

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Minutes of the Policy Committee Meeting
June 12, 1963

Members Present:

Mr. W. A. Sappington
Mrs. Dwight Nelson, Chairman
Mrs. Mary T. Howe, Librarian

The meeting of the Policy Committee was called to order at 4 PM.

The By-Laws of the Board of Directors were reviewed carefully and corrections made to bring them up-to-date.

The librarian was instructed to mail copies of the By-Laws to all Board Members for examination at least ten days prior to the June 28th meeting.

The meeting adjourned at 6:05 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe,
Secretary.

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Minutes of the Finance Committee Meeting
June 13, 1963

Members Present:

Mr. Jack Burnett, Chairman
Mrs. Dwight Nelson
Mr. Harold Koslofski
Mr. Francis Hart, President
Mr. W. A. Sappington

Also Present:

Mr. Ralph Sanders, newspaper reporter
Mrs. Mary T. Howe, Librarian

Mr. Burnett called the Committee to order at 4 PM. The proposed budget for 1964/65 was presented.

Each item was examined carefully. After much discussion it was agreed to leave the 303 (Contractual Repairs) blank and add \$250.00 to the Building Repairs Fund. It was further recommended that a 5¢ on \$100 levy be proposed to the Board of Directors and discussed with the City Council for a building fund to construct a new main library building.

The purchase of vertical files for the reference room would be referred to the Properties Committee and the Board would take action at its regular meeting June 28th.

The meeting adjourned at 6 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe,
Secretary.

DECATUR PUBLIC LIBRARY
Decatur, Illinois

Minutes of the Properties Committee
June 21, 1963

Members Present:

Mrs. Erich Stern
Mr. W. A. Sappington
Mr. David Pilcher, Chairman
Mrs. Mary T. Howe, Librarian

Mr. Pilcher called the meeting to order at 4 PM. The committee reviewed the work of the last year. It was noted that the fire alarm system had not been installed. The Librarian was asked to secure cost of various systems so the water could be settled.

The chairman asked for further business. Cost of vertical files for the reference department was discussed. A letter from Richardson's was presented which listed the total cost on four different files. The librarian was asked to bring in estimates from the other firms in Decatur.

Mr. Pilcher proposed a quick guided tour through the library and was done by all the committee members present.

The meeting adjourned at 5 PM.

Respectfully submitted,

Mary T. Howe

Mary T. Howe,
Secretary.

DECATUR PUBLIC LIBRARY
Decatur, Illinois
MINUTES OF THE BOARD OF DIRECTOR'S MEETING
June 28, 1963

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Boyd Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Francis Hart, President
Mr. David Pilcher, Vice-President
Mrs. Erich Stern
Mr. W. A. Sappington
Mr. Jack Burnett

Members Absent:

Mr. Harold Koslofski
Mrs. Dwight Nelson
Mrs. Roger Pogue
Mr. John Cheeks

Others Present:

Mrs. Mary T. Howe, Secretary-Librarian
Mr. Ralph Sanders, Reporter, Herald-Review
Mrs. Judith Hansen, Staff Member

The meeting was called to order at 4 P.M. by Mr. Francis Hart, president.

The minutes of the May 31st meeting were approved as received by mail.

Mr. Burnett reported he personally checked the June bills for payment and he moved the bills be paid. Mr. Sappington seconded the motion. Roll call was taken: Mr. Hart, Mr. Pilcher, Mrs. Stern, Mr. Sappington, and Mr. Burnett voted aye. Motion carried.

The Librarian reported on the request from the "People to People" program for information. After some discussion it was decided to answer the questions on the basis of staff and directors. Information about patrons would not be included.

The American Library Association's annual conference will be held in Chicago, July 14-20, 1963. Six staff members will attend. Mr. Hart and Mrs. Howe will attend the pre-conference, Building's Institute, July 12-13, 1963. The Trustee's Institute would be a valuable meeting for the directors to attend. Mr. Burnett and Mrs. Stern will try to attend. Five to six thousand persons are expected for the conference.

The University of Chicago, Graduate Library School conference is August 5-7, 1963. It will be concerned with "Library Catalogs, Changing Dimensions." Miss Stafford and Mrs. Howe will attend.

The University of Illinois, Graduate School of Library Science conference will be held in September at Allerton Park, Monticello. It will be on "Research Methods in Librarianship." Decatur staff will drive back and forth each day.

The 60th anniversary of the Association of Commerce will be July 3rd at a luncheon in the ballroom of the Decatur Club. Mr. Sappington will attend and Mr. Pilcher will be there if in town.

Mrs. Howe read the financial report for the library, May-June 1963. She reported the library will operate the 400 code account for collections on a 10 month basis inasmuch as orders cannot be placed after March 1st and expect to be received by the end of the fiscal year.

She reported a talk with George Slater, economist for the Citizen's National Bank. He suggested some projection of figures for different age groups, using 1960 for the index base.

Mr. Pilcher gave the report for the Properties Committee. The members met last Friday afternoon and toured the building. He requested a survey report on the basement floor levels. The committee members talked about the need for new file cabinets in the Reference Room. Since last Friday bids have been taken from local sources of supply. The Lincoln Illinois Office Supply Company has also submitted a bid on the Globe-Wernicke, five drawer, legal size files. This was a low bid of \$118.99 for files with locks and \$108.22 for files without locks. The Decatur bids were \$178.00 and \$160.00 for the same files. The library needs six files without locks and one file with locks. The Lincoln bid was ~~next to~~ the lowest bid for the Grade A files of any type. Mr. Pilcher moved the bid from Lincoln be accepted. Mr. Sappington seconded the motion. Roll call vote was taken. Mr. Hart, Mr. Pilcher, Mrs. Stern, Mr. Sappington, and Mr. Burnett voted aye. Motion carried.

of known
quality
approved
7/31/63
M.H. Howe

The Properties Committee agreed to tour Evans Branch on Friday, July 26, 1963 at 2:30 P.M. prior to the Board meeting.

Mr. Sappington reported on the revision of the By-Laws by the Policy Committee. All directors received the revisions ten days prior to the present meeting. After a discussion of the By-Laws, a vote will be taken at the July Board meeting.

Three major changes were made:

(1) Term of office -- it was felt the president and the vice-president's term should not end until the end of his trustee term.

