

Regular Meeting of the Library Board

August 27, 1937

Present: Messrs. Shilling, Knuth, Mueller, Borchers, Nash and Mrs. Evans and Mrs. Miller.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

By motion, the present president, Mr. Shilling and the secretary, Miss Dill, were reelected for the coming year.

There was no unfinished business and no new business nor booklist presented.

Mention was made that the third payment on the mortgage principal, and interest, would be due September 1, 1937. There was some discussion of the present financial condition of the library, the mortgage and the budget. Mr. Mueller suggested that a carefully worked out plan of the ratio of expenditure for the various items, might be advisable; he considered the amount budgeted for books not proportionated to that spent for salaries. Probably some standard of this sort has already been worked out and Miss Dill was to investigate and report at some future meeting.

On motion, bills to the amount of \$2,586.33 were approved by the Finance committee and ordered paid. Mr. Mueller was appointed to act on the Committee at this meeting.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for July, 1937

Book Account

To	Adult	Juvenile	Total
Total vols. 30 June '37	53721	14953	68674

Books added during July will be counted later

Registration

	Main lib.		Evans br.		Total
	Adult	Child.	Adult	Child	
Cards in force 30 June '37	12268	3852	877	1104	18101
Borrowers registered	205	71	8	4	288
Borrowers cards cancelled	196	63	4	10	273
Cards in force 31 July '37	12277	3860	881	1098	18116

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	11391	3009	1067	882	1476	16825
Largest daily circulation at Main library-			779	At Evans branch-		139
Overdue notices sent	-----					280
Reserve postals sent	-----					160
Pictures loaned	-----					34

Binding and Repair

Books sent to bindery	-----	49
Books repaired in library	-----	1111

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 30 Je.'37	49490	8167	6022	2429	2566	68674

Report will be made later

Librarian's Report for July, 1937 --- 2

Classified Report
Circulation

	Main lib.		Evans branch	Stations Schools	Total
	Adult	Child			
General works	18	0	2	0	20
Philosophy	185	1	1	1	188
Religion	117	15	4	0	136
Sociology	247	36	16	2	301
Fairy tales		242	51	4	297
Language	10	0	0	0	10
Science	174	55	14	8	251
Useful arts	413	78	26	3	520
Fine arts	425	53	28	4	510
Literature	340	85	27	7	459
History	191	29	21	6	247
Travel	285	27	8	10	330
Biography	316	14	5	3	338
Fiction	8037	2349	1577	428	12391
Magazines	258	25	169	0	452
Foreign books	27	0	0	0	27
Rent. coll.	348	0	0	0	348
Total	11391	3009	1949	476	16825

Finance

RECEIPTS:

Balance on hand 25 Je.'37 -	\$ 305.33
Fines, damaged & Lost bks.-	106.68
Fees from non-residents ---	8.00
Rent collection -----	17.40
Reserve postals -----	2.92
Amount placed to account --	2500.00
<i>(Bal. 1935-36 tax levy)</i>	

Total receipts ----- \$2940.33

EXPENDITURES:

Salaries -----	\$1649.20
Janitor service -----	180.00
Books -----	447.96
Periodicals -----	3.50
Binding -----	93.14
Supplies -----	102.75
Repairs & improvements ----	176.68
Light -----	4.01
Heat -----	4.27
Furniture & fixtures -----	.93
Telephone -----	6.77
Postage & drayage -----	4.90
Miscellaneous -----	12.48
Total expenditure -----	\$2686.59
Balance on hand 30 July '37 --	\$253.74

Respectfully submitted,

Minnie A. Dill

Librarian.