

Board of Trustees

December 2, 1953

The meeting postponed from November 27th was called to order at 3:45 p.m.

Members present: Mr. Hull, presiding, Mrs. Gage, Mrs. Ridgley, Messrs. Felts, Gore and Schroeder.

The minutes of the previous meeting were read. The motion was made by Mr. Felts, seconded by Mr. Schroeder and unanimously passed that they stand approved.

The Librarian's report for October was examined and ordered filed.

The motion was made by Mrs. Ridgley and seconded by Mr. Felts that bills for maintenance totaling \$2799.61 and the payroll for \$5468 be approved. By roll call all voted aye.

The Librarian presented for examination a plan with prices from Crum Distributing Agency for air conditioning the main building. This had been worked out with window units.

Mr. Hull said that his firm had such an installation in their offices. He believed it cost about \$5000.00. They were not completely satisfied since the windows had to be permanently raised causing drafts in spite of ~~felt~~ linings, and it was almost impossible to keep the windows clean. He questioned whether in the long run a unit system might wear out sooner than ducts.

Mr. Schroeder believed that the unit system does not give a continuous even temperature. In the Metzler building they have ducts and an even temperature at all times.

Mrs. Gage, Mrs. Ridgley and Mr. Felts spoke of the fact that grocery stores and churches with airconditioning are the ones which draw people in.

After a lengthy discussion the Librarian was instructed to have an expert present at the next meeting to discuss the subject.

It was reported that immediately after the last meeting, Mr. Threlfall had told the Librarian that he had been around the outside of the building and was trying to find a contractor to go over it with him again. He had a few days work on his own home and then he expected to concentrate on the Library.

The Book Fair and its success was discussed. Mrs. Gage said she felt that it was one of the finest events of the year and definitely turned the public's attention to the Library. The Librarian reported that the three book stores which co-operated felt satisfied that it had been much worth while.

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A progress report on the survey told of a week's check on the various catalogs and their use by Miss Eaton, professor of cataloging, and U. of I. graduate students.

A discussion took place regarding a petition from the Staff that the Library be closed Saturday the day after Christmas.

The motion was made by Mrs. Gage, seconded by Mr. Felts and unanimously passed that the Librarian keep the reading room and stacks of the main building open from 9:00 to 6:00 with as few assistants as possible, closing Evans Branch, the Bookmobile and reference service and giving, if possible, those assistants who work on Saturday Thursday or the day before Christmas.

The Librarian spoke of the need for a larger budget for binding. With increased use and poorer quality of publishers' bindings we are building up too large a stock pile of titles in need of new covers. The members instructed her to examine the budget and if possible transfer funds to bindery.

It was agreed that it would be wise for the Librarian to take the rest of her vacation before the end of the calendar year.

It was decided to omit the regular December meeting.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Muriel E. Perry
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Secretary