(2) "Missing three successive meetings constitutes a resignation-- it was the opinion of the committee, a person should not miss three meetings consecutively, and if he did, he is not showing interest so we eliminated "without cause" clause. This means an automatic resignation. Under the terms of the By-laws the librarian would then send a letter to the Mayor informing him of the resignation. Mr. Pilcher thought there were many possibilities where a good member very much interested would be forced to miss three meetings and couldn't do anything about it because of sickness, vacation, etc. Mr. Sappington thought the "without cause" placed a burden on Mrs. Howe and the Board that neither should carry.

(3) Instead of enumerating duties of various committees we have indicated that the Board may direct the appointment of such other committees from time to time as it may deem necessary or desirable.

Mr. Pilcher said he would like Article 6 changed to read: "The City Librarian shall be responsible for carrying out policies of the Board both as to their instruction and to their intent." The first sentence of the article is too hard and should be changed.

Mr. Burnett reported on the budget meeting with the City Council. Mr. Hart, Mr. Pilcher, Mr. Sappington, and Mr. Burnett were present. The Board had met with the Finance Committee and decided to present a suggestion at the June Board meeting to include in the levy request a request for "a special levy of 5¢ or $\frac{1}{2}$ mill that may be set aside for a number of years for the sole purpose of constructing a new library building." This suggestion was submitted to the Council for their reaction. Mr. Morey had spent the afternoon touring the building and was shocked at the conditions. The Council came back with a counter-proposal. They thought a referendum vote could not be held until Spring, 1965. The alternate proposal was a special levy of 3¢ for three years, the money to be used to completely renovate the Main Library. There was discussion as to whether it is worth the money. They hated to see a landmark torn down. Another suggestion was to sell the present land and use the money to build elsewhere. Mr. Burnett reminded the members that all of the consultants had agreed the library building should stay at the present location because of its central position. The Council seemed to think there was a possibility of the 3¢ request being approved.

There was a very high compliment to the administrative staff and Board of Directors of the Library. The library funds available have actually diminished when services have actually increased.

The regular budget submitted for \$302,528 would be approved.

The Council suggested a committee of construction engineers look at the Main Library and see whether the present building can be used. Mr. Pilcher agreed to contact several men and form a committee to proceed immediately and be able to bring recommendations to the July Board Meeting.

Mr. Kopetz doubted the quarter of a million dollar figure for repairs and maintenance. Mrs. Howe was instructed to prepare the list for the past fifteen years. One should be mailed to the Mayor and ask him if other council members want copies.

The suggested budget for levy purposes was held over for the July meeting until the building recommendations could be included in the request.

The meeting adjourned at 5:35 P.M.

Respectfully submitted,

Mary T. Howe
Mary T. Howe (Mrs. H. L.)
Secretary

Bills for June 1963:

Salaries.....	\$15,625.69
Operating Exp....	9,252.17
Total	<u>\$24,877.86</u>

decat

library

public

MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

LIBRARIAN'S FINANCIAL REPORT

DATE June 28, 1963

MONTH	100	200	300	400	500	600	TOTAL
MAY	\$14,530.41	\$ 1,614.21	\$ 1,489.87	\$ 4,990.31	\$ 00.00	\$ 167.50	\$ 22,792.30
JUNE	15,625.69	2,883.94	1,733.25	4,467.48	00.00	167.50	24,877.86
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
JARY							
FEBRUARY							
MARCH							
APRIL							
Total Alloc Spent May-June	30,156.10	4,498.15	3,223.12	9,457.79	00.00	335.00	47,670.16
Balance in Fund	157,363.90	14,208.85	16,396.88	39,185.21	00.00	167.50	230,329.84
Total Year's Allocation	\$187,520.	\$18,707.	\$19,620.	\$48,643.	\$ 1,500.	\$2,010.	\$278,000.
Average Monthly Alloc. to spend	15,626.66	1,558.91	1,635.00	4,864.30 4,059.58	125.00	167.50	23,166.66
Average Monthly Spent Months	15,078.05	2,249.07 ^{1/2}	1611.56	4,728.89	0	167.50	23,835.08
Average Monthly of Balance in Alloc. to spend	15,736.39	1,420.88 ^{3/4}	1,639.68 ^{2/10}	3,918.52 ^{1/10}	150.00	167.50	23,032.98 ^{4/10}

DECATUR PUB LIBR
DECATUR ILL
BUDGET BILL LIST
JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
100	SALARIES S	18752000		1453041	17298959
	BL CR AND		15390.4		
	DEC CITY C		20000.4		
	NATL BK DE		242378.4		
	TREAS CIT		106083.4		
	UNITED FUN		1700.4		
			1177018.4		
100		18752000	1562569	3015610	15736390*
		18752000	1562569	3015610	15736390*
201	BINDING SU	46900		10CR	46910
201		46900		10CR	46910*
202	CAT MATER I	83200		25500	57700
202		83200		25500	57700*
203	FREIGHT EX	9400		56CR	9456
	NEW YORK G		619.		
	I K C		992.		
	I K C		496.4		
203		9400	2107.4	2051	7349*
204	IBM SUPPLI	655000		71953	583047
	HAINES & E		375.4		
	IBM		54000.4		
	IBM		23115.4		
	QUEST MFG		1325.4		
204		655000	78815.4	150768	504232*
205	OFFICE SUP	216000		15646	200354
	DEC PAPER		610.4		
	GAYLORD BR		11675.4		
	GAYLORD BR		7540.4		
	HAINES & E		20.4		
	HAINES & E		125.4		
	IBM		1466.4		
	LIBRARY PR		2450.4		
	NEW YORK P		50.4		
	OSCO DRUG		20.4		
	OSCO DRUG		20.4		
	MISC OFC S		81CR.		
	VERIFAX		1305CR.		
205		216000	22590.4	38236	177764*

