

Regular Meeting of the Library Board

June 25, 1937

Present: Messrs. Knuth and Nash, and Mrs. Vincent.

On motion, Mr. Knuth was made temporary chairman, and signed the checks.

As there was not a quorum the Minutes and Librarian's report were omitted.

With the consent of Mrs. Evans and Mrs. Miller, who were unable to come, the regular bills to the amount of \$2554.44 were approved by the Finance committee and ordered paid. Mr. Nash was appointed to act on the committee at this meeting.

This being Mrs. Vincent's last meeting, the librarian and staff librarian and staff presented her a bouquet in a vase.

On motion, adjourned.

Minnie A. Dill

Secretary.



Librarian's Report for May, 1937

Book Account

| | Adult | Juvenile | Total |
|-----------------------------|-------|----------|-------|
| Total vols. 30 Apr. 1937 | 53742 | 15378 | 69120 |
| New books added by purchase | 117 | 56 | 173 |
| New books added by gift | 50 | 0 | 50 |
| Magazines bound | 7 | 0 | 7 |
| Books replaced | 47 | 8 | 55 |
| Total additions | 221 | 64 | 285 |
| Books withdrawn | 305 | 125 | 430 |
| Total vols. 31 May 1937 | 53658 | 15317 | 68975 |

Registration

| | Main lib. | | Evans br. | | Total |
|----------------------------|-----------|-------|-----------|-------|-------|
| | Adult | Child | Adult | Child | |
| Cards in force 30 Apr. '37 | 12268 | 3857 | 894 | 1099 | 18118 |
| Borrowers registered | 147 | 43 | 8 | 16 | 214 |
| Borrowers cards cancelled | 173 | 53 | 18 | 15 | 259 |
| Cards in force 31 May '37 | 12242 | 3847 | 884 | 1100 | 18073 |

Circulation

| | Main Lib. | | Evans br. | | Schools | Total |
|--------------------------------------|-----------|-------|-----------|-------|---------|-------|
| | Adult | Child | Adult | Child | | |
| Books issued | 11267 | 2513 | 987 | 1128 | 4020 | 19915 |
| Largest daily circ. at Main-Library- | | | 852 | | | 150 |
| Overdue notices sent | - | - | - | - | - | 402 |
| Reserve postals sent | - | - | - | - | - | 164 |
| Pictures loaned | - | - | - | - | - | 315 |

Binding and Repair

| | | | | | | |
|---------------------------|---|---|---|---|---|------|
| Books sent to bindery | - | - | - | - | - | 245 |
| Books repaired in library | - | - | - | - | - | 1231 |

Classified Report

| | <u>Book Account</u> | | | | | Total |
|-------------------------|---------------------|--------------|---------------|---------|------|-------|
| | Main Lib. | Evans branch | E. End branch | Schools | | |
| Total vols. 30 Apr. '37 | 49465 | 8232 | 6089 | 2453 | 2881 | 69120 |
| New books added: | | | | | | |
| General works | 9 | 1 | 0 | 0 | 0 | 10 |
| Philosophy | 6 | 0 | 0 | 0 | 0 | 6 |
| Religion | 4 | 0 | 0 | 0 | 0 | 4 |
| Sociology | 19 | 6 | 1 | 0 | 0 | 26 |
| Language | 1 | 0 | 0 | 0 | 0 | 1 |
| Science | 3 | 2 | 0 | 0 | 0 | 5 |
| Useful arts | 19 | 8 | 0 | 0 | 0 | 27 |
| Fine arts | 15 | 0 | 0 | 0 | 0 | 15 |
| Literature | 13 | 0 | 0 | 0 | 0 | 13 |
| History | 9 | 0 | 0 | 0 | 0 | 9 |
| Travel | 6 | 4 | 0 | 0 | 1 | 11 |
| Biography | 8 | 3 | 1 | 0 | 0 | 12 |
| Fiction | 101 | 36 | 9 | 0 | 0 | 146 |
| Total added | 213 | 60 | 11 | 0 | 1 | 285 |
| Rent coll- 7 | | | | | | |
| Books withdrawn | 248 | 77 | 88 | 17 | 0 | 430 |
| Total vols. 31 May '37 | 49430 | 8215 | 6012 | 2436 | 2882 | 68975 |

| | Classified Report Circulation | | | | Total |
|---------------|----------------------------------|--------------------|-----------------|---------|-------|
| | Main Lib. Adult | Main Lib. Child | Evans branch | Schools | |
| General works | 25 | 3 | 3 | 0 | 31 |
| Philosophy | 174 | 1 | 2 | 0 | 177 |
| Religion | 121 | 12 | 7 | 47 | 187 |
| Sociology | 410 | 31 | 27 | 280 | 748 |
| Fairy tales | | 180 | 83 | 307 | 570 |
| Language | 17 | 0 | 0 | 0 | 17 |
| Science | 197 | 58 | 19 | 203 | 477 |
| Useful arts | 419 | 74 | 29 | 64 | 586 |
| Fine arts | 391 | 61 | 40 | 20 | 512 |
| Literature | 802 | 102 | 56 | 184 | 1144 |
| History | 280 | 23 | 33 | 222 | 558 |
| Travel | 403 | 64 | 42 | 349 | 858 |
| Biography | 477 | 36 | 21 | 112 | 646 |
| Fiction | 7037 | 1846 | 1596 | 2232 | 12711 |
| Magazines | 256 | 22 | 157 | 0 | 435 |
| Foreign books | 13 | 0 | 0 | 0 | 13 |
| Rent coll. | 245 | 0 | 0 | 0 | 245 |
| Total | 11267 | 2513 | 2115 | 4020 | 19915 |

Finance

RECEIPTS:

| | |
|------------------------------|-----------|
| Balance on hand 30 Apr. '37- | \$ 510.96 |
| Fines, damaged & lost bks.- | 108.63 |
| Fees from non-residents | 7.00 |
| Rent collection | 12.25 |
| Reserve postals | 2.12 |
| Bal. 1936-1936 tax levy | 2200.00 |

Total receipts ----- \$2840.96

EXPENDITURES:

| | |
|-------------------------|-----------|
| Salaries | \$1643.90 |
| Janitor service | 180.00 |
| Books | 181.46 |
| Binding | 157.55 |
| Supplies | 61.53 |
| Light | 7.74 |
| Heat | 97.33 |
| Telephone | 5.00 |
| Postage, drayage, etc | 12.67 |
| Insurance | 81.08 |
| Miscellaneous | 7.93 |
| Total expenditure | \$2436.19 |
| Bal. on hand 28 May '37 | 404.77 |

Respectfully submitted,

Minnie A. Dill

Librarian.