

Board of Trustees

July 25, 1947

The regular meeting of the Board was called to order at 4:10 o'clock.

Members present: Mr. Knuth presiding, Mrs. Garman, Mrs. Loewen.

The Librarian reported that the starlings were giving trouble around the building and that she had spoken with Mr. Soules and Mr. Swisher of the Health Department who estimated that three owls mounted on the front of the building would keep the birds away. The cost of the owls and mounting would be \$35.00. She was instructed to secure them for the building.

She reported that she expected to visit the Evanston Public Library about August first to observe their bookmobile service. The members agreed that she should continue thoroughly investigating mobile units.

The Chairman requested Mrs. Loewen to join Mrs. Garman in signing bills.

The meeting adjourned at 5:00 o'clock.

Respectfully submitted,

Muriel E. Perry

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Secretary

Note: On August 7th the Librarian paged the Trustees (Mrs. Evans, Mrs. Garman, Mrs. Loewen, Messrs. Imboden, Nalefski, Knuth) by telephone asking their opinion on offering the Library grounds as a site for the Torrey statue of Lincoln. They were unanimous in agreeing to issue such an invitation to the Lincoln Committee.

Retype to include note on appropriate

Librarian's Report for
June, 1947

Financial Statement

Receipts:

Bal 1 June '47	\$4690 52
Fines, lost & dam. bks.	265.97
Non-resident fees	42 75
Rental collection	19 70
Other sources	24 62
	\$5043 56

Disbursements

Staff salaries	\$1913 22
Janitor salaries	380 00
Books	848.46
Periodicals	2 00
Microfilms	15 70
Supplies	485.67
Repairs, etc.	38.27
Light	6.23
Heat	49.40
Telephone	6.25
Postage, drayage, express	8 44
Insurance	41 02
Miscellaneous	179 56
	\$3974.22

Balance in checking account July 1, 1947 - - - - -\$1069 34

Circulation

	<u>Adult</u>	<u>Juvenile</u>	<u>1947</u>	<u>1946</u>
Main Library	8774	3335	12109	11252
Evans Branch	742	997	1739	1394
Decatur & M.C. Hospital	163	13	176	0
Schools (Jan -May 1947)		20955	20955	21006
	9679	25300	34979	33652

	<u>1947</u>	<u>1946</u>
Largest daily circ. at Main - - -(Evans Br 117) - - - - -	615	538
Overdue notices mailed - - - - -	717	492
Reserve postals mailed - - - - -	114	100
Pictures loaned - - - - -	126	183
Telephone calls - - - - -	547	385
Volumes used for reference - - - - -	321	455

Registration

	<u>Main Library</u>		<u>Evans Branch</u>		<u>1947</u>	<u>1946</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>		
Borrowers 31 May '47	11181	3291	517	904	15893	15172
New borrowers	231	105	10	15	261	362
Cancelled	165	126	6	9	206	378
Borrowers 30 June '47	11247	3270	521	910	15948	15156

Book Account

	<u>Adult</u>	<u>Juvenile</u>	<u>1947</u>	<u>1946</u>
Total vols June 1 '47	67936	19043	86979	84800
Books added	302	247	549	325
Books withdrawn	0	0	00	233
Total vols 30 June '47	68238	19290	87528	84892

Binding and Mending

	<u>1947</u>	<u>1946</u>
Books sent to bindery - - - - -	0	192
Books mended in library - - - - -	404	583

Librarian's Report

June, 1947

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Vacations which began this month make this season a busy one maintaining service with a skeleton staff. We are endeavoring to have as many vacations as possible finished by September so that the fall season can begin with a full personnel.

The re-registration of borrowers began June 16th. A change from a four year period to three years brings Decatur to conformity with A.L.A. recommendations and with the policy currently followed by public libraries. Identification cards, easy to carry in a billfold, are replacing the full length borrower's cards. The Herald-Review has been generous in giving us publicity and the public is giving interested cooperation.

The use of pre-dated, date-due cards, the last step taken in anticipation of the charging machines, began June 24th.

Barbara Moody joined our Staff June 14th as summer assistant in the children's room and Sally Sly is helping out temporarily with the bedside service at the Decatur Macon County Hospital.

On the 12th Mr. Hiser, who has been first janitor for some eight years, offered his resignation to take effect July first. Betty VanHyning also left on this date.

A project which is gaining unusual interest is the series of one-man art exhibits of paintings by members of the Barn Colony. The pictures are hung on the balcony for a period of two weeks. Herman Jackson and Mrs. Beth Mullins exhibited this month.

Mr. Smallwood, Director of the Decatur Housing Authority, with Mrs. Brady and Miss Gile visited the Library one morning and discussed with Staff members the establishment of a summer reading project at Longview which will begin after the Librarian returns from the A.L.A. Convention at San Francisco.

The Macon County Historical Society held one meeting in the Library.

The Librarian told stories for the Children's Hour at the Maroa Township Library June 7th. She attended three hearings in the State House on Bill 287 the passage of which was killed by postponement in the House of Representatives' Committee. The Illinois Library Association has been assured, however, by members of the Legislature that the work accomplished this year is an excellent basis for an attempt in the future to have the State Library administered by a trained librarian rather than by the Secretary of State.

The Librarian attended a meeting of the I.L.A. Personnel Committee held at the Lincoln Library in Springfield June 2d. The Committee is investigating the merits of various retirement systems for librarians and the strength and weaknesses of the Municipal Retirement Act now in use in Illinois.

Respectfully submitted,

Muriel E. Perry

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Secretary