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
206	POSTAGE	135000		6416	128584
	AM ELSEVIE		15.		
	A V I PUB		15.		
	AMER TECH		25.		
	ARCHER HSE		15.		
	CENTURY HO		25.		
	CONG STAFF		45.		
	EDITOR PUB		55.		
	GORDON & B		35.		
	INST FOR R		38.		
	LIBRARY PR		49.		
	MC KAY CO		15.		
	MCKNIGHT M		24.		
	N E A		15.		
	QUEST MFG		38.		
	RANDOM HOU		10.		
	SCHIRMER G		15.		
	SCHULTZ EV		15.		
	STECHELT H		25.		
	SYRACUSE U		12.		
	U CHICAGO		65.		
	POSTMASTER		9000. <i>h</i>		
	POSTMASTER		3000. <i>h</i>		
	ACADEMY LI		15. <i>h</i>		
	NEW YORK P		15.		
	POSTMASTER		79. <i>h</i>		
	POSTMASTER		3000. <i>h</i>		
	MISC POSTA		2346 CR. <i>h</i>		
	RESERVES		894 CR. <i>h</i>		
	I K C		992 CR. <i>h</i>		
206		135000	11428 <i>h</i>	17844	117156*
207	PRINTING	81000			81000
	INDUSTRIAL		3625. <i>h</i>		
	INDUSTRIAL		7550. <i>h</i>		
	INDUSTRIAL		60600. <i>h</i>		
207		81000	71775 <i>h</i>	71775	9225*
208	REP TO EQU	106900		14736	92164
	DECATUR RE		4650. <i>h</i>		
	FIXMASTERS		375. <i>h</i>		
208		106900	5025 <i>h</i>	19761	87139*
209	TEL TOLLS	9000		670	8330
	ILLINOIS B		1435. <i>h</i>		
209		9000	1435 <i>h</i>	2105	6895*
210	TEL SERVIC	147500			147500
210		147500			147500*
212	RENT OF MA	67200		1800	65400
212		67200		1800	65400*

DECATUR PUBLIC LIBRARY
Decatur, Illinois

COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
213	SERV CONTR	29700			29700
	IBM		7000.4		
	IBM		3500.4		
	IBM		3500.4		
213		29700	14000.4	14000	15700*
214	SERV CONTR			11988	11988
	MANPOWER I		1268.4		
	MANPOWER I		1560.4		
	MANPOWER I		1463.4		
	MANPOWER I		2784.4		
	MANPOWER I		2145.4		
	MANPOWER I		4176.4		
214			13396.4	25384	25384*CR
220	PROF DEVEL	173800		9500	164300
	DECATUR CL		6038.4		
	HART FRANC		5000.4		
	HOWE MRS M		7500.4		
	HOWE MRS M		5000.4		
	LEONARD M		7500.4		
	M McNabb NEL		7500.4		
	PUHEK ESTH		7500.4		
	STAFFORD M		7500.4		
	YAMAMOTO M		7500.4		
	HOWE MRS M		17000.4		
220		173800	59338.4	68838	104962*
221	COMM SERVI	18200		3000	15200
221		18200		3000	15200*
222	EXHIBIT EX	4100			4100
222		4100			4100*
223	HANDLING C	2800		278	2522
	I K C		20.4		
	NEW YORK P		40.4		
	NEW YORK P		10.4		
223		2800	70.4	348	2452*
224	ADVERTISING	24000			24000
	DEC HERLD		8415.4		
224		24000	8415.4	8415	15585*
225	AUDITING	50000			50000
225		50000			50000*
299	MISC	11000			11000
299		11000			11000*
		1870700	288394	449815	1420885*
301	BLDG SUPPL	110000		15094	94906
	BLACK & CO		74.4		
	BLACK & CO		260.4		
	DEC PAPER		288.4		
	DEC WINDOW		350.4		

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	HUNTINGTON		1 0 0 0 . 4		
	TRAVER SUP		4 6 5 . 4		
3 0 1		1 1 0 0 0 0	2 4 3 7 ✓	1 7 5 3 1	9 2 4 6 9 *
3 0 2	CLEANING S	1 3 5 0 0			1 3 5 0 0
3 0 2		1 3 5 0 0			1 3 5 0 0 *
3 0 3	CONTRACT R	3 0 0 0 0 0			3 0 0 0 0 0
3 0 3		3 0 0 0 0 0			3 0 0 0 0 0 *
3 0 4	GARBAGE &	2 0 4 0 0		6 0 0	1 9 8 0 0
	BASTOB JOH		5 0 0 . 4		
3 0 4		2 0 4 0 0	5 0 0 ✓	1 1 0 0	1 9 3 0 0 *
3 0 6	INSURANCE	4 6 5 8 0 0			4 6 5 8 0 0
3 0 6		4 6 5 8 0 0			4 6 5 8 0 0 *
3 0 7	LIGHT & PO	2 2 0 8 0 0		1 1 9 6 6	2 0 8 8 3 4
	ILL POWER		1 2 5 2 8 . 4		
3 0 7		2 2 0 8 0 0	1 2 5 2 8 ✓	2 4 4 9 4	1 9 6 3 0 6 *
3 0 8	BLDG REPAI	7 0 0 0 0		3 9 9 8	6 6 0 0 2
	BRINKOETTE		9 3 8 . 4		
	TRAUGHBER		3 2 5 0 . 4		
3 0 8		7 0 0 0 0	4 1 8 8 ✓	8 1 8 6	6 1 8 1 4 *
3 0 9	TRAVEL	4 6 0 0 0		1 2 3 5 0	3 3 6 5 0
	YELLOW CAB		7 5 0 . 4		
	CITY OF DE		6 8 9 . 4		
	CITY OF DE		9 3 3 . 4		
	CITY OF DE		5 8 1 . 4		
3 0 9		4 6 0 0 0	2 9 5 3 ✓	1 5 3 0 3	3 0 6 9 7 *
3 1 0	HEALTH & S	1 5 0 0			1 5 0 0
	THRIFTY DR		3 1 3 . 4		
3 1 0		1 5 0 0	3 1 3 ✓	3 1 3	1 1 8 7 *
3 1 1	CONTRACT C	4 4 8 0 0 0		8 3 3 3 3	3 6 4 6 6 7
	DEC WINDOW		4 3 0 0 . 4		
	DEC WINDOW		1 1 5 0 0 . 4		
	DEC WINDOW		6 7 5 3 5 . 4		
3 1 1		4 4 8 0 0 0	8 3 3 3 5 ✓	1 6 6 6 6 8	2 8 1 3 3 2 *
3 1 2	ARCHITECT	5 0 0 0 0			5 0 0 0 0
3 1 2		5 0 0 0 0			5 0 0 0 0 *
3 1 3	REP AUTO E	1 9 3 0 0 0		2 1 6 4 6	1 7 1 3 5 4
	F HUBBARD		6 4 5 . 4		
	F HUBBARD		6 4 5 . 4		

