

Regular Meeting of the Library Board

September 25, 1942

Present: Messrs. Knuth, Imboden, Valentine, Woodcock, Mrs. Evans, Mrs. Garman and Miss Riggs. Messrs. Valentine and Woodcock are newly appointed members, Miss Riggs was reappointed.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion of Miss Riggs, seconded by Mr. Imboden, the present officers were reelected for the coming year.

On motion of Mr. Imboden, seconded by Mrs. Garman, bills to the amount of \$3,229.18 were approved and ordered paid.

Mention was made of the death of Ernest Cowgill janitor at Evans Branch, on September 1. The new janitor is J. E. Prossor.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for August, 1942

	<u>Book Account</u>		Total
	Adult	Juvenile	
Total vols. 31 Jl.'42	61066	16828	77894
New books added by purchase	57	150	207
Magazines bound	1	0	1
Books replaced	58	41	99
Total additions	116	191	307
Total vols. 31 Ag.'42	61182	17019	78201

	<u>Registrations</u>				Total
	Main lib.		Evans br.		
	Adult	Child	Adult	Child	
Cards in force 31 Jl.'42	13071	3643	736	842	18292
Borrowers registered	199	51	10	10	270
Borrowers cards cancelled	182	42	12	10	246
Cards in force 31 Ag.'42	13088	3652	734	842	18316

	<u>Circulation</u>					Total
	Main lib.		Evans br.		Stations	
	Adult	Child	Adult	Child		
Books issued	9581	2528	829	501	178	13617
Largest daily circ. at Main library-			636	At Evans branch-		142
Overdue notices sent	-	-	-	-	-	360
Reserve postals sent	-	-	-	-	-	154
Pictures loaned	-	-	-	-	-	46
Telephone calls	-	-	-	-	-	288

	<u>Binding and Repair</u>	Total
Books repaired in library	-	665
Books sent to bindery	-	81

	<u>Classified Report</u>					Total
	<u>Book Account</u>		Evans branch	E. End branch	Schools	
	Main lib. Adult	Child				
Total vols. 31 Jl.'42	56353	8804	7085	2349	3303	77894
New books added:						
General works	1	0	0	0	0	1
Religion	0	0	0	0	1	1
Sociology	2	0	0	0	3	5
Science	2	0	0	0	2	4
Useful arts	5	0	0	0	0	5
Fine arts	1	0	0	0	0	1
Literature	0	0	0	0	8	8
History	10	0	0	0	2	12
Travel	3	0	0	0	0	3
Biography	6	0	0	0	21	27
Fiction	78	0	8	0	154	240
Total added	108	0	8	0	191	307
Rent coll. - 26						
Total vols. 31 Ag.'42	56461	8804	7093	2349	3494	78201

	<u>Classified Report</u>					Total
	<u>Circulation</u>					
	Main lib.		Evans	Stations		
Adult	Child	branch				
General works	17	0	0	0	17	
Philosophy	148	1	0	0	149	
Religion	100	9	2	4	115	
Sociology	265	49	6	10	330	
Fairy tales	0	150	25	25	200	
Language	8	1	1	0	10	
Science	144	54	25	2	225	
Useful arts	575	102	24	0	701	
Fine arts	356	50	22	2	430	
Literature	353	63	9	34	459	
History	268	24	6	1	299	
Travel	271	17	12	4	304	
Biography	277	35	21	4	337	
Fiction	6108	1928	972	92	9100	
Magazines	288	45	205	0	538	
Foreign books	12	0	0	0	12	
Rent coll.	391	0	0	0	391	
Total	9581	2528	1330	178	13617	

Volumes used for reference in Main adult dept. ----- 418

Finance

RECEIPTS:

Bal. on hand 1 Ag'42 ----- \$ 314.67
 Fines, damaged & lost bks.- 103.22
 Non-resident cards ----- 16.25
 Rent collection ----- 19.55
 Reserve postals sold ----- 3.34
 Sale of old books, mags, etc 9.18
 Amount placed to account -- 3500.00

Total receipts ----- \$3966.21

DISBURSEMENTS:

Salaries ----- \$1862.20
 Janitor service ----- 235.00
 Books ----- 496.28
 Binding ----- 94.31
 Supplies ----- 51.15
 Repairs & improvements ----- 506.55
 Light ----- 2.25
 Telephone ----- 15.25
 Postage, drayage, etc ----- 4.40
 Miscellaneous ----- 50.30
 Total disbursements ----- \$3317.69
 Bal. on hand 1 Sp.'42 ----- \$ 648.52

Respectfully submitted,

Minnie A. Dill

Librarian.