

Regular Meeting of the Library Board

January 28, 1921.

Present: Messrs. Hardy, Shade, Swisher, Mrs. Gastman and Mrs. Muleady.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

A letter was to be sent Miss Jane Hamand thanking her for the gift of her Lincoln collection and inviting her to be present at the opening on February 12th. An invitation was also to be sent to the Mayor and Commissioners. On motion a committee was appointed to decide on a program for the occasion. The members of the committee were Mr. Shade, Mrs. Muleady and Mrs. Gastman, with Mr. Hardy.

The Branch had been moved from the Durfee school to the building owned by the Faries Manufacturing co. It would be open four afternoons a week for the present. The Board of Education was to be thanked for the use of the room in the Durfee school building.

A letter of sympathy was to be sent to Mrs. Meridith.

Mr. Shade reported on financial conditions. He was to see Commissioner Montgomery in regard to the telephones.

Two members of the staff were granted small raises in salary.

Bills to the amount of \$1,716.07 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.

Secretary.

January 28, 1921.

Librarian's Report for December 1920.

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. Nov. 30, 1920	33,460	5,704	1,696	1,786	42,646
New books added by purchase	154	21	26		201
New books added by gift	5				5
Books replaced	136	26	3	6	171
Total additions	295	47	29	6	377
Books withdrawn	59	125			184
Total vols. Dec. 31, 1920	33,696	5,626	1,725	1,792	42,839

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force Nov. 30, 1920	6,696	3,226	125	617	10,664
Borrowers registered	147	65	1	34	247
Borrower's cards cancelled	199	98	3	13	313
Cards in force Dec. 31, 1920	6,644	3,193	123	638	10,598

	<u>Circulation</u>					Total.
	<u>Main Lib.</u>		<u>Branch</u>		School.	
	Adult.	Child.	Adult.	Child.		
Books issued	8,951	3,845	322	1,018	2,847	16,983
Largest daily circulation at Main library-	861.		At Branch-			219
Smallest " " " "	" "		" "			34
Average " " " "	" "		" "			134
Books used in reading and reference rooms	-----					1,173
Delinquent postals sent	-----					433
Reserve postals sent	-----					49

	<u>Binding and Repair</u>		
Books sent to bindery	-----		669
Books repaired in library	-----		702

Sunday Opening
 Visitors: Men -- 122. Women -- 92. Children -- 7. Total - 221

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	School.	
General works	2				2
Philosophy	8				8
Religion	4	2	1		7
Sociology	18	5	3	1	27
Philology	2				2
Science	6	5	1	1	13
Useful arts	14		2		16
Fine arts	13	1			14
Literature	58	2	4		64
Travel	8	4	2	1	15
Biography	9	1			10
History	15	3	1		19
Fiction	136	24	15	3	178
Foreign books	2				2
Total	295	47	29	6	377
Rental coll.	13				13

Librarian's Report for December 1920 ----- 2

	<u>Classified Report</u>				Total.
	<u>Circulation</u>			School.	
	Adult.	Child.	Branch.		
General works	14	13	3		30
Philosophy	112				112
Religion	108	26	10	106	250
Sociology	195	356	137	492	1180
Philology	1				1
Science	144	54	38	256	492
Useful arts	233	50	35	390	708
Fine arts	220	58	29	106	413
Literature	606	237	90	149	1082
Travel	117	78	65	221	481
Biography	87	31	25	153	296
History	262	66	68	210	606
Fiction	6562	2869	826	764	11021
Foreign bks.	25				25
Magazines	124	7	14		145
Rental coll.	141				141
Total	8951	3845	1340	2847	16983

Finance

Receipts:

Balance due from appropriation Nov. 30, 1920 -----	\$14,383.80
Fees for non-residents -----	10.00
Fines, damages & lost books-----	98.51
Rental coll. -----	7.45
Other sources -----	4.04

Total receipts ----- \$14,503.80

Expenditures:

Salaries -----	\$1,094.05
Books -----	643.65
Binding -----	17.15
Supplies -----	51.45
Repairs & improvements -	232.40
Light & heat -----	141.93
Furniture & fixtures ---	32.00
Postage, freight & exp. --	17.37
Miscellaneous -----	238.00
Total expenditures ---	\$2,468.00
Balance due from appropriation Dec. 31, 1920 --	\$12,035.80

Respectfully submitted,

Alice G. Evans.

Librarian.

DUPLICATE

The Millikin National Bank

Decatur, Ill., NOV 16 1920

DEPOSITED BY

Alice G Evans for
Dec. Public
Library

DUPLICATE
RETURN WITH PASS
BOOK FOR ENTRY
B. A. IMBODEN
LIBRARIAN

6000

DUPLICATE

The Millikin National Bank

Decatur, Ill.,

NOV 29 1920

DEPOSITED BY

Alice G Evans

for
Sec Public Library

DUPLICATE
RETURN WITH PASS
BOOK FOR ENTRY
B. A. IMBODEN
RECEIVING TELLER

Thompson

60 00

60 00

120 00