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	NATL CITY		42066		
	NATL CITY		15818		
313		193000	59174	80820	112180*
314	CLEANING S	8000			8000
	DEC INDUST		897		
314		8000	897	897	7103*
315	APPRAISAL	15000			15000
315		15000			15000*
32320	FAIRLAWN N		5000		
	PURDEU DEN		2000		
32320			7000	7000	7000*CR
		1962000	173325	322312	1639688*
401	BINDING	285500		700CR	286200
	STAPPENBEC		49365		
401		285500	49365	48665	236835*
402	BOOKS	3819100		439679	3379421
	AM ELSEVIE		405		
	A C E		200		
	A V I PUB		900		
	AM LIBRARY		67		
	AM LIBRARY		360		
	AMER RADIO		400		
	AMER TECH		636		
	ARCHER HSE		743		
	BAKER & TA		3621		
	BAKER & TA		13161		
	BAKER & TA		6728		
	BAKER & TA		1928		
	BAKER & TA		776		
	BAKER & TA		57837		
	BAKER & TA		12106		
	BAKER & TA		13926		
	BAKER & TA		423		
	BAKER & TA		21543		
	BAKER & TA		150		
	BAKER & TA		5080		
	BAKER & TA		5343		
	BAKER & TA		8385		
	BAKER & TA		225		
	BAKER & TA		10348		
	BAKER & TA		13764		
	CAMPGROUND		300		
	CENTURY HO		450		

DECATUR PUBLIC LIBRARY
Decatur, Illinois

COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	CONG STAFF		895.4		
	DOUBLEDAY		923.4		
	DUFOR EDI		395.4		
	EDITOR PUB		1000.4		
	F I R PUB		395.4		
	GDE TO ALA		270.4		
	GORDON & B		585.4		
	HARVARD UN		880.4		
	ILLINOIS B		6185.4		
	IMPERIAL B		22360.4		
	IMPERIAL B		60321.4		
	INST FOR R		950.4		
	MC KAY CO		446.4		
	MCCLURG A		6438.4		
	MCKNIGHT M		495.4		
	MCNAUGHTON		10500.4		
	N E A		200.4		
	NAT GEOGRA		1970.4		
	NATL PLANT		250.4		
	NATL RES C		810.4		
	NEW METHOD		1113.4		
	NEW METHOD		2688.4		
	NEW METHOD		2107.4		
	NEW YORK G		27604.4		
	RANDOM HOU		22500.4		
	RANDOM HOU		109.4		
	READERS DI		2015.4		
	RUBBER MFC		150.4		
	SCHIRMER G		560.4		
	SCHULTZ EV		396.4		
	STECHERT H		875.4		
	SUPT OF DO		450.4		
	SYRACUSE U		140.4		
	U CHICAGO		3606.4		
	ACADEMY LI		316.4		
	GEN PAPER		1446 CR.		
	L AND D		438 CR.		
	STAFF BOOK		1514 CR.		
402		3819100	357304	796983	3022117*
405	FILMS 16MM	47000			47000
405		47000			47000*
406	PFILES CAM		124.4		
406			124	124	124*CR
408	FILMS MICR	177000		18241	158759
	UNIV MICRO		2650.4		
408		177000	2650	20891	156109*
409	FILMS RENT			816 CR	816

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
	UNIV OF IL		3 6 6 5. <i>y</i>		
	FILM RENTA		4 7 5 CR. <i>y</i>		
4 0 9			3 1 9 0 <i>y</i>	2 3 7 4	2 3 7 4 * CR
4 1 0	PAMPHLETS	1 0 7 0 0			1 0 7 0 0
	HAINES & E		1 3 6 5. <i>y</i>		
4 1 0		1 0 7 0 0	1 3 6 5 <i>y</i>	1 3 6 5	9 3 3 5 *
4 1 2	PICTURES	1 0 0 0 0		1 5 6 4	8 4 3 6
	HOWE MARY		2 0 6 9 CR. <i>y</i>		
4 1 2		1 0 0 0 0	2 0 6 9 CR. <i>y</i>	5 0 5 CR	1 0 5 0 5 *
4 1 4	RECORDS LP	1 1 5 0 0 0			1 1 5 0 0 0
4 1 4		1 1 5 0 0 0			1 1 5 0 0 0 *
4 1 5	RECORDS S			2 7 1 8 8	2 7 1 8 8
	CHESTERFIE		4 0 0 4. <i>y</i>		
4 1 5			4 0 0 4 <i>y</i>	3 1 1 9 2	3 1 1 9 2 * CR
4 1 9	PERIODICAL	1 0 0 0 0 0		1 3 7 5	9 8 6 2 5
	H W WILSON		2 8 8 0 0. <i>y</i>		
	H W WILSON		1 3 5 0. <i>y</i>		
	NEWARK PUB		2 0 0. <i>y</i>		
	DEC HERLD		1 2 0. <i>y</i>		
	DEC HERLD		3 4 5. <i>y</i>		
4 1 9		1 0 0 0 0 0	3 0 8 1 5 <i>y</i>	3 2 1 9 0	6 7 8 1 0 *
4 2 0	MAPS	5 0 0 0			5 0 0 0
4 2 0		5 0 0 0			5 0 0 0 *
4 2 1	MEMBERSHIP	7 0 0 0 0		4 5 0 0	6 5 5 0 0
4 2 1		7 0 0 0 0		4 5 0 0	6 5 5 0 0 *
4 2 2	SERVICES	2 2 5 0 0 0		8 0 0 0	2 1 7 0 0 0
4 2 2		2 2 5 0 0 0		8 0 0 0	2 1 7 0 0 0 *
		4 8 6 4 3 0 0	4 4 6 7 4 8	9 4 5 7 7 9	3 9 1 8 5 2 1 *

DECATUR PUBLIC LIBRARY
Decatur, Illinois
COMBINED BUDGET AND BILL LIST FOR JUNE 1963

CODE	ALLOCATION	AMT FOR YEAR	FOR JUNE	YEAR TO DATE	BALANCE
502	ADD TO EQU	150000			150000
502		150000			150000*
		150000			150000*
603	RENTALS	201000		16750	184250
	SWARTZ HOM		16750.4		
603		201000	16750.4	33500	167500*
		201000	16750.	33500	167500*
		27800000	24877.86	4767016	23032984*

Balance in checking account 50,254.73

Bills presented for payment Mary T. Howe

Approved for payment Jack R. Burnett

Finance Committee

700	BAL LAST M	195335
	TAX INCOME	7230000
	FINES	61993
	NON RES FE	11200
	L AND D	438.4
	RESERVES	894.4
	STAFF BOOK	1514.4
	FILM RENTA	475.4
	VERIFAX	1305.4
	GEN PAPER	1446.4
	HOWE MARY	2069.4
	HOWE MRS M	1700.4
	MISC OFC S	81.4
	MISC POSTA	2346.4
	BILL LIST	2473055 CR
	CASH CREDI	12268 CR
700	Balance in checking account	5025473

