

Regular meeting of the Library Board

October 25, 1940

Present: Messrs. Shilling, Knuth, Borchers, Nash,
Mrs. Evans and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was approved as read and
ordered placed on file.

The contract for our periodical subscription list
for 1941 was given to the Hanson-Bennett Agency of Chicago;
their bid was \$535.75. The Mayfair Agency of New York presented
a bid of \$565.20.

Bills to the amount of \$3205.59 were approved by the
Finance committee and ordered paid. Mr. Borchers and Mr. Knuth
acted on the committee for this meeting.

Adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for September, 1940

Book Account

	Adult	Juvenile	Total
Total vols. 31 Ag. '40	58049	16633	74682
New books added by purchase	172	150	322
New books added by gift	79	0	79
Magazines bound	1	0	1
Books replaced	0	73	73
Total additions	252	223	475
Total vols. 30 Se. '40	58301	16856	75157

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Ag. '40	12652	3880	758	927	18217
Borrowers registered	357	56	23	31	467
Borrowers cards cancelled	314	42	20	29	405
Cards in force 30 Se. '40	12695	3894	761	929	18279

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	12182	3034	963	1261	17440
Largest daily circ. at Main library-			907	At Evans branch-	154
Overdue notices sent - - - - -					337
Reserve postals sent - - - - -					157
Pictures loaned - - - - -					974
Telephone calls - - - - -					350

Binding and Repair

Books sent to bindery - - - - -	4
Books repaired in library - - - - -	892

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ag. '40	53472	8848	6861	2367	3134	74682
New books added:						
General works	6	0	0	0	0	6
Philosophy	4	0	0	0	0	4
Religion	4	0	0	0	0	4
Sociology	268	0	1	0	18	43
Science	6	2	1	0	188	27
Useful arts	29	0	0	0	10	39
Fine arts	11	0	0	0	0	11
Literature	21	0	0	0	13	34
History	14	0	0	0	39	53
Travel	10	0	1	0	12	23
Biography	17	0	0	0	4	21
Fiction	98	5	20	0	86	209
Foreign books	1	0	0	0	0	1
Total added	247	7	23	0	198	475
Rent coll.- 8						
Total vols. 30 Se. '40	53719	8855	6884	2367	3332	75157

	<u>Classified Report</u>			Total
	<u>Circulation</u>			
	Main lib.	Child	Evans branch	
General works	Adult 30	0	0	30
Philosophy	215	2	3	220
Religion	153	30	5	188
Sociology	437	50	25	512
Fairy tales		142	52	194
Language	22	2	0	24
Science	306	141	51	498
Useful arts	644	135	69	848
Fine arts	574	31	34	639
Literature	625	119	62	806
History	446	113	69	628
Travel	427	124	68	619
Biography	406	71	39	516
Fiction	7190	2045	1591	10826
Magazines	259	29	156	444
Foreign books	21	0	0	21
Rent coll.	427	0	0	427
Total	12182	3034	2224	17440

Volumes used for reference in library - - 778

Finance

RECEIPTS:

Bal. on hand 30 Ag. '40 ---	\$ 243.54
Fines, lost & damaged bks.	104.61
Non-resident fees -----	10.00
Rent collection -----	21.35
Reserve postals -----	4.04
Amount placed to account-	3000.00

Total receipts \$3383.54

DISBURSEMENTS:

Salaries	\$1788.20
Janitor service	210.00
Books	324.81
Periodicals	3.50
Binding	181.45
Supplies	52.35
Repairs & improvements	4.91
Light	4.13
Furniture & fixtures	188.76
Telephone	16.75
Postage, drayage, etc.	2.88
Miscellaneous	10.56
Total disbursements	\$2788.30
Bal. on hand 27 Sp. '40	\$ 595.24

Respectfully submitted,

Minnie A. Dill

Librarian.