - - -	- - - - -	615

Binding and Repair

Books sent to bindery	- - - - -	- - - - -	- - - - -	- - - - -	130
Books repaired in library	- - - - -	- - - - -	- - - - -	- - - - -	1435

Classified Report

Book Report

	Main lib.	Evans branch	E. End branch	Schools	Total
	Adult	Child			
Total vols. 31 Aug. 1933	46932	8089	5498	2784	66131
New books added:					
General works	1	0	0	0	1
Philosophy	1	0	0	0	1
Religion	0	1	0	0	1
Sociology	9	0	1	0	10
Useful arts	1	0	0	0	1
Literature	2	1	0	0	3
Travel	1	1	4	0	6
Biography	3	0	0	0	3
Fiction	13	14	23	0	50
Total added	31	17	28	0	76
Books withdrawn	440	79	5	6	530
Total vols. 30 Sept. '33	46523	8027	5521	2778	65677

Librarian's Report for September, 1933 --- 2

Classified Report

	<u>Circulation</u>		Evans branch	Total
	Main lib.			
	Adult	Child		
General works	57	4	1	62
Philosophy	259	4	0	263
Religion	222	31	9	262
Sociology	324	301	68	693
Philology	16	0	1	17
Science	241	160	38	439
Useful arts	377	118	64	559
Fine arts	421	104	46	571
Literature	773	126	68	967
History	425	118	66	609
Travel	469	266	69	804
Biography	439	67	37	543
Fiction	13420	3261	2844	19325
Magazines	202	63	248	513
Foreign books	27	0	0	27
Rental coll.	148	0	0	148
Total	17820	4623	3559	26002

Finance

Receipts:

Balance on hand 31 Aug. '33-	\$171.45
Fees from non-residents ----	15.00
Fines, damaged & lost bks.--	92.84
Rental collection -----	14.80
Reserve postals sold -----	2.36
Amount placed to account --	2000.00

Total receipts ----- \$2296.45

Expenditures:

Salaries -----	\$1500.00
Janitor service -----	200.00
Books -----	174.16
Binding -----	84.85
Supplies -----	10.20
Repairs & improvements ---	13.01
Light -----	1.50
Furniture & fixtures ----	2.52
Telephone -----	5.00
Postage, drayage, etc ----	1.57
Miscellaneous -----	13.53
Total expenditure -----	\$2006.34
Balance on hand 30 Sp. '33-	\$290.11

September 30, 1933- balance due from 1933-34 tax levy ----- \$26,500.00  
 September 30, 1933- balance due from 1932-33 tax levy ----- \$12,600.00

Respectfully submitted,

*Minnie A. Dill*

Librarian.