PAYROLL - JUNE 1963

DECATUR PUBLIC LIBRARY
Decatur, Illinois

NAME			ANNUAL	CODE	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	U.F.	TOT. DED.	NET SALARY
ATCHISON	R	M	\$4442.	37	37017	2918	6840	500			10258	26759
*AYERS	M		3300.	33	19800	1361	3640				5001	14799
BOGARD	R		3672.	79	30600	2410	2690				5100	25500
*BUMGARDNER	C		3432.	46	17846	1227	2280				3507	14339
DOBRINICK	M	E	3672.	29	30600	2104	4690				6794	23806
ENSIGN	E	E	3432.	31	28600	1966	3260		660		5886	22714
GOFF	P	A	4164.	27	34700	2387	5410	4000		150	11947	22753
GRIFFIN	M	R	3852.	99	32100	2207	4980				7187	24913
HONNOLD	O	D	4836.	20	40300	2771	7740				10511	29789
*HOUCK	H	E	4404.	26	36700	2523	6700				9223	27477
HOWE	M	T	10500.	1	87500	6015	13920	8000	1788	500	30223	57277
HUNK	C	E	3432.	34	28600	1966	4260	5000	660		11886	16714
JONES	E	F	5016.	16	41800	2874	6740		660		10274	31526
*KELLEY	N	A	3672.	87	30600	2104	4690				6794	23806
KIRCHGRABE	R	B	8505.	11	70875	5584	7600		1788		14972	55903
LARMON	M	E	3792.	30	31600	2172	4830		660		7662	23938
LEONARD	M	E	7404.	7	61700	4242	11880				16122	45578
LORENZ	L		3852.	66	32100	2207	4980				7187	24913
MCMILLAN	H	E	4404.	39	36700	2890	700				3590	33110
MCNABB	N		7776.	3	64800	4455	12600		660		17715	47085
MC VEY	S	K	2940.	45	24500	1684	4540				6224	18276
*MITCHELL	F	L	3552.	23	29600	2035	5540		1788		9363	20237
MORRIS	M		3984.	76	33200	2283	5120				7403	25797
ODELL	G	E	4019.	21	33492	2303	4120		1788		8211	25281
PUHEK	E	B	7656.	4	63800	4386	11880				16266	47534
RUEDGER	O	E	5208.	19	43400	2984	7100				10084	33316
SHAFFER	M		4104.	82	34200	2353	6260				8613	25587
STAFFORD	M		8415.	2	70125	4823	14040		510	500	19873	50252
*STUKE	S		3852.	64	32663	2248	4980				7228	25435
*TURNBO	D		3552.	28	14208	980					980	13228
VOGLER	O	C	3300.	35	27500	1890	5110	500			7500	20000
WEIDNER	M	K	5136.	25	42800	2943	5100		1788	150	9981	32819
WHITE	C	L	4044.	22	33700	2317	5260	1000	660		9237	24463
WILLIAMS	C	W	4836.	18	40300	2771	6740				9511	30789
*WILLIAMS	N	J	3552.	32	29600	2035	4540		660		7235	22365
YAMAMOTO	M	C	7776.	5	64800	4455	12600	1000	660	300	19015	45785

TOTAL FULL TIME EMPLOYEES

\$1412426 \$98873

\$223360 \$200000 \$14730 \$1600 \$358563 \$1053863

PAYROLL - JUNE 1963

DECATUR PUBLIC LIBRARY

Decatur, Illinois

NAME			CODE	MONTHLY	RET. & S.S.	INC. TAX	C.U.	B.C. & B.S.	U.F.	TOT. DED.	NET SALARY
* BAKER	R	H 90h @1.00	81	9 000 0	3 26	1 620				1 946	7 054
BREWER	F	110h @1.00	91	1 100 0	3 99	2 050				2 449	8 551
COGGINS JR	R	L 52h @ .83	67	4 316	1 56	40				1 96	4 120
DAVID	H	J 69-3/4h @1.60	42	1 116 0	4 05	50				4 55	1 0705
* DOUIN	J	28h @ .83	98	2 324	84	418				502	1 822
HANSEN	J	46 1/2h @1.90	77	8 835	3 20	690				1 010	7 825
MCBRIDE	J	L 91 1/2h @1.35	70	1 235 3	4 48	1 270				1 718	1 0635
* MOSER	B	66h @1.00	90	6 600	2 39	260				499	6 101
PETERSEN	D	H147h @2.00	47	2 940 0	2 022	5 400				7 422	2 1978
ROBBINS	J	127 1/2h @1.00	44	1 275 0	4 62	1 340			1 00	1 902	1 0848
SCHULTZ	V	M106h @1.65	75	1 749 0	6 34	2 200				2 834	1 4656
SPITTLER	H	G151h @1.65	49	2 491 5	1 715	3 680		6 60		6 055	1 8860
TOTAL PART TIME EMPLOYEES				1 501 43	7 210	1 901 8		6 60	1 00	2 698 8	1 231 55

GRAND TOTAL

\$ 1 562 569 \$ 1 060 83

\$ 2 423 78 \$ 2 000 00 \$ 1 539 0 \$ 1 700 \$ 3 855 5 \$ 1 177 018

- * Ayers, M. - Began full time June 11, 1963 @ \$3300 per year-Pd.15d @ \$13.20
- * Baker, R. - Resigned June 15, 1963
- * Bumgardner, C. - Began full time June 12, 1963 @ \$3432 per year-Pd.13d @13
- * Douin, J. - Resigned May 31, 1963
- * Houck, H. - Raised to \$4404 per year, effective June 1, 1963
- * Kelley, N. - Raised to \$3672 per year, effective June 1, 1963
- * Mitchell, F. - Raised to \$3552. per year, effective June 1, 1963
- * Moser, B. - Resigned June 8, 1963
- * Stuke, S. - Began full time June 1, 1963 @ \$3852 per year
- * Turnbo, D. - Raised to \$3552 per year, effective June 1, 1963-Pd.10d @ \$14
- * Williams, N. - Raised to \$3552 per year, effective June 1, 1963

CIRC STAT
JUNE 1963

	Adult	Youth	Juv.	Total	Y-Date
GENERAL WORKS	50 +	16	14	80 +	258 +
	43	5	11	59	231
001 PHILOSOPHY	322 +	54	3	379 +	772 +
	276	84	1	361	674
002 RELIGION	293	16	119	428	824
	379	15	152	546	1033
003 SOCIAL SCIENCE	890	180	715	1785	3564 +
	1006	173	779	1958	3546
004 LANGUAGE	60	1	26	87	187
	107	7	25	139	245
005 SCIENCE	408	178	1077	1663	3122
	456	158	1075	1689	3323
006 USEFUL ARTS	1204	282	701	2187	4249
	1365	282	711	2358	4451
007 FINE ARTS	1287	259	470	2016	3804 +
	1343	205	434	1982	3517
008 LITERATURE	763	49	200	1012	2197
	706	52	227	985	2215
009 HISTORY	709	224	387	1320	2729 +
	807	173	374	1354	2717
010 TRAVEL	473	97	250	820	1777
	457	71	258	786	1848
011 BIOGRAPHY	512	379	662	1553	3180
	641	402	724	1767	3394
012 FOREIGN NON FIC	24	3	25	52	92
	18	4	29	51	127
013 PERIODICALS	680	94	120	894	1942
	783	69	96	948	1961
014 PAMPHLETS	47	1	1	49	163
	34			34	92
015 PAPERBACKS	18			18	49
	33			33	50

Non-Fict.

7740 -	1833 +	4770 -	14343 -	28909 -
8454	1700	4896	15050	29424

115 FICTION	8705 -	5934 +	7469 -	22108 -	39184 +
	9112	5410	7590	22112	38787
116 FOREIGN FICTION	13 +	1 +	26 -	40 -	101 -
	11		39	50	301
117 J E			11142 +	11142 +	21977 +
			11107	11107	21362

Fiction

8718 -	5935 +	18637 -	33290 +	61262 +
9123	5410	18736	33269	60450

Total

16458 -	7768 +	23407 -	47633 -	90171 +
17577	7110	23632	48319	89874

-686 +297

218	BIBLIOGRAPHIES	3			3	3
219	BOOK TALKS	2			2	3
221	CLASS VISITS					13
223	INSTRUCTION					7
224	STORIES					30
225	ATTENDANCE					321
226	EXHIBITS	16			16	30
227	FILMS ATTENDANC	495			495	495
228	SHOWINGS	7			7	7
229	16 MM	9			9	14
232	RECORDAK	107			107	321
235	GROUPS NOT CLAS	4		4	8	36
236	ATTENDANCE	34		90	124	543
237	HOME SERVICE VI	55			55	96
238	HOME SERVICE PA	80			80	144
239	HOME SERVICE PA					1
240	INTER LIBRARY L	14			14	46
241	MAPS	1			1	5
242	MEETINGS IN BLD	8		8	16	33
243	ATTENDANCE	79		17	96	225
244	MENDING	117	32	390	690	1440
245	OVERDUE BOOKS	578	53	589	1220	1989
246	OVERDUE NOTICES	417	38	266	721	1121
247	PICTURES FRAMED	3			3	7
248	PICTURES MOUNTE	73		99	172	900
250	RADIO	2			2	3
251	RECORDS LP	832		41	873	1782
252	RECORDS S					2
253	RECORDS SR	166			166	321
256	READERS ADVISOR	1119	797	1139	3055	6511
257	REQUESTS	37	22	23	82	141
259	STORY HOURS					5
260	ATTENDANCE					92
261	NUM OF STORIES					13
262	TELEPHONE INCOM	885			1678	3123
264	VISITS IN COMM			1	1	4
265	RECORD BAGS	51			51	122
302	VELWYN	52			52	99
306	WAKEFIELD NO 2	32			32	55
307	MINOR NURSING H	105			105	171
308	LAKESHORE MANOR	53			53	83
309	RANKIN NURSING					10
401	18TH & E WILLIA	96	151	423	670	1526
402	CARDINAL & PIPI	23	43	259	325	366
405	FAIRVIEW PLAZA	272	186	624	1082	2164
407	GARFIELD & WATE					303
408	SAWYER & MONROE	332	304	1001	1637	3004
411	GRAND & SUMMIT	396	311	1818	2525	4573
501	BLUE MILL					145
502	MACON & LINDEN	27	45	246	318	482
503	FOREST & LINCOL	80	104	281	465	941
504	32ND & DUCHESS	106	182	655	943	1362
506	MT CALVARY CHUR	411	458	1865	2734	5261
508	MC CLELLAN	311	265	927	1503	3063
510	MC CLELLAN					289
512	22ND & E CLAY	147	136	373	656	940
513	24TH & E WILLIA	37	53	312	402	636
514	EISNERS	272	236	1067	1575	2667
601	AP	4		410	414	751
602	AM			1	1	1
603	AT	2	76	305	383	750
604	YP			173	173	441
605	YM			2	2	2
606	YT					1
607	JP	6		18	24	47
609	JT	1			1	3

CIRC STAT

JUNE 1963

MAIN ADULT

MAIN YOUTH

MAGIC CARPET

REFERENCE

2ND OFFICE

adult

youth

juvenile

Total

Y-Note

8231	8446	5028	268313	9001	8767	18360	16444
2997	3083	3291	3694	343	6322	6780	11802
		2	8023	7916	8025	7916	14169
13					13		38
							60
11241	11536	3795	3702	8325	8232	23361	23470
						44291	42097

B 1

B 2

EVANS BRANCH

HOME SERVICE

ST MARYS

D M C

T B SAN

NURSES RES

DILL BRANCH

1266	1199	1131	1976	4498	4307	6895	6482	12862	13007
1244	1698	1343	1234	5353	5648	7940	8580	14860	15911
1197	1338	672	617	2080	2683	3949	4638	8044	8307
477	519	106	68	24	39	607	626	1072	1343
100	134	7	5		7	107	146	187	359
167	317	68	101	508	340	743	758	1041	1461
85	126	8	6	2	1	95	133	162	264
47	74					47	74	53	159
634	636	638	401	2617	2375	3889	3412	7599	6966
5217	6041	3973	3408	15082	15400	24272	24849	45880	47777
16458	17577	77687	110	23407	23632	47633	48319	90171	89874
-1119		+658		-225	23632	-686	48319		+297

CIRC STAT
JUNE 1963

MAIN YOUTH
GENERAL WORKS

		23	10		33	68
001	PHILOSOPHY	57	16		73	163
002	RELIGION	37	5		42	101
003	SOCIAL SCIENCE	162	89	1	252	683
004	LANGUAGE	25	1	1	27	59
005	SCIENCE	129	91	5	225	450
006	USEFUL ARTS	221	137	1	359	671
007	FINE ARTS	387	139		526	884
008	LITERATURE	145	32		177	564
009	HISTORY	239	129		368	840
010	TRAVEL	79	33		112	252
011	BIOGRAPHY	82	173	1	256	572
012	FOREIGN NON FIC	9			9	14
013	PERIODICALS	81	24		105	245
014	PAMPHLETS	9	1		10	44
015	PAPERBACKS	8			8	17
		1693	880	9	2582	5627

115	FICTION	1296	2411	9	3716	5995
116	FOREIGN FICTION	8		1	9	24
117	J E			15	15	18
		1304	2411	25	3740	6037
		2997	3291	34	6322	11664

219	BOOK TALKS	1			1	1
241	MAPS					3
248	PICTURES MOUNTE	12			12	112
251	RECORDS LP	199		3	202	346
253	RECORDS SR	36			36	49
256	READERS ADVISOR	138	427		565	954
257	REQUESTS		9		9	9
265	RECORD BAGS	19			19	33
601	AP			6	6	6
604	YP			159	159	392
		405	436	168	1009	1905
		405	436	168	1009	1905

CIRC STAT

JUNE 1963

MAIN ADULT

GENERAL WORKS

		19	5		24	64
001	PHILOSOPHY	230	2		232	482
002	RELIGION	169	5	1	175	361
003	SOCIAL SCIENCE	622	25	11	658	1245
004	LANGUAGE	30			30	60
005	SCIENCE	222	28	8	258	537
006	USEFUL ARTS	746	35	2	783	1717
007	FINE ARTS	672	31	1	704	1500
008	LITERATURE	366	5	6	377	762
009	HISTORY	370	23		393	761
010	TRAVEL	269	24		293	591
011	BIOGRAPHY	217	36	7	260	538
012	FOREIGN NON FIC	12			12	20
013	PERIODICALS	246	12		258	590
014	PAMPHLETS	38			38	109
015	PAPERBACKS	10			10	28

4238	231	36	4505	9365
------	-----	----	------	------

115	FICTION	3988	271	88	4347	8642
116	FOREIGN FICTION	5			5	11
117	J E			144	144	342

3993	271	232	4496	8995
8231	502	268	9001	18360

226	EXHIBITS	16			16	23
229	15 MM	2			2	6
235	GROUPS NOT CLAS	4			4	17
236	ATTENDANCE	34			34	103
241	MAPS	1			1	2
242	MEETINGS IN BLD	8			8	19
243	ATTENDANCE	79			79	184
247	PICTURES FRAMED	3			3	7
248	PICTURES MOUNTE	61			61	260
251	RECORDS LP	546		31	577	1239
253	RECORDS SR	117			117	244
256	READERS ADVISOR	553			553	1249
262	TELEPHONE INCOM	230			230	463
265	RECORD BAGS	32			32	89
601	AP			7	7	7

1686	38	1724	3912
1686	38	1724	3912

CIRC STAT
JUNE 1963

MAGIC CARPET
GENERAL WORKS

			5	5	37
001	PHILOSOPHY				1
002	RELIGION		52	52	80
003	SOCIAL SCIENCE		317	317	518
004	LANGUAGE		10	10	13
005	SCIENCE		429	429	678
006	USEFUL ARTS		289	289	465
007	FINE ARTS		199	199	342
008	LITERATURE		81	81	154
009	HISTORY		141	141	259
010	TRAVEL		89	89	235
011	BIOGRAPHY		241	241	479
012	FOREIGN NON FIC		16	16	29
013	PERIODICALS		34	34	84
014	PAMPHLETS		1	1	4
			1904	1904	3378

115	FICTION	2	2525	2527	4172
116	FOREIGN FICTION		8	8	12
117	J E		3586	3586	6607
		2	6119	6121	10791
		2	8023	8025	14169

221	CLASS VISITS				5
224	STORIES				26
225	ATTENDANCE				130
226	EXHIBITS				1
235	GROUPS NOT CLAS		2	2	11
236	ATTENDANCE		54	54	285
242	MEETINGS IN BLD		1	1	1
243	ATTENDANCE		2	2	2
244	MENDING		144	144	174
245	OVERDUE BOOKS		127	127	410
246	OVERDUE NOTICES		37	37	154
248	PICTURES MOUNTE		26	26	94
256	READERS ADVISOR	5	1	139	145
257	REQUESTS	4		17	21
259	STORY HOURS				3
260	ATTENDANCE				65
261	NUM OF STORIES				9
601	AP	4		6	10
603	AT	1		2	3
604	YP			1	1
607	JP	6		18	24
609	JT	1			1
		21	1	576	598
		21	1	576	598
					1758
					1758

CIRC STAT

JUNE 1963

REFERENCE

002	RELIGION					1
003	SOCIAL SCIENCE	3		3		14
005	SCIENCE					1
006	USEFUL ARTS	2		2		3
007	FINE ARTS	7		7		11
009	HISTORY					5
013	PERIODICALS					1
		12		12		36
115	FICTION	1		1		2
		1		1		2
		13		13		38
229	16 MM					1
232	RECORDAK	107		107		321
240	INTER LIBRARY L	14		14		46
251	RECORDS LP					6
256	READERS ADVISOR	248	122	3	373	1196
601	AP			371	371	681
602	AM			1	1	1
603	AT	1	75	300	376	734
		370	197	675	1242	2986
		370	197	675	1242	2986

CIRC STAT
JUNE 1963

001	PHILOSOPHY		2
002	RELIGION		1
003	SOCIAL SCIENCE		11
005	SCIENCE		10
006	USEFUL ARTS		9
007	FINE ARTS		14
008	LITERATURE		1
009	HISTORY		7
010	TRAVEL		5
			60
			60
226	EXHIBITS		6
262	TELEPHONE INCOM	793	1763
		793	1769
		793	1769

C I R C S T A T
J U N E 1 9 6 3
T E C H N I C A L P R O C E

2 4 4 M E N D I N G

1 5 1	3 4 4
1 5 1	3 4 4
1 5 1	3 4 4

C I R C S T A T
J U N E 1 9 6 3
L I N C O L N R O O M

227	F I L M S A T T E N D A N C	495				495	495
228	S H O W I N G S	7				7	7
229	1 6 M M	7				7	7
245	O V E R D U E B O O K S	578	53	462		1093	1579
246	O V E R D U E N O T I C E S	417	38	229		684	967
262	T E L E P H O N E I N C O M	386				386	386
		1890	91	691		2672	3441
		1890	91	691		2672	3441

C I R C S T A T
J U N E 1 9 6 3

N U R S E S R E S I D E N C

0 0 1	P H I L O S O P H Y	1	1	1
0 0 2	R E L I G I O N	3	3	4
0 0 3	S O C I A L S C I E N C E	2	2	2
0 0 6	U S E F U L A R T S	4	4	4
0 0 7	F I N E A R T S	2	2	2
0 0 8	L I T E R A T U R E	1	1	1
0 1 1	B I O G R A P H Y	2	2	2
		1 5	1 5	1 6
1 1 5	F I C T I O N	3 2	3 2	3 7
		3 2	3 2	3 7
		4 7	4 7	5 3

C I R C S T A T

J U N E 1 9 6 3

B 2

	GENERAL WORKS	1	1	3	5	28
001	PHILOSOPHY	9	12		21	29
002	RELIGION	12		41	53	90
003	SOCIAL SCIENCE	16	28	179	223	410
004	LANGUAGE	1		4	5	17
005	SCIENCE	4	14	300	318	584
006	USEFUL ARTS	38	28	153	219	388
007	FINE ARTS	52	24	91	167	302
008	LITERATURE	49	2	52	103	207
009	HISTORY	32	16	88	136	273
010	TRAVEL	18	8	76	102	231
011	BIOGRAPHY	41	46	174	261	522
012	FOREIGN NON FIC	2	3	4	9	11
013	PERIODICALS	76	25	29	130	277
015	PAPERBACKS					1

351	207	1194	1752	3370
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115	FICTION	893	1136	1693	3722	6690
116	FOREIGN FICTION			12	12	31
117	J E			2454	2454	4769
		893	1136	4159	6188	11490
		1244	1343	5353	7940	14860

235	GROUPS NOT CLAS					3
236	ATTENDANCE					43
244	MENDING	69	25	176	270	653
251	RECORDS LP	16			16	24
256	READERS ADVISOR	78	117	408	603	1243
257	REQUESTS	3			3	6
		166	142	584	892	1972
		166	142	584	892	1972

501	BLUE MILL					145
502	MACON & LINDEN	27	45	246	318	482
503	FOREST & LINCOL	80	104	281	465	941
504	32ND & DUCHESS	106	182	655	943	1362
506	MT CALVARY CHUR	411	458	1865	2734	5261
508	MC CLELLAN	311	265	927	1503	3063
510	MC CLELLAN					289
512	22ND & E CLAY					14
513	24TH & E WILLIA	37	53	312	402	636
514	EISNERS	272	236	1067	1575	2667
		1244	1343	5353	7940	14860
		1244	1343	5353	7940	14860

CIRC STAT
JUNE 1963

B 1

GENERAL WORKS

		2		3	5	16
001	PHILOSOPHY	10	9	3	22	37
002	RELIGION	11		6	17	32
003	SOCIAL SCIENCE	31	15	79	125	233
004	LANGUAGE	2		5	7	13
005	SCIENCE	15	12	150	177	357
006	USEFUL ARTS	75	38	138	251	436
007	FINE ARTS	52	28	74	154	294
008	LITERATURE	64		25	89	163
009	HISTORY	33	17	50	100	193
010	TRAVEL	27	3	30	60	117
011	BIOGRAPHY	57	35	99	191	395
012	FOREIGN NON FIC	1		3	4	9
013	PERIODICALS	56	20	25	101	221
013	PERIODICALS	1	2		3	3
014	PAMPHLETS					1

437 179 690 1306 2520

115	FICTION	829	951	1462	3242	5743
116	FOREIGN FICTION		1		1	2
117	J E			2346	2346	4597

829 952 3808 5589 10342
1266 1131 4498 6895 12862

244	MENDING			57	57	142
251	RECORDS LP	12			12	24
256	READERS ADVISOR	56	104	333	493	897
257	REQUESTS	6	13	6	25	51

74 117 396 587 1114
74 117 396 587 1114

401	18TH & E WILLIA	96	151	423	670	1526
402	CARDINAL & PIPI	23	43	259	325	366
405	FAIRVIEW PLAZA	272	186	624	1082	2164
407	GARFIELD & WATE					303
408	SAWYER & MONROE	332	304	1001	1637	3004
411	GRAND & SUMMIT	396	311	1818	2525	4573
512	22ND & E CLAY	147	136	373	656	926

1266 1131 4498 6895 12862
1266 1131 4498 6895 12862

CIRC STAT

JUNE 1963

DILL BRANCH

GENERAL WORKS

		1		2	3	24
001	PHILOSOPHY	1	6		7	10
002	RELIGION	4	1	5	10	24
003	SOCIAL SCIENCE	15	9	63	87	190
004	LANGUAGE			3	3	10
005	SCIENCE	5	4	84	93	202
006	USEFUL ARTS	35	28	44	107	202
007	FINE ARTS	26	21	74	121	202
008	LITERATURE	18	2	16	36	76
009	HISTORY	9	21	79	109	219
010	TRAVEL	12	9	34	55	124
011	BIOGRAPHY	15	25	73	113	239
013	PERIODICALS	42		5	47	95
014	PAMPHLETS					4
015	PAPERBACKS					2

183	126	482	791	1623
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115	FICTION	451	512	768	1731	2988
116	FOREIGN FICTION			5	5	19
117	J E			1362	1362	2969
		451	512	2135	3098	5976
		634	638	2617	3889	7599

221	CLASS VISITS					3
223	INSTRUCTION					2
225	ATTENDANCE					76
235	GROUPS NOT CLAS					2
236	ATTENDANCE					54
244	MENDING	27			27	43
251	RECORDS LP	27			27	55
252	RECORDS S					2
253	RECORDS SR	9			9	16
256	READERS ADVISOR	4	2	117	123	289
257	REQUESTS					3
262	TELEPHONE INCOM	88			88	170
601	AP			1	1	3
603	AT					2
604	YP			1	1	1
606	YT					1
607	JP					1
		155	2	119	276	723
		155	2	119	276	723

C I R C S T A T
J U N E 1 9 6 3
A D M A S S I S T

2 1 8 B I B L I O G R A P H I E S
2 1 9 B O O K T A L K S

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2

C I R C S T A T
J U N E 1 9 6 3
A S S T L I B R A R I A N

2 1 8 B I B L I O G R A P H I E S
2 1 9 B O O K T A L K S
2 6 4 V I S I T S I N C O M M

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5